

POLICY 4170

Participation of ~~Private and~~ Home School, Scholarship, and Private School Students in Statewide Assessments

A. Home School Student Participation

1. Home school students who are Utah residents may participate in statewide assessments in the District when convenient to the student's circumstances and subject to the following requirements:
 - a. The student must have satisfied the home school requirements set forth in [Policy 5030 Attendance - Compulsory](#) and [Utah Code § 53G-6-204](#).
 - b. The home school student must pay charges or fees for the testing on the same basis that students enrolled in the school must pay charges or fees.
 - c. The District shall determine in which school(s) qualifying home school students will take statewide assessments.
 - d. The District may require parent or adult participation in administration of statewide assessments on behalf of home school students, as appropriate.
2. Upon request of a home school student or the student's parent or guardian, the District shall provide a copy of the schedule of statewide assessment dates, the locations at which home school students may be tested, and the District's policies relating to home school student participation in statewide assessments. Home school students who desire to participate in a particular statewide assessment must make the request in writing at least 30 days before the test date. The District shall respond in writing to the request at least 15 days following the receipt of the request. Where the request to participate is approved, the District shall provide written notice to the home school student and his or her parent or guardian of testing rules, including required identification and proof of residency for adults and students and implements or materials that the home school student may or may not bring or use for the test.

[Utah Admin. Rules R277-604-4 \(December 11, 2023\)](#)

B. Scholarship Student Participation

1. A “scholarship student” is a student who receives a scholarship under the Utah Fits All Scholarship Program or the Special Needs Opportunity Scholarship Program.

[Utah Admin. Rules R277-604-2\(5\) \(December 11, 2023\)](#)

[Utah Code § 53E-7-401\(13\) \(2023\)](#)

[Utah Code § 53F-6-401\(12\) \(2023\)](#)

2. An “eligible school” is a school that has been approved for participation in the Utah Fits All Scholarship Program.

[Utah Admin. Rules R277-604-2\(1\) \(December 11, 2023\)](#)

3. A “qualifying school” is a school that participates in the Special Needs Opportunity Scholarship Program.

[Utah Admin. Rules R277-604-2\(4\) \(December 11, 2023\)](#)

[Utah Code § 53E-7-401\(8\) \(2023\)](#)

4. Scholarship students who are not enrolled in an eligible school or qualifying school may be allowed by the District to participate in statewide assessments administered in the District subject to the following conditions:
 - a. The student must pay, in advance, the full cost to the District of administering the testing. These testing costs include costs for materials, scoring, reporting, and State-related costs.
 - b. The District shall determine in which school(s) scholarship students may take statewide assessments.
 - c. The District shall determine the limits, if any, of numbers of scholarship students that can be accommodated by the school.
5. Upon request of a scholarship student or the student’s parents, the District shall provide a copy of the schedule of statewide assessment dates, the locations at which scholarship students may be tested, and the District’s policies relating to scholarship student participation in statewide assessments. A scholarship student desiring to participate in a particular statewide assessment must make the request in writing at least 30 days before the test date. The District shall respond in writing to the request at least 15 days following the receipt of the request. Where the request to participate is approved, the District shall provide written notice to the student of testing rules, including required identification and proof of residency and implements

or materials that the student may or may not bring or use for the test.

[Utah Admin. Rules R277-604-6 \(December 11, 2023\)](#)

6. Test results for scholarship students shall not be provided to any person or entity other than the student, the student's parent, and the scholarship program manager. However, if the student is partially enrolled in a public school, the results may also be provided to the public school where the student is partially enrolled.

[Utah Admin. Rules R277-604-6\(4\)\(c\), \(5\) \(December 11, 2023\)](#)

7. Scholarship students enrolled in an eligible school or qualifying school may be allowed by the District to participate in statewide assessments administered in the District subject to the following conditions:
 - a. The scholarship student's school must request permission from the District on behalf of the student to participate.
 - b. The student or school must pay, in advance, the full cost to the District of administering the testing. These testing costs include costs for materials, scoring, reporting, and State-related costs.
 - c. The District shall determine in which school(s) scholarship students may take statewide assessments.
 - d. The District shall determine the limits, if any, of numbers of scholarship students that can be accommodated by the school.
 - e. The District may require the eligible school or qualifying school to provide administrators to participate in monitoring or proctoring tests, as appropriate.
8. Upon request of an eligible school or qualifying school to whose students the District is administering assessments, the District shall provide the school a copy of the schedule of statewide assessment dates, the locations at which scholarship students may be tested, and the District's policies relating to scholarship student participation in statewide assessments. Eligible schools or qualifying schools which desire to have their students participate in a particular statewide assessment must make the request in writing at least 30 days before the test date. The District shall respond in writing to the request at least 15 days following the receipt of the request. Where the request to participate is approved, the District shall provide written notice to the school of testing rules, including required identification and proof of residency for staff and students and implements or materials that the school staff or student may

or may not bring or use for the test.

[Utah Admin. Rules R277-604-3 \(December 11, 2023\)](#)

9. Test results for scholarship students enrolled in an eligible school or qualifying school shall not be provided to any person or entity other than the student, the student's parent, the eligible or qualifying school, and the scholarship program manager. However, if the student is partially enrolled in a public school, the results may also be provided to the public school where the student is partially enrolled.

[Utah Admin. Rules R277-604-3\(4\)\(e\), \(5\) \(December 11, 2023\)](#)

C. Private School Student Participation

1. Private school students who are Utah residents may be allowed by the District to participate in statewide assessments administered in the District subject to the following conditions:
 - a. The private school student's school must request permission from the District on behalf of the student to participate.
 - b. The student or private school must pay, in advance, the full cost to the District of administering the testing. These testing costs include costs for materials, scoring, reporting, and State-related costs.
 - c. The District shall determine in which school(s) private school students may take statewide assessment.
 - d. The District shall determine the limits, if any, of numbers of non-public school students that can be accommodated by the school.
 - e. The District may require the participating private school to provide administrators to participate in monitoring or proctoring tests, as appropriate.
2. Upon request of a private school to whose students the District is administering assessments, the District shall provide the private school a copy of the schedule of statewide assessment dates, the locations at which private school students may be tested, and the District's policies relating to private school student participation in statewide assessments. Private schools which desire to have their students participate in a particular statewide assessment must make the request in writing at least 30 days before the test date. The District shall respond in writing to the request at least 15 days following the receipt of the request. Where the request to participate

is approved, the District shall provide written notice to the private school of testing rules, including required identification and proof of residency for staff and students and implements or materials that the private school or student may or may not bring or use for the test.

3. Private school students who are not Utah residents may participate in statewide assessments only upon payment, in advance, of the full cost of the individual assessments.

[Utah Admin. Rules R277-604-3 \(May 26, 2020\)](#)

4. Test results for private school students shall not be provided to any person or entity other than the student, the student's parent, and the private school. However, if the student is partially enrolled in a public school, the results may also be provided to the public school where the student is partially enrolled.

[Utah Admin. Rules R277-604-3\(4\)\(e\), \(5\) \(December 11, 2023\)](#)

D. Bureau of Indian Education Schools Administrator Training

1. The administrators of Bureau of Indian Education (BIE) schools are responsible to meet statewide assessment requirements relating to the students in their schools. The District shall provide materials and training to administrators of BIE schools within the District on the schedule which applies to the District. The District shall notify administrators of BIE schools located in the District of all information and training on statewide assessments provided by the District.

[Utah Admin. Rules R277-604-5 \(December 11, 2023\)](#)

[Utah Admin. Rules R277-604-7 \(December 11, 2023\)](#)

~~E. In accordance with Utah Admin. Rule R277-604, private school students and home-school students that are Utah residents may apply to be included in statewide assessments, if they so desire.~~

~~F. The Board of Education of Box Elder School District authorizes the Superintendent and District Administration to establish Administrative Regulations consistent with this policy.~~

~~G. The following definitions shall apply under this policy:~~

- ~~1) "Home School Student" means a student who has been excused from compulsory education and for whom documentation has been completed under 53G-6-204.~~

- ~~2) "Private School" means a school that is not a public school but:~~
- ~~a) has a current business license through the Utah Department of Commerce;~~
 - ~~b) is accredited as described in R277-410; and~~
 - ~~c) has and makes available a written policy for maintaining and securing student records.~~
- ~~3) "Statewide Assessments" mean:~~
- ~~a) the summative adaptive assessment of a student in grades 3 through 8 in basic skills courses (RISE);~~
 - ~~b) the online writing assessments in grades 5 and 8 (RISE);~~
 - ~~c) a high school assessment in grades 9 and 10 (Utah Aspire Plus);~~
 - ~~d) a statewide English Language Proficiency assessment (WIDA ACCESS for ELLs);~~
 - ~~e) the college readiness assessment in grade 11 (ACT); and~~
 - ~~f) the benchmark assessment of a student in grades 1 through 3 to measure reading competence (Acadience Reading);~~
 - ~~g) The benchmark assessment of a student in grades 1 through 3 to measure math competence (test not yet selected).~~

~~H. Statewide Assessment Participation for Private Schools or Private School Students~~

- ~~1) Private schools (or private school students) that are interested in participating in statewide assessments must participate, at the school district's discretion, in the public school district where the private school is located.~~
- ~~2) A private school may request the following from the school district in which it is located:~~
 - ~~a) an annual schedule of statewide assessment dates~~

- ~~b) the location at which private schools may be tested; and~~
- ~~c) written policies for private school student participation.~~
- ~~3) Private school students who are not Utah residents may participate in statewide assessments only by payment in advance by either the private school or the student of the full cost of individual assessment including the cost of materials, proctoring, scoring, reporting, and State-related costs.
 - ~~a) The District shall provide an explanation of reasonable costs.~~~~
- ~~4) The District shall provide notice to private school administrators of any required private school administrator participation in monitoring or proctoring of tests.~~
- ~~5) A private school student or school administrator shall adhere to the following requirements to participate in statewide testing within the district:
 - ~~a) A private school student or school administrator shall request participation at least thirty (30) days prior to the enrollment/rostering deadline and at least thirty (30) days prior to the beginning of the assessment window.~~
 - ~~b) The Assessment Department shall respond to the request in a timely manner. If the request is approved, the response shall include:
 - ~~I. the location(s) and time(s) for the assessment,~~
 - ~~J. assessment rules, including identification and proof of residency,~~
 - ~~K. reasonable timelines regarding participation in statewide assessments and associated communications and information requests,~~
 - ~~L. fees, which must be paid prior to the day of the assessment,~~
 - ~~M. a list of implements or materials which the student may or may not bring to the assessment,~~
 - ~~N. the minimum required information needed to roster the student for assessment participation,~~
 - ~~O. required participation of school administrator proctoring if necessary, and~~~~~~

~~P. any other information deemed relevant by the Assessment Department.~~

- ~~a) The Assessment Department shall determine the location within the District at which the student may take assessments. Participation will be determined after currently enrolled public school students have been accommodated.~~
 - ~~b) In the event that a private school student has an IEP or 504 accommodations in place, it is the responsibility of the private school student/parent or school administrator to indicate such with the initial request. Any costs associated with providing the accommodations will be included in the Assessment Department's initial response to the request to test.~~
- ~~2) Assessment results will be delivered electronically to the email address of the student's parent and/or private school administrator. Once delivery is confirmed, retention of the record of the student's assessment results becomes the responsibility of the parent and/or private school.~~

~~Q. Statewide Assessment Participation of Home School Students~~

- ~~1) A home school student who desires to participate in statewide assessment must participate in the public school district in which the home school student's parent resides.~~
- ~~2) A home school student or parent may request the following from the school district in which it is located:
 - ~~a) an annual schedule of statewide assessment dates~~
 - ~~b) the locations at which home school students may be tested; and~~
 - ~~c) written policies for home school student participation.~~~~
- ~~3) The District shall not require a home school student to pay a fee that is not charged to traditional students.~~
- ~~4) The District shall provide notice to home school students or parents of any required parent or adult participation in monitoring or proctoring of tests.~~
- ~~5) A home school student or parent shall adhere to the following requirements to participate in statewide testing within the district:~~

~~a) A home school student or parent shall request participation at least thirty (30) days prior to the enrollment/rostering deadline and at least thirty (30) days prior to the beginning of the assessment window.~~

~~b) The Assessment Department shall respond to the request in a timely manner. If the request is approved, the response shall include:~~

~~R. the location(s) and time(s) for the assessment,~~

~~S. assessment rules, including identification and proof of residency,~~

~~T. reasonable timelines regarding participation in statewide assessments and associated communications and information requests,~~

~~U. a list of implements or materials which the student may or may not bring to the assessment,~~

~~V. the minimum required information needed to roster the student for assessment participation,~~

~~W. required participation of parent proctoring if necessary, and~~

~~X. any other information deemed relevant by the Assessment Department.~~

~~a) The Assessment Department shall determine the location within the District at which the student may take assessments. Participation will be determined after currently enrolled public school students have been accommodated.~~

~~b) In the event that a home school student has an IEP or 504 accommodations in place, it is the responsibility of the home school student or parent to indicate such with the initial request.~~

~~2) Assessment results will be delivered electronically to the email address of the student's parent. Once delivery is confirmed, retention of the record of the student's assessment results becomes the responsibility of the parent.~~