

**MEMORANDUM OF AGREEMENT  
TEXOMA COMMUNITY CENTER  
AND  
ERA INDEPENDENT SCHOOL DISTRICT**

This memorandum of agreement is entered into by and between Texoma Community Center (TCC) and the Era Independent School District (EISD) to outline the processes for allowing staff of TCC to provide services on the campuses of EISD to children and adolescents who attend EISD and who also receive services through the TCC's Child and Adolescent Mental Health program.

Texoma Community Center agrees to:

1. Provide Era ISD with written consent from the Legal Guardian, and the youth, if applicable, granting permission to be seen on the school's campus.
2. Provide Era ISD with written consent from the Legal Guardian allowing TCC staff to take a student from campus upon school day dismissal and transport off campus.
3. Sign the student out through the campus main office if transporting a student off campus upon school day dismissal.
4. Communicate via email with designated school contact using a letter template agreed upon by TCC and EISD with relevant treatment information and consent and treatment dates. Email communication will occur two weeks before proposed school sessions begin
5. Inform school counselors of any significant behavioral issues or changes with a youth which might impact the youth's performance at school.
6. Inform designated school contact at each campus if for some reason the Qualified Mental Health Professional (QMHP) will not be able to see a child/adolescent for an appointment.
7. Provide education to the youth's legal guardian about this agreement to detour guardian's attempts to make any independent scheduling arrangements with EISD on behalf of TCC.
8. Provide credentials when arriving for a youth's session on school grounds.
9. Provide trauma-informed and recovery-oriented services that align with CCBHC standards.

Era ISD agrees to:

1. Provide an appropriate and private space for QMHP and youth to meet for skills training sessions.
2. Provide the youth's assigned QMHP information about the youth's availability in non-academic classes using a letter template agreed upon by TCC and EISD.
3. Provide education to school counselors, administrators, and designated contacts about this agreement to better serve youth's mental health and behavioral needs.
4. Provide TCC staff with a school calendar of days when the campuses will be closed so staff will not schedule appointments on those days.
5. Communicate with the Director Children's Mental Health Services or designee to address any issues or concerns relating to TCC QMHPs.

Both parties to this agreement agree to comply with laws of the State of Texas that are more stringent than HIPAA Regulations because the laws provide greater privacy protections for PHI and to also use or disclose protected health information only as permitted or required by the agreement or as required by law.

This Agreement shall commence upon September 1, 2022 and shall expire on August 31, 2023. The Agreement will be reviewed at the start of each academic semester and should remain in effect for three (3) academic years. This Agreement is contingent upon TCC securing sustainable funding and until terminated by either Party. This Agreement may be terminated by either party hereto, in whole or in part, at any time and for any reason, upon at-least 10-days written notice to the other party. Where an individual providing services on behalf of TCC under this Agreement fails to qualify as QHMP, such action constitutes a breach of the Agreement and ground for terminating the Agreement. This Agreement shall automatically renew each school year contingent upon TCC securing sustainable funding and until terminated by either Party.

**TEXOMA COMMUNITY CENTER**

**ERA INDEPENDENT SCHOOL DISTRICT**

\_\_\_\_\_  
Signature

Diana Cantu  
\_\_\_\_\_  
Typed or Printed Name

Chief Executive Officer  
\_\_\_\_\_  
Title

902 Cottonwood Dr.  
\_\_\_\_\_  
Address

Sherman, TX 75090  
\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

shannon Luis  
\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Date

**MEMORANDUM OF AGREEMENT  
TEXOMA COMMUNITY CENTER MOBILE CRISIS OUTREACH TEAM  
AND  
ERA INDEPENDENT SCHOOL DISTRICT**

This Memorandum of Understanding is entered into by and between the Era Independent School District (EISD) and Texoma Community Center Mobile Crisis Outreach Team (TCC-MCOT) to outline the process for allowing staff of TCC-MCOT to provide services on the campuses of EISD to children and adolescents who attend EISD who are deemed to be in need of a crisis assessment.

**ARTICLE I. ROLES AND RESPONSIBILITIES**

**WHEREAS**, Era ISD determines or suspects students of being in crisis which warrant further assessment, EISD agrees to:

- To contact the student's parent(s)/guardian(s) to request their participation in a meeting with MCOT. \*prior contact with LAR is preferred but not required for TCC-MCOT to assess.
- To contact TCC-MCOT and request a MCOT crisis assessment.
- To provide a private space for MCOT to conduct the crisis assessment.
- To review MCOT recommendations and / or referrals.
- To contact the parent(s)/guardian(s) (if the parent(s)/guardian(s) is not present during the MCOT assessment) to communicate the recommendations and / or referrals.

**WHEREAS**, EISD determines or suspects students of being in crisis which warrant further assessment, the primary responsibilities of TCC-MCOT will be as follows:

- To conduct a crisis assessment as soon as possible, usually within one hour of being contacted by EISD.
- To provide recommendation(s) and / or a referral(s).
- To contact parent(s)/guardian(s) by phone within 24 hours of conducting the crisis assessment.
- Contact and coordinate with appropriate community partners for continuity of care.
- Provide trauma-informed and recovery-oriented model of care services which align with CCBHC standards.

**WHEREAS**, both parties to this agreement agree to comply with laws of the State of Texas that are more stringent than HIPAA Regulations because the laws provide greater privacy protections for PHI and to also use or disclose protected health information only as permitted or required by the agreement or as required by law.

**ARTICLE II. DURATION OF AGREEMENT**

WHEREAS, This Agreement shall commence upon September 1, 2022 and shall expire on August 31, 2023. The Agreement will be reviewed at the start of each academic semester and should remain in effect for three (3) academic years. This Agreement is contingent upon TCC securing sustainable funding and until terminated by either Party. This Agreement may be terminated by either party hereto, in whole or in part, at any time and for any reason, upon at-least 10-days written notice to the other party. Where an individual providing services on behalf of TCC under this Agreement fails to qualify as QHMP, such action constitutes a breach of the Agreement and ground for terminating the Agreement. This Agreement shall automatically renew each school year contingent upon TCC securing sustainable funding and until terminated by either Party.

**ARTICLE III. SIGNATURES OF PARTIES' REPRESENTATIVES**

If the terms of this Memorandum of Understanding are acceptable, please sign and date.

**TEXOMA COMMUNITY CENTER**

**ERA ISD**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Diana Cantu  
\_\_\_\_\_  
Typed or Printed Name

Shannon Luis  
\_\_\_\_\_  
Typed or Printed Name

Chief Executive Officer  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

902 Cottonwood Dr.  
\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

Sherman, TX 75090  
\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date