

**VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
June 10, 2024 - 7:00 PM  
Vicksburg Administration Building  
301 S. Kalamazoo St.  
Vicksburg, MI**

**MINUTES**

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**Members Present:** Ron Centofanti, Tina Forsyth, Carol Lohman, David Schriemer, Dan Grabowski, and Virgil Knowles

**Members Absent:** Stephanie Willoughby

**Board Secretary:** Amy Manchester

**Administrators Present:** Keevin O'Neill, Steve Goss, Gail VanDaff, Matt Hawkins, Allison Dygert, Amie McCaw, Sarah Bacalia, Dewey Waterman, Jessica Wheeler, Mike Barwegen, Kelli Luke, Sarah Dyer

**Guests Present:** Lisa Coe, Kelly MacDonell, Claire Grubbs and her parents

President Knowles called the meeting to order at 7:03 p.m.

**I. SUPERINTENDENT'S REPORT**

**A. Recognitions**

Supt. O'Neill opened the meeting by recognizing this year's retirees. He thanked all staff for the support of VCS's students.

**1. Student Perfect Attendance**

Claire Grubbs, Tobey Elementary student, had perfect attendance for the 2023-24 school year. The first student in 8 years to have perfect attendance! Principal Barwegen presented her with a certificate.

**B. Staffing Updates**

A list of tentative changes were included in the Board folders.

**C. Legislative Update**

Things remain fairly quiet in Lansing regarding education. The district is anxiously awaiting the final 24-25 budget numbers.

**D. Board Meeting Dates for 2024-25 School Year**

Proposed dates are listed in the packet. Upon approval in July, the dates will be posted as final.

**II. REPORTS AND PUBLIC INQUIRY**

**A. Serving Line - New Bid Recommendation - Sarah Dyer**

School Nutrition Director, Sarah Dyer, presented a bid recommendation for new serving lines. The bid is for all five school buildings. The original bid was revised from only three buildings. This bid encompasses all of the previous upgrades and changes, but includes the other three buildings also.

**B. Budget and Finance Report - Steve Goss**

Asst. Supt. Goss presented the monthly budget report for May 2024 showing total revenues of \$29,018,266; total expenditures of \$29,667,062 and deficiency of revenues over expenditures of \$(648,796).

C. Investment Portfolio Update

Asst. Supt. Goss gave an update on the district's investment accounts.

D. Recommendation to Amend the 2023-24 Budgets and Adopt the Appropriations Resolution for the 2024-25 Budgets for the Following Funds: General Fund, Special Revenue Funds, Debt Retirement Funds, and Building and Site Funds (2020, 2022)

Asst. Supt. Goss presented the amended 2023-24 budget and the preliminary 2024-25 budget to the Board and answered questions.

E. Annual Public Hearing to Consider the Districts 2024-25 Budgets and Property Tax Millage Rate

President Knowles opened the public hearing for comments at 8:21 pm. Hearing none, he closed the hearing.

III. AUDIENCE

No one wished to address the Board on a non-agenda item.

IV. BOARD ACTION REQUIRED

A. Approval of the Following Board Meeting Minutes: A motion for approval was made by Forsyth and supported by Centofanti.

Motion carried unanimously.

1. May 13, 2024 - Regular Meeting
2. May 29, 2024 - Work Session

B. Approval of General Fund Invoices Totaling \$414,800.74 - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.

Motion carried unanimously by roll-call vote.

C. Approval of Purchase Card Disbursements for April 2024 Totaling \$67,668.69 - ROLL CALL VOTE: A motion for approval was made by Grabowski and supported by Schriemer.

Motion carried unanimously.

D. Approval of Resolution to Establish a Capital Improvement Fund in Accordance with the Requirement of PA10 of 2023 Section 9(2) - ROLL CALL VOTE: A motion for approval was made by Schriemer and supported by Grabowski.

Motion carried unanimously by roll-call vote.

E. Approval to Accept Student Enrollments through Section 105 of Public Act 94 for the First Semester of the 2024-25 School Year: A motion for approval was made by Forsyth and supported by Lohman.

Motion carried unanimously.

V. Approval to Amend the 2023-24 Budgets and Adopt the Appropriations Resolution for the 2024-25 Budgets for the Following Funds: General Fund, Special Revenue Funds, Debt Retirement Funds, and Building and Site Funds (2020, 2022) - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Centofanti.

- Motion carried unanimously by roll-call vote.
- VI. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2024-25 - ROLL CALL VOTE: A motion for approval was made Lohman and supported by Centofanti.  
Motion carried unanimously by roll-call vote.
- VII. Approval to Renew Membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2024 through July 31, 2025 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Grabowski.  
Motion carried unanimously by roll-call vote.
- VIII. Approval of Bid from Douglas Equipment in the Amount of \$289,539.80 for New Serving Lines at all Five School Buildings - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman.  
Motion carried unanimously by roll-call vote.
- IX. Approval of Tenure for the Following Teachers - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.  
Motion approved unanimously by roll-call vote.
- A. Laura Gordon - Vicksburg High School
  - B. Jared Meyer - Vicksburg Middle School
  - C. Jillian Roth - Vicksburg Middle School
  - D. Kristina Spanding - Vicksburg Middle School
  - E. Matthew Brussee - Vicksburg Middle School
  - F. Alexa Neumann - Vicksburg Middle School
  - G. Ryan Vallier - Vicksburg Middle School
  - H. Michelle Wistinghausen - Vicksburg Middle School
  - I. Tessa Rewa - Indian Lake Elementary
  - J. Kristen Shook - Indian Lake Elementary, Sunset Lake Elementary, Tobey Elementary
  - K. Cristina Ebert - Sunset Lake Elementary
  - L. Kelly Sanchez - Sunset Lake Elementary
  - M. Alex Schmidtendorff - Sunset Lake Elementary
  - N. Brenda Warner - Sunset Lake Elementary
  - O. Maddie White - Sunset Lake Elementary
  - P. Becky Wing - Sunset Lake Elementary
  - Q. Angie Byrne - Tobey Elementary
  - R. Katie Ruihley - Tobey Elementary
  - S. Aaron Willett - Tobey Elementary
- X. Approval of a Fifth Year of a Five-Year Probation for the Following Teachers - ROLL CALL VOTE: A motion for approval was made by Schriemer and supported by Centofanti.

Motion approved unanimously by roll-call vote.

- A. Amber Cousins - Indian Lake Elementary
- B. Kim Parsons - Sunset Lake Elementary

- XI. Approval of a Fourth Year of a Five-Year Probation for the Following Teachers -  
ROLL CALL VOTE: A motion of approval was made by Forsyth and supported  
by Grabowski.

Motion carried unanimously by roll-call vote.

- A. Sarah Geist - Vicksburg High School
- B. Paul Block - Sunset Lake Elementary
- C. Amanda Halpin - Sunset Lake Elementary
- D. Jenny Johnson - Sunset Lake Elementary
- E. Sarah Wasson - Tobey Elementary
- F. Chelsea Flickinger - Tobey Elementary
- G. Brianna Hall - Tobey Elementary
- H. Tatum Odell - Tobey Elementary
- I. Rejean Kangas - Vicksburg High School
- J. Nick Foley - Vicksburg High School
- K. Melissa Sparks - Vicksburg Middle School
- L. Cheyenne Banfield - Vicksburg Middle School
- M. Jennifer Koning - Vicksburg Middle School
- N. Amy McIechey - Indian Lake Elementary

- XII. Approval of a Third Year of a Five-Year Probation for the Following Teachers -  
ROLL CALL VOTE: A motion for approval was made by Schriemer and  
supported by Centofanti.

Motion carried unanimously by roll-call vote.

- A. Bailey Robinson - Indian Lake Elementary
- B. Melissa Collins - Indian Lake Elementary
- C. Jill Braman - Sunset Lake Elementary
- D. Megan Neel - Sunset Lake Elementary
- E. Samantha Witters - Sunset Lake Elementary
- F. Tabitha Sears - Tobey Elementary

- XIII. Approval of a Second Year of a Five-Year Probation for the Following Teachers -  
ROLL CALL VOTE: A motion for approval was made by Forsyth and supported  
by Lohman.

Motion carried unanimously by roll-call vote.

- A. Triston Lee - Sunset Lake Elementary
- B. Michelle Turczyn - Sunset Lake Elementary
- C. Melissa Wilcox - Tobey Elementary
- D. Emilee Duncan - Tobey Elementary

- XIV. Approval of a Second Year of a Two-Year Probation – Roll Call: A motion for approval was made by Schriemer and supported by Forsyth.  
Motion carried unanimously by roll-call vote.  
A. Michelle Krob - Vicksburg Middle School  
B. Jennifer Stubbs - Vicksburg Middle School  
C. Mathew Musialczyk - Vicksburg Middle School
- XV. Approval of a 1st year of a 5-Year Probation for the Following Teachers – Roll Call Vote: A motion for approval was made by Forsyth and supported by Forsyth.  
Motion carried unanimously by roll-call vote.  
A. Laura Hayman - Vicksburg High School  
B. Catherine Fry - Indian Lake Elementary  
C. Joshua Cardoso - Indian Lake Elementary
- XVI. Approval of the Retirement of HS/MS Librarian, Joe Wing, Effective June 7, 2024: A motion for approval was made by Centofanti and supported by Forsyth.  
Motion carried unanimously.
- XVII. Approval of the Retirement of Pathways Teacher, Laura Wiercioch after 8 Years of Service: A motion for approval was made by Schriemer and supported by Forsyth.  
Motion carried unanimously.
- XVIII. Approval of the Resignation of High School Teacher, Bob Verduzco, Effective June 7, 2024: A motion for approval was made by Lohman and supported by Forsyth.  
Motion carried unanimously.
- XIX. Approval of Resignation of Sunset Lake Counselor Shayna Brooks, Effective April 19, 2024: A motion for approval was made by Schriemer and supported Lohman.  
Motion carried unanimously.
- XX. Approval of the Resignation of Pathways Teacher, Shelly Johnson, Effective June 7, 2024: A motion for approval was made by Forsyth and supported by Lohman.  
Motion carried unanimously.
- XXI. Approval of Leave of Absence for Sunset Lake Teacher, Kellie Hillsburg for the 2024-25 School Year: A motion for approval was made by Schriemer and supported by Lohman.  
Motion carried unanimously.
- XXII. 1st Reading Approval of the Following VCS Policies - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.  
Motion carried unanimously by roll-call vote.  
A. PO 2410 - Prohibition of Referral or Assistance  
B. PO 2414 - Reproductive Health and Family Planning  
C. PO 2418 - Sex Education

- D. PO 6321 - School Construction and Renovation
- E. PO 6520 - Payroll Deductions
- F. PO 8800 - Religious, Patriotic Ceremonies and Observances

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:37 p.m.

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President Virgil Knowles  
July 8, 2024

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Secretary Amy Manchester