

**MINUTES
QUALITY MANAGEMENT COMMITTEE
BOARD OF MANAGERS
NUECES COUNTY HOSPITAL DISTRICT**

April 9, 2013

The Quality Management Committee of the Nueces County Hospital District Board of Managers met on Tuesday, April 9, 2013 at 6:30 p.m., in the NCHD Board Room at 555 N. Carancahua, Suite 950-A, Corpus Christi, TX.

HOSPITAL DISTRICT REPRESENTATIVES:

Jonny F. Hipp, Administrator/CEO
Dena B. Bruni, Assistant Administrator, Administrative Services
Donna Littlefield, Director, Accounting & Finance
Wm. DeWitt Alsup, Attorney, Alsup Law Firm
Catherine Heller, Assistant County Attorney
Sara G. Lopez, Administrative Specialist
Carmen H. Ramos, Administrative Assistant

OTHER(S) PRESENT:

Earl Smith, M.D., TMF, Austin, TX.
Albert A. Chiuminetta, RN, BSN, Health Services Consultant, TMF, Austin, TX.
Gary York, RN, Review Coordinator, TMF, Austin, TX.

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1. **Call to Order**- Mr. Winship, Chair
The meeting was called to order by Mr. Winship at 6:41 p.m.
 2. **Establishment of Quorum** - Mr. Winship
A quorum was present with all members in attendance.

Dan Winship, Chairman - PRESENT
Rodney J. Hart, Member - PRESENT
Raymond F. Wetegrove, Member - PRESENT
 3. **Public Comment:**
None.

NOTE: These minutes reflect agenda item(s) were taken in order, except for agenda item "CLOSED MEETING: 5.A. 1.,2. & 3" were moved at the beginning of the meeting.

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4. **REGULAR AGENDA:**

A. **Approve minutes of April 17, 2012 meeting - ACTION**

Motion by Mr. Hart, seconded by Mr. Wetegrove, the Quality Management Committee approved the April 17, 2012 minutes as written. **MOTION CARRIED.**

B. **Consider recommendation to Board of Managers to ratify renewal of Services Agreements with the Texas Medical Foundation for the period January 1, 2013 - December 31, 2014; ACTION**

Motion by Mr. Wetegrove, seconded by Mr. Hart, the Quality Management Committee recommends ratification by the Board of Managers for the renewal of Services Agreement by and between Texas Medical Foundation and Nueces County Hospital District. **MOTION CARRIED.** Copy of unsigned Services Agreement is attached hereto for information and made a part of these minutes.

1) Non-Medicare Medical Records Review; and

2) Quality Assessment, Utilization Review, and Coding Review.

C. **Receive information relating to U.S. Department of Health and Human Services (DHHS) Poverty Guidelines; INFORMATION**

The Quality Management Committee received and accepted the information relating to U.S. Department of Health and Human Services (DHHS) Annual Poverty Guidelines as presented.

1) Annual update of the DHHS Poverty Guidelines from *Federal Register*, Vol. 78, No. 16, January 24, 2013, pp.5182 - 5183; and

2) Historical DHHS Poverty Guidelines, 1965 - 2012 from Table 3.E8, *Annual Statistical Supplement to the Social Security Bulletin, 2012.*

Copies of the 2012 DHHS Poverty Guidelines Annual Update and Annual Statistical Supplement are attached hereto for information.

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- D. **Receive notice of annual adjustment of Nueces Aid Program's Eligibility Guidelines for Household Income as required by Program's Handbook Policy No. NA002, Attachment 4, Section 1-F-3; income guideline increase adjustment effective March 1, 2013 - INFORMATION**

The Quality Management Committee received and accepted the notice of annual adjustment of Nueces Aid Program's Eligibility Guidelines for Household Income as required by Program's Handbook Policy No. NA002, Attachment 4, Section 1-F-3; income guideline increase adjustment effective March 1, 2013 as presented. Copies of Policy No. NA002 Eligibility Guidelines for Household Income, Attachment 4 and its sections are attached hereto and made a part of these minutes.

- E. **Receive notice of annual adjustment of Nueces Aid Program's Eligibility Guidelines for Household Resources as required by Program's Handbook Policy No. NA002, Attachment 2, Sections 1-B, 1-C-1, 1-C-22, and 1-F; resources guidelines increase adjustments effective March 1, 2013 - INFORMATION**

The Quality Management Committee received and accepted the notice of annual adjustment of Nueces Aid Program's Eligibility Guidelines for Household Resources as required by Program's Handbook Policy No. NA002, Attachment 2, Sections 1-B, 1-C-1, 1-C-22, and 1-F; resources guidelines increase adjustments effective March 1, 2013. Copies of Policy No. NA002 Eligibility Guidelines for Household Resources, Attachment 2 and its sections are attached hereto and made a part of these minutes..

- F. **Receive summary information relating to Nueces Aid Program pharmacy service utilization for the period of January 1, 2012 - December 31, 2012: - INFORMATION**

The Quality Management Committee received and accepted summary information relating to the Nueces Aid program pharmacy services Utilization for the period of January 1, 2012 - December 31, 2012 as presented.

- 1) Pharmacy Program;
- 2) Pharmacy Volume by Year;
- 3) Cost and Utilization Summary Report;
- 4) Therapeutic Class Total Report; and
- 5) Top 100 Utilized Drugs by Dollars.

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Copy of the summary information relating to Nueces Aid service utilization for the period noted above is attached hereto for information and made a part of these minutes.

G. Receive summary information relating to Nueces Aid Program enrollment for the period of January 1, 2012 - December 31, 2012 - INFORMATION

The Quality Management Committee received and accepted the Nueces Aid Program enrollment summary information for the period of January 1, 2012 - December 31, 2012 as presented. Copy of summary information relating to Nueces Aid Program enrollment for the period noted above is attached hereto for information and made a part of these minutes.

H. Receive summary information relating to Nueces Aid Program applications processed during the period of January 1, 2012 - December 31, 2012 - INFORMATION

The Quality Management Committee received and accepted the Nueces Aid Program eligibility summary information for applications processed during the period of January 1, 2012 - December 31, 2012 as presented. Copy of summary information relating to Nueces Aid Program applications processed for the period noted above is attached hereto for information and made a part of these minutes.

I. Receive summary information relating to Nueces Aid Program eligibility as of December 31, 2012: - INFORMATION

The Quality Management Committee received and accepted the summary information relating to service eligibility as of December 31, 2012 as presented.

- 1) Eligibility Demographics; and
- 2) Enrollment by Zip Code.

Copies of the Nueces Aid Program summary information relating to eligibility demographics and eligibility by zip code are attached hereto for information and made a part of these minutes.

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- J. Receive summary information relating to the Nueces Aid Program and suspected fraud cases under investigation, fraud cases closed, persons disqualified, and related recoveries, all pursuant to Texas Health and Safety Code, §161.066; information as of December 31, 2012 - INFORMATION
The Quality Management Committee received and accepted information relating to suspected fraud cases under investigation, fraud cases closed, persons disqualified, and related recoveries as of December 31, 2012 as presented. Copy of summary information is attached hereto and made a part of these minutes.

5. **CLOSED MEETING:**

EXECUTIVE CLOSED SESSION

The Quality Management Committee entered into executively closed session at approximately 6:42 p.m., to discuss and or deliberate on the following agenda item(s) A. 1 - 3:

- A. Receive report on medical and health care services provided under the Indigent Care Agreement, pursuant to Texas Health and Safety Code, §161.031, §161.0315(f), and §161.032:
- 1) Annual Record Review Report 2012;
 - 2) Primary Care Record Review 2012; and
 - 3) Dental Services Report Record Review 2012.

Members of the Quality Management Committee, Administrator Jonny F. Hipp, Assistant Administrator Dena B. Bruni, Director of Accounting and Finance Donna Littlefield, Attorneys Wm. DeWitt Alsup, Assistant County Attorney Catherine Heller, TMF Director, Earl Smith, M.D., TMF Health Services Consultant Albert A. Chiuminetta and TMF Review Coordinator Gary York remained for the executive closed session.

The Quality Management Committee ended its executively closed session and reopened to public session at approximately 7:21 p.m. and reported **no action** taken on agenda item(s): A.1-3.

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6. OPEN MEETING:

A. Consider final action, decision, or vote on matters deliberated in Closed Session - (Action as Needed)

There was *no action* taken in open session with regards to agenda item(s) discussed and or deliberated in closed session.

7. Adjourn

There being no further business, the meeting adjourned at 7:24 p.m.