

## **DISTRICT 709**

### **FIELD TRIP REQUESTS**

In accordance with School District Policy District 6160, District 709 recognizes properly planned, well conducted, and carefully supervised field trips may be a vital part of the curriculum. School field trips are encouraged within available resources and requirements outlined below.

**DIRECTIONS:** All staff are required to submit a Field Trip Request **prior** to the field trip being finalized with the involved students and to:

- Receive administrative and/or extra-curricular coordinator approval for all instructional and supplementary field trips
- Receive administrative reviewal and school board approval for all extended trips (Exceptions may be granted by the school board chair to accommodate emergencies.)

#### **DEFINITIONS:**

Instructional Trips - Trips that take place during the school day, relate directly to a course of study, and require student participation. Fees may not be assessed against students.

Supplementary Trips - Trips in which students voluntarily participate in and which often take place outside the regular school day, but do not include overnight stays. Financial contributions may be requested of students.

Extended Trips Within Minnesota and Continental United States - Trips that involve one or more overnight stops within Minnesota or the Continental United States and may be instructional or supplementary and are voluntary in nature. Extended field trips require school board approval prior to the trip.

#### **INSTRUCTIONAL TRIP ACTION**

Principal: ☐ Approved Name: \_\_\_\_\_  
☐ Not Approved Date: \_\_\_\_\_

#### **SUPPLEMENTAL TRIP ACTION**

Principal: ☐ Approved Name: \_\_\_\_\_  
☐ Not Approved Date: \_\_\_\_\_

**Instructional/Supplemental Trips need not be sent to District office.**

#### **EXTENDED TRIP ACTION**

Principal: ☒ Recommended Name: Karen Johnson  
☐ Not Recommended Date: \_\_\_\_\_

Assistant Superintendent: ☒ Recommended Name: Anthony [Signature]  
☐ Not Recommended Date: 12/1/25

School Board: ☐ Approved Name: \_\_\_\_\_  
☐ Not Approved Date: \_\_\_\_\_

**All extended trip proposals must be sent to the Assistant Superintendent's Office to be placed on the Education Committee meeting agenda for approval.**

## FIELD TRIP REQUEST FORM

Date of Submission:

Type of Trip: ☒ Instructional ☐ Supplementary ☐ Extended

1. Organization/Grade/Course Planning Trip: \_\_\_\_\_
2. Contact Person (Responsible for Checklist Completion): Jonathan Grimsby - Duluth East Band Director
3. Field Trip Date(s): March 27-April 1, 2026 Destination: New Orleans, LA
4. Field Trip Overview (Include events, establishments and locations): Performances at venues in New Orleans, including a march through the city, historical and musical educational experiences. Travel by motor coach.
5. Field Trip Departure from School (Date and Time): 8:00 am, March 27, 2026  
Field Trip Return to School (Date and Time): 11:00 pm, April 1, 2026
6. Objectives of Field Trip: Clinic sessions with New Orleans professionals - represent the Duluth community with style and panache. Experience the cultural importance of New Orleans jazz.
7. Relationship to Curriculum or Student Learning: Directly aligns with our MN State standards and curriculum maps - Clinic workshops will reinforce benchmarks and goals - performances will enhance the application of knowledge.
8. Planned Follow-up Field Trip Activities: Continued instruction throughout the 2025 - 2026 academic year.
9. Field Trip Budget Request

Estimated Expenses	
Total Admission/Fees	\$
Total Meals	\$
Total Lodging	\$
Total Transportation	\$
<input type="checkbox"/> School District Vehicle(s)	
<input type="checkbox"/> Commercial Transportation Carrier ~ Name: _____	
<input type="checkbox"/> Private Vehicle (requires certificate of insurance) ~ Name: _____	
Total Additional Stipends:	\$
Other:	\$
<b>Total</b>	<b>\$ 1,600/student</b>

Revenues	
District Budget	Code: \$
Booster Group	\$
Donations	\$
Student Fees	\$
Total Additional Stipends:	\$
<b>Total</b>	<b>\$</b>

11. Reviewed/Completed Request Checklist: ☐ Yes ☐ No

**RETURN COMPLETED REQUEST TO BUILDING PRINCIPAL**

## FIELD TRIP REQUEST CHECKLIST - All Field Trips

DIRECTIONS: Please complete checklist. No attachments are necessary.

- ☒ Develop and Communicate Student Discipline Expectations
- ☒ Forward Field Trip Explanation and Fee Structure Letter Sent to Parents/Guardians
- ☒ Collect Parent/Guardian Permission for Student Participation in Field Trip (Include request for special information - i.e. allergies, medications, special needs.)
- ☒ Gain Access to Cell Phone for Field Trip
- ☒ Plan Arrangements for Early Pick-Up or Late Drop-Off Students (if necessary).  
**Guide:** May choose to leave message on school voice mail to help with late drop off.
- ☒ Plan Meal Arrangements (if necessary)  
**Reminder:** Notify food service of non-participation.
- ☒ Plan Administration of Student Medication and First Aid Needs (if necessary)  
**Guide:** Contact School Nurse.
- ☒ Develop and Communicate Action Plan if Student Gets Lost on Trip
- ☒ Arrange Adult Chaperones for Field Trip (if necessary)  
**Guide:** One (1) adult for every twenty (20) students depending on field trip. Parent volunteers are encouraged when possible or appropriate.
- ☒ Develop and Communicate Teacher and Adult Chaperone Expectations  
**Example:** Supervision duties, no smoking, no alcohol
- ☒ Planned Itinerary

TIME

LOCATION

See attached proposal

- ☒ Maintain Student Roster and Check-in/Check-out Procedure
- ☒ Arrangement for Safety Needs (i.e. crossing guards)

Signature of Contact Person: Jonathan Grimsby

## FIELD TRIP REQUEST CHECKLIST – Extended Trip Only

DIRECTIONS: Please complete checklist and attach all appropriate materials.

- ☒ Develop and Complete Field Trip Itinerary and Emergency Telephone Contacts Letter to Parents/Guardians  
**Note:** Attach tentative planned itinerary.
- ☒ Arrange Funding of Expenses During Trip
- ☒ Arrange Meal Plans
- ☒ Arrange Lodging Plans and Room Assignments
- ☒ Collect Family Emergency Information for Students  
**Example:** Home phone numbers, emergency contacts, medical information
- ☒ Additional Information  
**Note:** Provide any additional information.

Signature of Contact Person: Jonathan Grimsby



**DULUTH EAST HIGH SCHOOL BAND**  
**JONATHAN GRIMSBY, DIRECTOR**  
**DESTINATION: NEW ORLEANS, LA**  
**DATES: MARCH 27 – APRIL 1, 2026**

**ITINERARY AS OF APRIL 24, 2025**

<b>Tour Director:</b> Maria Curole	<b>Cell:</b>
<b>Director:</b> Jonathan Grimsby	<b>Cell:</b>
<b>Trip Operations Manager:</b> Kylee Minor	<b>Cell:</b>
<b>BRT Travel Consultant:</b> Sarah McVeigh	<b>Cell:</b>

**BRT Emergency Contact (on-trip emergencies only): (630) 329-8850**

**62 Students + 3 Adults + 1 Tour Director = 66 Travelers**

**Motor Coach Company:** Voyageur Bus Co.

**Hotel:** SpringHill Suites Downtown/Canal Street  
600 Canal Street, New Orleans, LA 70112  
(504) 702-6800

**FRIDAY, MARCH 27**

~~8:15~~ AM

7:15

**Two (2) 48-passenger Voyageur motor coaches arrive at Duluth East School;**  
begin loading  
301 N. 40<sup>th</sup> Avenue East, Duluth, MN 55804  
**Voyageur -**

~~9:00~~ AM

8:00

Depart for **New Orleans!** (1,370 miles; 23 hours allotted for drive time, plus 3 ½ hours for lunch, dinner, and breakfast (student cost) and breaks)



## **SATURDAY, MARCH 28**

11:30 AM Arrive in **New Orleans** at the **French Quarter**; enjoy lunch (student cost) and time to Explore

**~ Meet your Professional BRT Tour Director upon arrival ~**

The French Quarter is the original settlement of New Orleans and is considered a National Historic Landmark. The area is a true melting pot atmosphere influenced by the French, Spanish, Sicilians, Italians, Africans, Irish, and others. See the stunning architecture, hear the sounds of incredible street musicians, and experience great food and shopping opportunities.

1:15 PM Meet your guides for your **Walking Tour**

1:30 PM Take a **New Orleans Music History Walking Tour**  
New Orleans is rich in Music History that has heavily influenced all popular music styles of today. Learn about the inspiration for some of your favorite music!

3:30 PM Tour ends; load motor coaches and depart for **SpringHill Suites Downtown**  
600 Canal Street, New Orleans, LA 70112 (504) 702-6800

4:00 PM Arrive at your hotel; check-in and freshen up for tonight's dinner and dancing!

5:15 PM Load motor coaches; depart for **Mulate's Live Cajun Music Restaurant**  
201 Julia Street, New Orleans, LA 70130

6:00 PM Enjoy a group dinner at **Mulate's** with **dance lessons**  
Dedicated to the preservation of Cajun Music and dance – Learn all the best Cajun dances from the professionals! For dinner, have your choice of Catfish Platter, Fried Shrimp Platter, Grilled or Fried Chicken Strips, or a Hamburger plus soft drinks, iced tea, coffee, and dessert.

8:00 PM Load motor coaches; return to your hotel

8:30 PM Arrive at your hotel

**~ 1 Private nighttime security chaperone at the hotel from 10:30pm – 5:30am ~**

**SUNDAY, MARCH 29**

- 7:30 AM Enjoy breakfast at your hotel
- AM Load motor coaches; depart for **Preservation Hall**  
726 St. Peter Street, New Orleans, LA 70116
- 10:15 AM Group #1: Enjoy a private concert at **Preservation Hall**  
*Experience a one-hour private student concert inclusive of a brief history of Preservation Hall, 45-minute concert, performed by a six-piece Preservation Hall Band, and 15-minute question and answer session with the musicians!*  
**\*\*There is a 60-person limit per private concert**
- 11:30 AM Group #2: Enjoy a private concert at **Preservation Hall**
- Afterward Enjoy lunch (student cost) in the **French Market** and time to explore and shop
- 2:00 PM Load motor coaches; depart for the **National WWII Museum**  
945 Magazine Street, New Orleans, LA 70130
- 2:30 PM Arrive at the **National WWII Museum**; enjoy time to explore the museum  
*Experience the history of the American experience in WWII in a way that is meant to move and educate!*
- 4:00 PM Group views **"Beyond All Boundaries" in the Victory Theatre**  
*Soak in this 4D journey through the war that changed the world. This film is narrated by Tom Hanks and uses dazzling effects, CGI animation, multi-layered environments, and first-person accounts from the trenches to the Home Front.*
- 5:00 PM Load motor coaches; depart for **Rock 'n Bowl**  
3016 S. Carrollton Avenue, New Orleans, LA 70118
- 5:30 PM Enjoy a group dinner, bowling, and live music at **Rock 'n Bowl!**
- 8:00 PM Load motor coaches; depart for your hotel

~ 1 Private nighttime security chaperone at the hotel from 10:30pm – 5:30am ~



## MONDAY, MARCH 30

8:00	AM	Enjoy breakfast at the hotel
9:30	AM	Load motor coaches; depart to pick-up your guides for your <b>City Tour</b>
9:30	AM	Pick-up your guides; depart on your <b>Step-on guided City Tour</b>
11:30	AM	Tour ends; enjoy lunch at the <b>French Market</b> ( <i>based o availability</i> )
1:00	PM	Unload instruments/equipment from the motor coach; prepare for your parade
1:30	PM	<b>Duluth East High School Band Marches in a Second Line Parade</b> ( <i>based on permit availability</i> )
Afterward		Load motor coaches; return to your hotel
2:30	PM	Arrive at your hotel; freshen up
4:00	PM	Load motor coaches; depart for <b>Jackson Square</b>
4:30	PM	Enjoy time to explore the area
5:30	PM	Meet at the <b>Natchez Steamboat Company</b> 600 Decatur Street, New Orleans, LA 70130
6:00	PM	Boarding for your <b>Natchez Steamboat Dinner Jazz Cruise</b> begins
7:00	PM	Cruise begins <i>This is a great way to enjoy 3 attractions-in-one ... New Orleans food and music during a cruise down the Mississippi. Since this is a real steamboat, you'll hear the beautiful music of its calliope (a musical instrument powered by steam that is atop the steamboat). As you stroll through the French Quarter -- just follow the sounds to the river! Featuring the Dukes of Dixieland performance.</i>
7:45	PM	Dinner seating on the cruise
9:00	PM	Cruise ends
9:15	PM	Load motor coaches; return to your hotel
9:45	PM	Arrive at your hotel; pack for tomorrow's departure

~ 1 Private nighttime security chaperone at the hotel from 10:30pm – 5:30am ~

**TUESDAY, MARCH 31**

- 7:00 AM Enjoy breakfast at the hotel
- 8:00 AM Check-out of your hotel; load motor coaches
- 8:30 AM Depart for your **Cajun Pride Swamp Tour**  
110 Frenier Road, Laplace, LA 70068
- 9:15 AM Arrive at **Cajun Pride Swamp Tour**
- 9:30 AM Enjoy a **guided swamp tour**  
*Includes an approximately 90-minute narrated tour by private boat in the Manchac Swamp. Tour this privately owned wildlife refuge in a comfortable, covered boat with removable windows, walking room, and open viewing from any seat. Swamp creatures are unafraid and responsive to our captain's voice. In the safety and comfort of the boat, you will be able to get within a few feet of our "jumping gators".*
- 11:00 AM Tour ends; load motor coaches
- 11:15 AM Depart for the **Outlet Collection at Riverwalk**  
500 Port of New Orleans Pl, New Orleans, LA 70130
- 11:45 AM Arrive at **Outlet Collection at Riverwalk**; enjoy lunch (student cost) and time to shop and explore
- 1:00 PM Load motor coaches; depart for **Mardi Gras World**  
1380 Port of New Orleans Place, New Orleans, LA 70130
- 1:30 PM Tour **Mardi Gras World – Include Mask Making**  
*Colorful Mardi Gras props, like a gigantic jovial jester, fiercely realistic alligators, and a gorgeously exciting Marilyn Monroe with skirt flying greet one and all to this amazing fantasy factory. You will even view the most awesome floats ever built for carnival – the Orpheus 140-foot triple-tandem sea monster "Leviathan" and the 240-foot quintuple-tandem "Captain Eddie's S.S. Endymion," with tens of thousands of fiber optic lights.*
- 4:00 PM Load motor coaches; depart for the **Riverview Room**  
600 Decatur Street, 4<sup>th</sup> Level, New Orleans, LA 70130
- 4:30 PM Enjoy a workshop with **Doreen's Jazz New Orleans!** (based on availability)  
*Doreen's Jazz New Orleans is a truly authentic, show stopping traditional jazz band that has thrilled millions around the world from children to Dignitaries to U.S. Presidents. The workshops are jam packed with information through demonstration of Jazz Funerals, Mardi Gras Indian chants, and the origins of the traditional music from Camp Meetings and spirituals through the French, Latin, and Caribbean influences on today's Funky Traditional and Street Jazz.*



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- 6:00 PM Walk across the street to the **New Orleans School of Cooking**  
524 St. Louis Street, New Orleans, LA 70130
- 6:30 PM Enjoy a group cooking **demonstration & dinner**  
The school's entertaining classes and the Louisiana General Store are located in a renovated molasses warehouse built in the early 1800s in the heart of the French Quarter. You will learn the basics of Louisiana Cooking in a way you will never forget. Creole/Cajun chefs teach New Orleans specialties such as Gumbo, Jambalaya and Pralines, and season them with history, trivia and tall tales. It is a "ga-ron-teed" good time for all!
- 8:30 PM Demo ends; load motor coaches and depart for **home** (1,370 miles; 23 hours allotted for drive time, plus 3 ½ hours for breakfast, lunch, and dinner (student cost) and breaks)

## **WEDNESDAY, APRIL 1**

- 11:00 PM Approximate arrival at **Duluth East High School – WELCOME HOME!**



Bob Rogers Travel

TRIP CODE  
**DULUTHEAST26**

## BRT PAYMENTS

We are excited your group is traveling with us!

Below is some information regarding registering and paying for your trip.

<b>Group Name</b>	Duluth East High School Band	<b>Destination</b>	New Orleans, LA
<b>Group Leader</b>	Jonathan Grimsby	<b>Trip Dates</b>	March 27-April 1, 2026

All package costs are based on projected participation and occupancy, and are subject to change.

Participant Type	Trip Price & Occupancy	
<b>Student</b>	\$1,789.00 (all students in quad occupancy)	
	<b>Double</b>	<b>Single</b>
<b>Chaperone</b>	\$1,342.00	N/A
<b>Registration Link</b>	<a href="https://bobrogerstravel.grcoll.co/v2/go/dulutheast26">https://bobrogerstravel.grcoll.co/v2/go/dulutheast26</a>	

Payment Details	Due Date	Amount Due
<b>Registration Deadline</b>	February 14, 2025	---
<b>Deposit + Insurance Premium (if selected)</b>	March 7, 2025	\$100.00 per traveler + insurance premium (if selected)
<b>Payment #2</b>	May 16, 2025	\$350.00 per traveler
<b>Payment #3</b>	August 8, 2025	\$350.00 per traveler
<b>Payment #4</b>	September 26, 2025	\$350.00 per traveler
<b>Payment #5</b>	October 24, 2025	\$250.00 per traveler
<b>Payment #6</b>	November 21, 2025	\$250.00 per traveler
<b>Payment #7</b>	January 30, 2026	Remaining Balance

Travelers are expected to be up-to-date with payments according to the schedule above in order to maintain a spot on the trip.



### CANCELLATION POLICY

All money and fees paid to Bob Rogers Travel prior to cancellation are non-refundable. No refunds or credits will be issued for a canceled traveler without the additional purchase of travel protection. All cancellations must be confirmed via email by Bob Rogers Travel. **No refunds or credits will be issued for a cancelled participant without the purchase of travel protection.**

## BRT PAYMENTS

### INSTRUCTIONS

#### STEP 1

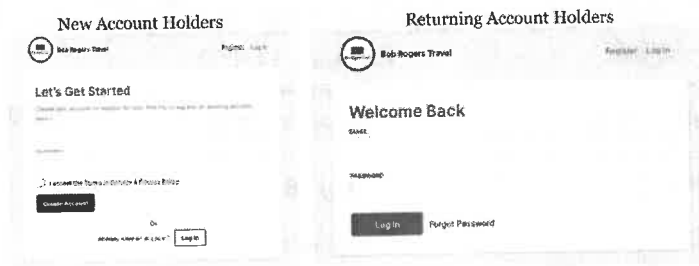
##### Option 1 (Registration Link)

- Follow the registration link on page 1 and click "Register for this Trip"



##### Option 2 (Trip Code)

- [www.brtpayments.com](http://www.brtpayments.com) to begin the registration process.
- Click 'Register' and create an account by entering your email address and desired password, accept the Terms of Service and Privacy Policy by clicking the checkbox and click 'Create Account'
- If you are a returning user, select 'Log In' in the right-hand corner and enter your email and password to access your existing account. You'll be prompted to select an existing trip or enter a new trip code (found in the top right corner of these instructions).



#### STEP 2: To reserve your spot you must:

- Complete all of the required information by clicking "Add Missing Info" (including personal info, medical info, package type, insurance selection, BRT Terms and Conditions and emergency contact)
- Save a form of payment  
 (either a credit/debit card or bank information).

**A partial registration, or a registration without saving a form of payment does not reserve your spot.**

**STEP 3:** Return to pay your deposit on or before the deposit due date (you can also pay at the same time as registration).

- All future notifications will come via email. *(Check junk/spam folder if emails are not received.)*
- If you need to register additional travelers, please login using your email and password, then click on the trip that you'd like to register additional passengers for and select "Add More Passengers".



TRIP CODE  
**DULUTHEAST26**

## BRT PAYMENTS

### Information About Trip Protection Options

All payments made to Bob Rogers Travel are non-refundable without the purchase of additional trip protection, which is available during the registration process.

**Bob Rogers Travel highly recommends you purchase the "Enhanced" plan, as it includes a Cancel For Any Reason provision.** This allows you to cancel for any reason and receive a 75% refund.

### Covered Cancellation Reasons

Standard Protection	Enhanced Protection
Only covered reasons as outlined in the plan document available at: <a href="https://bit.ly/TripMateStandard">https://bit.ly/TripMateStandard</a>	Any reason up until 48 hours prior to departure, including: <ul style="list-style-type: none"><li>• Poor Grades</li><li>• Disciplinary Issues</li><li>• Moving to a new school</li><li>• Scared to travel</li><li>• COVID-19 Concerns</li><li>• Illness of a non-traveling friend or family member</li><li>• <a href="https://bit.ly/TripMateEnhanced">https://bit.ly/TripMateEnhanced</a></li></ul>

Please note that all insurance policies are sold by TripMate, Inc. not Bob Rogers Travel. All claims decisions are at the sole discretion of TripMate, and Bob Rogers Travel has no influence over the outcome. For further question regarding travel protection options, please contact TripMate at 844-777-6856.

**Thank you for choosing Bob Rogers Travel!**  
**Questions? Email: [travelersupport@bobrogerstravel.com](mailto:travelersupport@bobrogerstravel.com)**  
**We look forward to helping you create lasting memories!**



# Terms and Conditions



## Duluth East High School Bands New Orleans Tour - March 2026



### Release and Contract

I, a participant in the band tour to New Orleans, go voluntarily and without reservation and on behalf of myself, my heirs and my estate, waive any and all claims of whatever nature for injury, loss, damage, accident, delay irregularity or expense arising from the use of any vehicle or services, strikes, war, weather, acts of God, sickness, quarantine, government restrictions or regulations or from any act of omission of any steamship, airline, railroad, bus transportation, sightseeing, hotel or any other services whatsoever in connection therewith against Duluth East High School Bands, Duluth East High School, Minnesota Independent School District #709, School Board Members, Jonathan Grimsby (hereinafter referred to as "JG"), chaperones and Performance Tours including their tour escorts, their heirs and their estates. I authorize JG and the Duluth East High School or any of its agents, at their discretion, to place me, at my own expense, in a hospital at any point for medical services and treatment, or if no hospital is available to place me in the hands of a local medical doctor for treatment. JG and Duluth East High School or its agents are further authorized to place me on a flight home at my or my parents' expense for medical treatment if this is deemed necessary by them in consultation with local medical authorities.

As a participant, I promise to support and uphold the standards set forth by Jonathan Grimsby. It is agreed that this is a supervised program and that the group standards must be observed as stated in the following code of conduct:

1. I agree to maintain the highest standards of public and private conduct, realizing that I am an unofficial ambassador of my school while traveling as a part of Duluth East Bands group tours.
2. I will agree to follow the supervision of my chaperones during the tour and understand that this being a GROUP tour, I will remain with the group at all times including to and from New Orleans and will participate in all group activities unless JG has deemed my health such that would necessitate my remaining at the hotel with one of the chaperones during a particular group activity.
3. I will not be allowed to have in my possession or to use alcoholic beverages, cigarettes, vaping products, e-cigarettes, cigars, or any illegal drugs including marijuana or hallucinogens.

JG reserves the right to terminate the participant's tour for failure to maintain this code of conduct or if he deems his or her acts or conduct detrimental to or incompatible with the interest, harmony, comfort or welfare of the tour as a whole. If an individual participant's tour is terminated, the participant involved will be sent home at his or her expense.

I agree that JG and the Duluth East Bands reserve the right to make cancellations, changes or substitutions in emergencies or changed conditions.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Parent signature \_\_\_\_\_ Date \_\_\_\_\_



## *The Duluth East High School Bands - Behavior Expectations*

Most of what is expected is good common sense. Perhaps nobody would, using good judgment, choose to become involved in any of these illegal or inappropriate behaviors. Nonetheless, we have a responsibility to be very clear regarding all of the following;

- I. **Alcohol and drugs** (*possession and consumption, see excerpt from "Terms and Conditions"*)  
"I will not be allowed to have in my possession or to use alcoholic beverages, cigarettes, vaping products, e-cigarettes, cigars, or any illegal drugs including marijuana or hallucinogens."
- II. **Behavior and Conduct** (*Excerpt from "Terms and Conditions"*)  
"I agree to maintain the highest standards of public and private conduct realizing that I am an unofficial ambassador of my school while traveling as a part of Duluth East Bands group tours."
- III. **Compliance with group activities and chaperones** (*Excerpt from "Terms and Conditions"*)  
"I will agree to follow the supervision of my chaperones during the tour and understand that this being a GROUP tour, I will remain with the group at all times including to and from New Orleans and will participate in all group activities unless JG has deemed my health such that would necessitate my remaining at the hotel with one of the chaperones during a particular group activity."
- IV. **Hotel Policy** (*General tour policy*)
  - 1) While guests at any hotel, Duluth East students are expected to be responsible, quiet, respectful, and considerate at all times.
  - 2) Doors are NEVER to be propped open, blocked or unlocked.
  - 3) Adjoining room doors (if there are any) are to be kept closed and locked.
  - 4) Only Duluth East students are allowed in the rooms, **NO GUESTS**.
  - 5) No groups congregating in the hallways, remember there are other guests in the Hotel that might be sleeping or wanting quiet.
  - 6) Lights out time is to be strictly adhered to unless an emergency arises. **Curfew for every night is 10:30pm.** This means lights out and doors closed. Safety is of utmost importance.
- V. **Other Issues** (*General tour information*)
  - 1) Luggage: You are responsible for ensuring that your belongings are at the bus and ready for the loaders to load. *Please put your name on the outside of your suitcase and also on your instrument.*
  - 2) Concert attire expectations are the same as if we were performing in a "Home Concert." You may choose to bring a small bag with extra clothes to change into after we leave the concert site.
  - 3) When the group is given options and unstructured time, you are to remain in groups of four or more. This means **ANYWHERE** you go, you must be in a group.
  - 4) If you are having any problems or do not like how something is going, please tell Mr. Grimsby. We would like the opportunity to address any concerns, and if possible, correct the problems.
- VI. **Consequences for violation of the policies stated above** (*Excerpt from "Terms and Conditions"*)  
"Mr. Grimsby reserves the right to terminate the participant's tour for failure to maintain this code of conduct or if he deems his or her acts or conduct detrimental to or incompatible with the interest, harmony, comfort or welfare of the tour as a whole. If an individual participant's tour is terminated, the participant involved will be sent home at his or her expense."

