



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

Topic: _____ Approval of RFQ 2014-101 Medical Consultant _____

Submitted by: Ms. Cordelia Flores-Jackson _____ of: Purchasing Department _____

Approved for transmittal to school board: November 19, 2014 _____

Recommendation:

The RFQ was Advertised on Saturday, October 11, 2014 and Sunday, October 12, 2014. The District received two (2) responses to RFQ 2014-101 Medical Consultant on October 22, 2014, at 3:00 p.m. On October 30, 2014, the two Medical Consultants were invited to present their qualifications, previous experience and plan of action to a committee that consisted of the following members:

Eduardo Zuniga, Associate Superintendent Student Support Service
Mike Garza, Executive Director of Support Services
Robert Chapa, Risk Management Director
Irene Rosales MSN, RN, Director of Health Services
Blanca Alvarado RN, BSN, Health Services Coordinator

The committee evaluated the vendors and is recommending award to **Dr. Jose R. Garcia** as the Most Qualified Medical Consultant that best meet the needs of the District.

Rationale:

Staff has complied with all applicable federal, state and local purchasing policies and procedures in obtaining pricing information for the items listed above. Staff is recommending the awards based on being the best value to the district.

Budgetary Information:

General Fund 2014-2015

Board Policy Reference and Compliance

CH local – purchasing and acquisition

CV legal – purchasing and acquisition

Texas education code 44.031

Texas education code 44.039



UNITED INDEPENDENT SCHOOL DISTRICT

Irene Rosales MSN, RN
Health Services Department

To: Cordelia Jackson, Purchasing Director
From: Irene Rosales MSN, RN Health Services Director *IR*
Through: Mike Garza, Executive Director for Support Services
Subject: Medical Consultant
Date: November 4, 2014

The Health Services Department Committee reviewed all proposals for RFQ No. 2014-101 "Medical Consultant for District-Wide Nursing Services" and recommends, based on qualifications and highest ranking score, that Jose R. Garcia M. D. be approved for the FY 2014-2015.

The committee was composed of the following Administrators:

1. Eduardo Zuniga, Associate Superintendent for Student Support Services
2. Mike Garza, Executive Director for Support Services
3. Robert Chapa, Director for Risk Management
4. Irene Rosales MSN, RN, Health Services Director
5. Blanca Alvarado RN, BSN, Health Services Coordinator

The following criteria was used to evaluate, score, and rank all proposals during an interview session:

1. Capability to perform services required
2. Recent experience in comparable mission
3. Professional background
4. Capability to meet schedules and trainings
5. List of references from other medical professionals

If you have any questions, please let me know.

RFQ 2014-101 Medical Consultant

Summary of Evaluations

Evaluation Committee	Dr. Garcia	Dr. Garza-Gongora
Eduardo Zuñiga Associate Superintendent of Student Support Services	45	29
Mike Garza Executive Director Support Services	39	29
Robert Chapa Risk Management Director	31	28
Irene Rosales Director of Health Services, RN	43	35
Blanca Alvarado Health Services Coordinator	45	41
TOTAL POINTS	203	162
RANKING	1	2