

Memo



Date: October 06, 2025

To: Dr. Karla Guseman, Superintendent

From: Sheleah Blissett, Director of Special Services

Re: Request for Approval – Online Contractual Services for Vision Itinerant (VI) Services

I am writing to formally request approval to enter into a contractual agreement with Sunbelt Staffing, LLC, in partnership with VocoVision, to provide online Vision Itinerant (VI) services for students with visual impairments as required by their Individualized Education Programs (IEPs).

Joliet Township High School District 204 currently does not have a certified Vision Itinerant specialist on staff. However, several students across the district have VI services mandated in their IEPs. In order to remain compliant with IDEA (Individuals with Disabilities Education Act) and ensure equitable access to education, the district must provide these services through alternative means.

Justification for Online Services

- ✚ Compliance with IEP Requirements: The district is legally obligated to provide VI services as outlined in students' IEPs.
- ✚ Lack of In-House Personnel: Despite recruitment efforts, the district has been unable to hire a qualified VI specialist.
- ✚ Qualified Providers: Sunbelt Staffing, through its telepractice partner VocoVision, offers credentialed professionals who meet state licensing and certification requirements.

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- ✚ Secure and Monitored Delivery: Services will be delivered via a secure teletherapy platform, with weekly logs submitted for district approval.
- ✚ Cost-Effective and Scalable: The agreement includes an all-inclusive hourly rate and technology provisions, with flexibility to scale services based on student needs.

This solution ensures continuity of services for our students and compliance with legal obligations while we continue efforts to fill the vacant position. I respectfully request approval to proceed with this contractual arrangement.