



LINCOLNWOOD SCHOOL DISTRICT 74
 BOARD OF EDUCATION
 Regular Meeting Minutes
 Thursday, November 7, 2024 at **7:00 PM**

BOARD OF EDUCATION
Kevin Daly, President
Peter D. Theodore, Vice President
John P. Vranas, Secretary
Myra A. Foutris
Ted Kwon
Jay Oleniczak
Rupal Shah Mandal

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

*Minutes of the Regular Meeting of the Board of Education of Lincolnwood School District 74,
 Cook County, Illinois, was held in the Lincoln Hall Auditorium, 6855 North Crawford
 Lincolnwood, IL 60712, on Thursday, November 7, 2024.*

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

President Daly called the meeting to order at 7:00 p.m., roll call was taken and the Pledge of Allegiance was recited.

MEMBERS PRESENT

Kevin Daly
 Myra A. Foutris
 Ted Kwon (arrived 7:07 p.m.)
 Jay Oleniczak
 Rupal Shah Mandal (arrived at 7:10 p.m.)
 Peter D. Theodore
 John P. Vranas

ADMINISTRATORS/STAFF PRESENT

Dr. David L. Russo
 Dr. Dominick M. Lupo
 Courtney Whited
 Mark Atkinson

Chris Harmon
 Aliaa Ibrahim
 Jackie McGoey
 Erin Curry

Jordan Stephen
 Joseph Segreti
 Renee Tolnai

2. DISTRICT RECOGNITION

a. Todd Hall First Grade STEM/Story Walk Night Project

At 7:14p.m. President Daly called for a three-minute recess. President Daly called the meeting back to order at 7:17 p.m.

3. AUDIENCE TO VISITORS

None

4. CONSENT AGENDA

a. APPROVAL OF MINUTES

- I. Regular Board Meeting Minutes - **OCTOBER 3, 2024**
- II. Regular Board Meeting - Closed Session Minutes - **OCTOBER 3, 2024**

b. EMPLOYMENT MATTERS

- I. Personnel Report
- II. New Employment

1. **Ghazi Hashimi**, Paraprofessional, Lincoln Hall, effective October 16, 2024, \$17.40/hr

2. **Riaz Ludin**, Paraprofessional, Rutledge Hall, effective October 29, 2024, \$17.40/hr

III. Resignation

1. **Blair Rudd**, School Nurse, Lincoln Hall, effective October 14, 2024

IV. FMLA Leave Request

1. **Nancy Nasby**, Social Worker, Todd Hall, effective October 2, 2024, with an expected return of January 16, 2025

2. **Mona Taliya**, Gifted Education Teacher, Rutledge Hall, effective October 9, 2024, with an expected return October 23, 2024

3. **Carly DeNoi**, Social Worker, Lincoln Hall, effective on or about January 30, 2025 with an expected return April 28, 2025

4. **Alexandria Gillespie**, 3rd Grade Teacher, Rutledge Hall, effective on or about December 20, 2024 with an expected return of April 4, 2025

c. Policy

I. 2nd Reading/Adoption of Policy

1. Press Plus #116 June 2024

(1) Draft Update

(1) 2:260 Uniform Grievance Procedure

(2) 5:100 Staff Development Program

(3) 7:270 Administering Medicines to Students

d. Approval of Administrator Contract

I. Courtney Whited, Business Manager/CSBO

e. Additional Furniture for Todd Hall and Rutledge Hall

The Facilities Committee concurs with the Administrative recommendation to the Board of Education to approve this quote from Interiors For Business, Inc. in the amount of \$13,471.37 for classroom furniture at Todd Hall and Rutledge Hall.

f. 2025 School Maintenance Project Grant Application

The Facilities Committee concurs with the Administrative recommendation to the Board of Education to approve the District Certification form and Taxpayer Identification form in order to complete the ISBE School Maintenance Project Grant application process before the December 1, 2024 deadline.

g. WasteNot, Inc. Service Contract

The Finance Committee members in attendance support the Administrative recommendation to the Board of Education to approve this Service Contract from WasteNot, Inc. for food waste removal/composting in the amount of \$36/week from November 8, 2024 to November 7, 2025.

It was moved by Secretary Vranas and seconded by Vice President Theodore that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

President Daly submitted the motion to a vote and the following vote was recorded:

Ayes: Theodore, Vranas, Foutris, Kwon, Oleniczak, Shah Mandal, Daly

Nays: None

Absent: None

Motion passed.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

None

7. COMMUNICATION FROM BOARD MEMBERS

a. NTDSE/District 807: **John P. Vranas/Kevin Daly**

The NTDSE Governing Board did not meet in October. The next meeting is on Wednesday, November 13, 2024 at 6:00 p.m. at the NTDSE Administrative Center.

Secretary Vranas reported that NTDSE truly appreciates those who enhance the lives of its students and has a recognition program called "Friend of NTDSE". Recently, the following three members of the SD74 staff were recognized as one of these exceptional people:

- Ms. Shannon Keys, Lincoln Hall Music Teacher
- Mrs. Sharon Churchwell, Lincoln Hall Science Teacher
- Mr. Chris Harmon, Todd Hall Principal

b. IASB (Illinois Association of School Boards): **Jay Oleniczak/Myra A. Foutris**

The IASB•IASA•IASBO Joint Annual Conference is the must-attend training and networking event for Illinois school board members, superintendents, and business officials. It will be held in Chicago from November 22-24, 2024.

c. Finance Committee: **Peter D. Theodore/Jay Oleniczak**

The Finance Committee last met on October 24, 2024. There were no formal recommendations voted on due to the lack of a quorum. The Finance Committee members in attendance supported the Administrative recommendation to the Board of Education:

- WasteNot, Inc. Service Contract
- District Finance Update:
 - On October 10th, District 219 indicated the intent to go out to bid for regular education transportation services for the District cohort including 70, 71, 74, and 219
 - Administration and District legal counsel are working through the process for the full Board's approval relative to the increase in Administrative Costs on the adopted FY2025 Budget.
- Courtney Whited, Business Manager/CSBO, provided an overview of the 2024 Estimated Levy Draft. The Committee members in attendance made suggestions to explore shifting dollars into the Health and Life Safety fund and away from O&M and IMRF. The Committee directed the Administration to continue finalizing the Levy with the aforementioned suggestions.

The next Finance Committee meeting is scheduled for Thursday, November 21, 2024 at 6:30 p.m. The public is welcome.

d. Facilities Committee: **John P. Vranas/Rupal Shah Mandal**

The Facilities Committee last met on October 22, 2024.

- StudioGC provided the following Updates:
 - The punch list for the summer Rutledge Hall project is approximately 95% complete. The railings for the Lincoln Hall Plaza and the tack boards for Rutledge Hall corridors should be arriving any day. The installation will be done on students' off-hours.
 - The Rutledge Hall test and balance for the heating season was completed last week. We are waiting for the report.
 - A \$4,300 credit for the Rutledge Hall teachers' desks will be issued due to receiving the desks with green bumper T-molding instead of blue. The credit is 15% of the total cost.
- The Facilities Committee concurred with the Administration's recommendation to the Board to approve the quote from Interiors For Business, Inc. for classroom furniture in Todd Hall and Rutledge Hall.
- The Administration will explore getting the solar panel dashboard operational at Lincoln Hall.
- The Facilities Committee concurred with the Administration's recommendation to the Board to approve the

required forms to complete the ISBE School Maintenance Project Grant application process before the December 1st deadline.

- Other Updates:
 - The Girl Scout Troops will be using the Todd Hall and Rutledge Hall Libraries from September through June for their evening meetings of the first and third Thursdays of each month.
 - Contour Landscaping completed the Administration Parking Lot area's landscape improvements in mid-September.
 - Community member Wendy Grano offered her resignation from the Facilities Committee. The Committee, the Board of Education and the Administration thank Ms. Grano for her time and efforts on behalf of the Lincolnwood learning community.
 - Alltown Bus Company requested to rent the Lincoln Hall Cafeteria again for their annual safety meeting.
- The Administration is exploring a multi-year phasing in of newer cameras, and exploring one vendor to manage multiple security systems.

The next Facilities Committee meeting is scheduled for Tuesday, November 19, 2024 at 6:00 p.m. The public is welcome.

e. Policy Committee: **Rupal Shah Mandal/Myra A. Foutris**

- The Policy Committee last met on Friday, September 20, 2024.
- Board of Education member Ted Kwon was appointed to the Policy Committee by President Daly at the October 3rd Board of Education meeting.
- The October 18, 2024 Policy Committee meeting was canceled due to light agenda.
- The next Policy Committee meeting is scheduled for Friday, November 15, 2024 at 8:30am in the Administration Building. The public is welcome.

f. President's Report: **Kevin Daly**

- President Daly shared important District upcoming dates. Please see the District website for information: sd74.org.

8. COMMUNICATION TO THE BOARD OF EDUCATION

a. LTA (Lincolnwood Teacher Association): **Travis DuPriest/Kevin Conley (Co-Presidents)**

No report.

b. LSSU (Lincolnwood Support Staff Union): **Tommy Bujnowski (President)**

No report.

c. PALS (People Active with Lincolnwood Schools): **Stacey Johnson (President)**

PALS President Stacey Johnson provided an overview of the upcoming fundraising and community events, as well as the successes of the 2024-2025 school year past events. For more information: [PALS WEBSITE](#).

9. ADMINISTRATIVE REPORTS

a. Superintendent's Report: **Dr. David L. Russo**

I. Official School Board Members Appreciation Day - November 15, 2024

On behalf of the staff, families, students, and administrative team of Lincolnwood School District 74; Superintendent Russo expressed his deep gratitude and appreciation for all that our Board Members contribute to the governance and leadership of the school district. Next week on November 15th we take a pause on "School Board Members Day" to recognize all that you do to give of your time. There is so much that each of you has invested in becoming knowledgeable about the array of topics that go into running the District. Each of us thanks you for your expertise, guidance, and insights. Please accept this small token in appreciation of all that you do. Thank you for your dedication to the District!

II. District Updates

- Thank you to our first-grade team and students for sharing their experiences with the recent Story Walk and STEM night. Superintendent Russo had the chance to read the story and attempted the STEM project, but his effort was not nearly as effective as the designs the students made!
- This past Friday the window to sign up for Parent-Teacher Conferences opened. The Sign-Up Genius will remain open through November 15, 2024. There are options for in-person and video conferencing meetings with teachers. We ask families to pay particular attention that they are signing up for their child’s correct homeroom teacher when scheduling their appointment. This is especially important for Lincoln Hall where specific teachers will lead the conference on behalf of all the teachers on a student’s schedule. Conferences are November 19 and 21, 2024
- Weather again impacted our Halloween festivities this year, but we thank everyone at Todd Hall for their flexibility to move the parade indoors and we are thankful that the rain held off long enough for Rutledge Hall students to parade outdoors. It was great that so many families were able to take part in the event and Superintendent Russo thanked all those who volunteered at the classroom parties. Additionally, the Wellness Day at Lincoln Hall was an enormous success. Students had the chance to participate in several health and wellness related stations.
- Speaking of the weather, Superintendent Russo encourages families to familiarize themselves with the school closing and e-Learning Plans should inclement weather impact our ability to hold in-person classes. The e-Learning Plan was recently renewed by the Board for three years. For those with children in the District last year, you will recall the e-Learning day we implemented during the cold weather snap around the Martin Luther King Day holiday weekend. Again, each family is asked to review how you would address e-Learning in your home should we need to use this type of instructional day at some point during the winter.
- Rutledge Hall and Lincoln Hall will host Veterans’ Day assemblies on Monday, November 11, 2024. If you, or a family member, has served in a branch of our Armed Forces we invite you to join us. Contact either the Rutledge Hall or Lincoln Hall school office for more information.
- Finally, Superintendent Russo wished everyone a wonderful Thanksgiving season at the end of the month. Be safe in your travels and enjoy your gatherings and traditions!

b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Dominick M. Lupu**

I. Assessment Report: NWEA/MAP Data

Assistant Superintendent for Curriculum and Instruction Lupu presented the Student Assessment Report for Spring 2024 and Fall 2024.

c. Business and Operations, Business Manager/CSBO: **Courtney Whited**

I. Finance Report - **AUGUST 2024**

Courtney Whited, Business Manager/CSBO presented the August 2024 Finance Report.

II. Approval of the 2024 Estimated Annual Property Tax Levy Resolution & Public Notice

It was moved by Vice President Theodore and seconded by Member Oleniczak that the Lincolnwood School District 74 Board of Education approve the 2024 Estimated Annual Property Tax Levy Resolution & Public Notice, as presented and as supported by the Finance Committee.

Secretary Vranas shared his gratitude to the Finance Committee and Administration delivering a levy for the Board to approve that taxes “for need, rather than greed”.

President Daly submitted the motion to a vote and the following vote was recorded:

Ayes: Theodore, Vranas, Foutris, Kwon, Oleniczak, Shah Mandal, Daly

Nays: None

Absent: None

Motion passed.

III. Bills Payable in the Amount of \$1,696,510.90

Bills reviewed this month by: Kevin Daly and John P. Vranas

It was moved by President Daly and seconded by Secretary Vranas that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,696,510.90.

President Daly submitted the motion to a vote and the following vote was recorded:

Ayes: Theodore, Vranas, Foutris, Kwon, Oleniczak, Shah Mandal, Daly

Nays: None

Absent: None

Motion passed.

10. AUDIENCE TO VISITORS

None

11. RECESS INTO CLOSED SESSION

It was moved by President Daly and seconded by Vice President Theodore that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purposes of: **5 ILCS 120/2(c)(1), amended by P.A. 101-459 - Personnel and 5 ILCS 120/2(c)(2) - Collective Negotiating.**

President Daly submitted the motion to a voice vote and the motion passed.

12. ADJOURNMENT

It was moved by Vice President Theodore and seconded by Secretary Vranas to adjourn the Regular meeting of the Lincolnwood School District 74 Board of Education.

President Daly submitted the motion to a voice vote and the motion passed at 8:35 p.m.

Kevin Daly, President

John P. Vranas, Secretary