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### **School Board Committee Work**

At the August 26, 2013 meeting, the School Board approved four standing committees that will focus and drive the Board's work during the 2013-14 school year. The committees are focused on the following areas: Strategic Plan, Funding, Board Effectiveness, and Policy.

The committee members will report on the goals and action plans that they have developed and take questions and comments from the full Board. results.

## **Strategic Plan Sub-Committee**

Sept. 11, 2013

**Attendees:** Mary VanderWeele, Donna Tyner, Anne Bryan, Jeff Rose, Carl Mead, Maureen Callahan and Jon Bridges

### **Agenda:**

1. Review and discuss current 2010 – 2015 Strategic Plan (background, framework, reporting)
2. Discuss/draft committee goals
  - Plan and lead Board review of District Strategic Plan
  - Collaborate with administration and Board effectiveness committee on strategies to communicate plan and progress
3. Discuss committee action plan, meeting needs, timeline

### **Committee Goals**

Encourage communication and continuous improvement of district progress on our strategic plan by:

1. Ensuring board members are informed about existing strategic plan.
2. Recommending strategies for board members to communicate information about the strategic plan and district progress against that plan.
3. Determining methods to evaluate district progress on the strategic plan's goals using measurements that satisfy outside requirements when possible.
4. Developing systematic approach for creating action plans to improve district performance based on evaluation results.

### **Other meeting notes:**

Committee members agreed that the board should spend time at the October 14 work session to educate all board members about the current strategic plan and the "We" focus being used to implement the plan.

Action item: Mary Vanderweele and Jeff Rose will coordinate the presentation and discussion for the board on October 14.

The committee agreed that we need a careful schedule for work to accomplish our goals.

Action item: Anne Bryan will develop a draft work schedule for discussion at the next committee meeting.

## **Board Funding Sub-Committee**

Sept. 6, 2013

**Attendees:** Linda Degman, Susan Greenberg, LeeAnn Larsen, Claire Hertz and Ron Porterfield

### **A. Direction and Focus**

The committee discussed its two areas of responsibility:

1. Advocacy
2. Bond

### **B. Goals for Advocacy**

1. Continue advocating at the state level for PERS reform
  - a. Research possible board resolution on this topic for the September legislative session
  - b. Call OSBA and Stand for Children to learn what they would recommend for board involvement
  - c. Reach out to our communities to encourage them to talk to their legislators to move ahead with the September/October legislative session i.e., talking points for PTO's, phone calls, etc.
  - d. Reach out to Hillsboro School Board and see what we could do together in this area
2. Continue to advocate for stable state funding
  - a. Have each of the board members contact our Washington County legislators to encourage moving forward on ideas for state funding during upcoming sessions
  - b. Reach out to Salem/Keizer and Portland Public School boards on how to work together for this goal

### **C. Goals for Bond Work**

1. Set timeline with Communication Office for the rest of the year in terms of the steps needed to accomplish the bond
2. Get leadership in place for the campaign
3. Raise funds for the campaign
4. Be a good communication link to the community and other stakeholders

### **D. Timeline/Next Steps**

1. Report goals to the Board on September 23, 2013 and take input
2. Susan Greenberg agreed to reach out to OSBA and SFC to find out if resolution would be helpful at our September 23 board meeting and/or other action that would help with the PERS reform that is being worked on

### **E. Suggestions for Board Meeting Topics/Work Sessions**

1. District Bond Committee report once the work is in progress
2. No Work Session topics came out of our discussion as of yet

### **F. Appoint Person to set meeting dates, etc.**

1. LeeAnn Larsen volunteered to do this

Next Meeting: Sept. 27, 2013 @ 3:00 p.m.

## **Board Development Community/Connections Sub-Committee**

Sept. 10, 2013

**Attendees:** Jeff Hicks, Anne Bryan, Mary VanderWeele, Jeff Rose, Maureen Wheeler and Mary Hawkins

### **Meeting objectives:**

1. Determine committee goals and action plan
2. Outline schedule for committee requirements at Board meetings
3. Create committee meeting schedule

### **Meeting Outcomes**

1. Recommend revisions to Board on Board Operating Agreements (last rev October 2011) and Performance Standards (*language needs to be updated in this document*). *Prior to Sept. 23, Board members will receive current Board Operating Agreements and Performance Standards to review and be ready to engage in a discussion at the Board meeting. October 14 Board Workshop – continue discussion and finalize Operating Agreements.*
2. Review procedure for Jeff's evaluation and recommend improvements. *October 14 Board Workshop - review evaluation process/procedure from last year. Discuss standardization and long term effectiveness. Be prepared to make recommendation at October 28<sup>th</sup> meeting.*
3. Recommend procedure for Board self-evaluation based upon board policies, Operating Agreements and performance standards. *October 14 Board Workshop – review process, type of evaluation and timeline for evaluation. This will be an on-going process throughout the year.*

### **Future Work**

November & December – Communication strategy

January & February – Policy, this will tie in with Policy sub-committee's work

March – Orientation, Board Development

**Next Meeting** – September 26, 2013 2:00 - 3:00 p.m., Central Office

## **Policy Sub-Committee**

Sept. 10, 2013

**Attendees:** Donna Tyner, Jeff Hicks, Carol Marshall and Camellia Osterink

### **1. Draft Goals**

- Review OSBA's policy update list to determine which matters require our attention
- Collaborate with other board committees to facilitate policy changes that reflect their work
- Draft an equity policy involving Sho Shigeoka and any other appropriate staff members
- Develop guidelines for administrative regulations process

Future meetings:

- October 7, 2013 @ 8:00 a.m., Central Office
- November 1, 2013 @ 8:00 a.m., Central Office
- November 22, 2013 @ 8:00 a.m., Central Office
- December 20, 2013 @ 8:00 a.m., Central Office
- January 17, 2014 @ 8:00 a.m., Central Office
- February 28, 2014 @ 8:00 a.m., Central Office
- March 21, 2014 @ 8:00 a.m., Central Office
- May 2, 2014 @ 8:00 a.m., Central Office
- May 22, 2014 @ 8:00 a.m., Central Office
- June 6, 2014 @ 8:00 a.m., Central Office

Donna Tyner will provide report to the Board