FROM THE DESK OF

Mr. Alfred Daniels

Dir. Of Buildings & Grounds

Harvey Public Schools District 152 16001 Lincoln Ave Harvey, Il 60426 708-333-0300

APRIL 2020 BUILDINGS AND GROUNDS REPORT

MARCH 25TH - 29TH:

BROOKS JUNIOR HIGH SCHOOL

- Maintenance and custodial staff sanitized the school.
- Maintenance and custodial staff disinfected and sanitized by scraping all the table and chairs removing old gum, dirt and matters from under desks.
- Maintenance and custodial staff wiped down all surface areas, furniture, doors and knobs/handles, doorways, computer keyboards, and screens with disinfectant antibacterial cleaner.
- Maintenance and custodial staff sanitized and disinfected all hallways, walls, surfaces and lockers throughout the entire building.

MARCH 30^{TH} – APRIL 2^{ND} :

BRYANT SCHOOL

- All maintenance and custodial staff reported to Bryant to continue cleaning and disinfecting the building.
- Maintenance and custodial staff disinfected and sanitized by scraping all the table and chairs removing old gum, dirt and matters from under desks.

- Maintenance and custodial staff wiped down all surface areas, furniture, doors and knobs/handles, doorways, computer keyboards, and screens with disinfectant antibacterial cleaner.
- Maintenance and custodial staff sanitized and disinfected all hallways, walls, surfaces and lockers throughout the entire building.

APRIL 2ND - APRIL 3RD:

ANGELOU, HOLMES, AND WHITTIER

- Maintenance and custodial staff wiped down all surface areas, furniture, doors and knobs/handles, doorways, computer keyboards, and screens with disinfectant antibacterial cleaner.
- Maintenance and custodial staff sanitized and disinfected all hallways, walls, surfaces and lockers throughout the entire building.
- Maintenance and custodial staff disinfected and sanitized by scraping all the table and chairs removing old gum, dirt and matters from under desks.

APRIL 6TH:

- All maintenance and custodial staff reported to Bryant School for a staff briefing.
- All staff executed a department plan that was put forth in briefing by Maintenance Administrators.
- All maintenance and custodial staff were dismissed until further notice.