

**DRAFT Minutes**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, June 18, 2013, 5:00 p.m.

**Board Members Present**

Mrs. Susan Zibrat, President  
Dr. Kent Paul Barrabee, Vice President  
Mrs. Julie Cozad, Member  
Ms. Deanna Day, Member  
Mrs. Jo Grant, Member

**Central Administrators Present**

Patrick Nelson, Superintendent  
Todd A. Jaeger, J.D., Associate to the Superintendent and General Counsel  
Monica Nelson, Associate Superintendent  
Scott Little, Chief Financial Officer

**OPENING OF MEETING**

**Call to Order and Signing of Visitors' Register**

Mrs. Zibrat called the meeting to order at 5:01 p.m.

**1. EXECUTIVE SESSION**

**A. Motion to Recess Open Meeting and Hold an Executive Session for Student Disciplinary Action:**

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30034545.
2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30028627; b. Student # 30000393; c. Student # 30014962; d. Student # 30026317; and, e. Student # 30045802.

A motion was made by Ms. Day that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2), as presented. Mrs. Zibrat seconded the motion and it passed unanimously, 5-0. Mrs. Zibrat called a recess at 5:03 p.m. for the purpose of holding Executive Session for student disciplinary action.

**B. Motion to Close Executive Session and Reconvene Open Meeting**

Upon return to the Board Room, a motion was made by Ms. Day and seconded by Mrs. Cozad that the meeting reconvenes into open session; the motion passed, unanimously, 5-0. Mrs. Zibrat declared the meeting in open session. The time was 6:07 p.m.

**CONTINUATION OF OPEN MEETING**

**Call to Order and Signing of Visitors' Register**

Mrs. Zibrat called the meeting to order at 6:07 p.m. and invited members of the audience to sign the visitors' register. Procedures for addressing the Board were described.

### **Pledge of Allegiance**

Mr. Nelson led the Pledge of Allegiance.

### **Announcement of Date and Place of Next Regular Governing Board Meeting:**

Mrs. Zibrat announced the next special meetings of the Governing Board: Tuesday, July 2, 2013, 6:00 p.m. at the Wetmore Center, 701 W. Wetmore Road.

### **PUBLIC COMMENT**

There were no comments from the public.

## **1. INFORMATION AND RECOGNITION(S)**

### **A. Status of Bond Projects**

Mr. Louth, Bonds Project Manager, was introduced to present this month's (PowerPoint) status update on the current Bond-funded Projects (as provided with Board book materials). Mr. Louth noted that the reporting format is listed within the five categories, as identified by the Blue Ribbon Committee, as areas of need.) *[A Bond-election initiative to fund capital improvement projects was voter-passed on November 6, 2007; this is the monthly update, which began at the 12/11/07 Governing Board meeting].*

### **I. INSTRUCTIONAL SPACE / PORTABLE REPLACEMENT**

A. Amphitheater Middle School Addition / Remodel & IT Re-cabling: Construction is 78% complete. Administration Building: Interior and Exterior finishes are in process. New Classroom Building: Interior and Exterior finishes are in process. Gym Renovation: Interior finishes are being completed. Renovated Gym Facing Stage. Renovated Gym Facing Bleachers. Locker Room Renovation: Interior masonry walls are complete. Locker and fixture installation is in process. Kitchen: The kitchen is demolished. New underground MP&E (including a new grease interceptor) is installed and the new floor is poured. Interior framing has started. Library: Demo is complete and a new middle school computer lab has been constructed in the south east corner of the library. Repairs, including new HVAC are in process. Student Restrooms: New group restrooms on the north side of the library and on the north side of the locker rooms are being constructed. Other student restrooms campus-wide are being remodeled during summer break. Campus-wide re-cabling: Surface mount raceway and fiber backbone pathways are all installed. Category 6 cable and fiber connections are now being made for IDF "hot up." In classrooms, accordion walls are being removed and new framed walls with new IT are being installed. The AMS project is on schedule and on budget.

B. Amphitheater High School Renovations: Construction is 25% complete. Stadium Renovations: Underground MP&E, Slab on Grade, and Exterior Masonry Walls for the new physical education building are complete. Roof framing has started. New restrooms adjacent to the home side bleachers have masonry walls being constructed. Student Drop-off Improvements: Parking lot improvements for safer student drop off lanes are complete. Entrance and Exit drive improvements are in process. Administration Renovation: Demo of the main reception area is complete and paint and new millwork installation is in process. Panther Hall Restrooms: Tile installation has started. Foundation and underground work is complete. Exterior masonry wall construction is in process. 700 Wing Restrooms: Renovation complete and in use for summer school. PAC Lobby Restrooms: Lobby is demolished for interior upgrades to start. The lobby restrooms are demolished and repairs are in process. Student restrooms in the 100, 200, 300, and 400 wings are in various stages of demo and repair. The two boy's restrooms in 100 and 300 are being renovated while the two girl's restrooms in 200 and 400 are being converted to staff restrooms, and two new girls' restrooms are being constructed in the 100 and 300 wings. MP&E demo and cleanup of the 500 wing is in process. The Amphi High Project is approx 3 weeks behind schedule and over budget due to the unknown stadium conditions discussed at the last governing board meeting.

C. Holaway Elementary Classroom Addition & Campus Re-cabling: Construction is 36% complete. New Classroom Building: Exterior masonry walls are being installed. Kitchen Renovation: Underground

MP&E, concrete slab, interior framing and tile backer board are installed. Tile installation is in process. A new grease interceptor has been installed as well. Campus re-cabling: Backbone conduit pathways are being installed on covered walkways and surface mount raceway is being installed in classrooms and offices. IDF's are being equipped with racking and controls for cable connectivity. Holaway is on schedule and on budget.

D. Rio Vista Elementary Classroom and Administration Addition: Construction is 20% complete. New Classroom Building: The over-ex and compacted pad is complete. Footers started. Admin Renovation: Wall framing and vertical structural steel for the addition are complete. Interior repairs are in process. The Rio Vista project is on schedule and on budget.

E. Nash Elementary Library Renovation: Construction is 68% complete. Drywall in the library is being finished and millwork will start soon. The ADA ramp into the computer lab is under construction. The Nash Library project is on schedule and on budget.

F. Cross Middle School Addition / Remodel / Campus Re-cabling: Programming with site staff, the architect of record, general contractor, Amphi Tech staff, and Bond Department personnel is in process. Design development drawings are complete and Construction Documents are in process.

G. Harelson Addition / Remodel / Campus Re-cabling: Programming with site staff, the architect of record, general contractor, Amphi Tech staff, and Bond Department personnel is in process. Design development drawings are complete and Construction Documents are in process.

H. Wetmore Professional Development Building: Design programming is in process.

## **II. HEALTH, SAFETY, AND SECURITY**

A. Copper Creek Site Drainage and Playfield Resurfacing: Construction is 80% complete. Final grading and soil amendments application are in process. Seeding will begin in late June allowing 6 weeks for grass establishment prior to student return in the fall. The Copper Creek project is on schedule and on budget.

Dr. Barrabee expressed appreciation to Mr. Louth for the progress that is being made on the list of projects, especially so that they are "on-schedule" and "on-budget." He also appreciates how many schools across the District are benefitting from this Bond initiative. The District is grateful to the community for its support in passing the initiatives that are funding these projects in the best interests of our students.

### **B. Recognition of the Future Problem Solvers**

Recently, three groups of students from Rio Vista competed at the Arizona Future Problem Solving event at Arizona State University. They came home with two - 1<sup>st</sup> Place trophies, one 2<sup>nd</sup> Place trophy (plus a 3<sup>rd</sup> Place trophy).

The Governing Board congratulated and presented certificates of commendation to the following student/ athletes and Coach: Students: 4th Grade Team - 1st Place Skits - Global Issues Problem Solving - Hailey Atkison, Kira Shaffer, Isabella Estrella, and Noel Saenz; 5th Grade Team - 2nd Place Skits - Global Issues Problem Solving - Luis Estrella, Jasiel Villareal, Jazmine Grijalva, and Angela Robles; and, 5th Grade Team - 1st Place - Global Issues Problem Solving - Michelle Solomon, Abraum Schiro, Shane Bryce, and Brian Cruz. Coach: Vanessa Hill.

**C. Recognition of Ironwood Ridge High School Congressional Art Competition Winners**

The Governing Board congratulated and presented certificates of commendation to the following two students from IRHS, who were recently named as winners in Arizona District One's Congressional Art Competition, in Representative Anne Kirkpatrick's district: Stephanie Spalding took 1<sup>st</sup> Place and Sarah Rex was named first runner-up.

**D. Recognition of the SkillsUSA Competition Winners from Canyon del Oro**

The Governing Board congratulated and presented certificates of commendation to the following students and teacher from CDO, who at the State SkillsUSA competition placed as follows: Jon Burros took 1<sup>st</sup> Place in Cabinetmaking and Austin Sanchez took 1<sup>st</sup> Place in Masonry. As state winners, Jon and Austin earned their way to compete in the National SkillsUSA competitions in Kansas City, MO, June 24-28, 2013. Teacher: Jim Luckow, Construction Program.

**E. Recognition of the Family, Career, and Community Leaders of America Competition Winners from Canyon del Oro**

The Governing Board congratulated and presented certificates of commendation to the following students and teacher from CDO, who at the (State) Family, Career, and Community Leaders of America (FCCLA) Spring Leadership Conference placed as follows: Mary Carswell took 1<sup>st</sup> Place, with a perfect score of 100 and Alyssa Sisson took 2<sup>nd</sup> Place, both in the Early Childhood event; and, Rachael McCracken took 1<sup>st</sup> Place in the Teach and Train event. The students also earned their way to compete in the National competitions in Nashville in July. Teacher: Jennifer Atteberry-Pierpont, Early Childhood Program.

**F. Recognition of Recognition of Canyon del Oro Pom Team – State Champions – Hip Hop Division**

The Governing Board congratulated and presented certificates of commendation to the following students and coach from CDO, who at the state Cheerleading and Pom Tournament, Hip Hop competition, won 1st Place: Samantha Ball, Meggie Borich, Jessica Blazewicz, Lauren Dobbin, Amber Garcia, Amelia Gotobed, Hannah Launius, Shivani Patel, Taylor Rickel, Nicole Sevinsky, and Chloe Wiese. Coach: Breland Atkinson.

**G. Recognition of Canyon del Oro High School Division II – Track Team – State Champions and Runners-up**

The Governing Board congratulated and presented certificates of commendation to the following students and coaches from CDO, who at the state competition placed as follows: Andrew Garcia, State Individual Champion in the Boys 1600 and 3200 Meter run and Sarrah Boughan, Barbara Bruno, Danielle Vallejos, and Bridgette Doucet, State Runners-up in the Girls 4 X 800 Meter Relay event. Coaches: Rick Glider and Michelle Gerard.

**H. Recognition of Ironwood Ridge High School Division II - Boys Tennis – State Champion and Runners-up**

The Governing Board congratulated and presented certificates of commendation to the following students and coach from Ironwood Ridge High School, who at the state competition placed as follows: Tennis Team Champions: Alex Bose, Ryan Knox, Cody Petford, Justin Nickles, Adam Knox, Nick Thompson, and Brody Harn; Tennis Doubles Runners-up: Cody Petford and Adam Ryan; Tennis Singles Runner-up – Alex Bose. Coach: Ryan Bose.

**I. Recognition of Ironwood Ridge High School Division II - Girls Track – State Runners-up**

The Governing Board congratulated and presented certificates of commendation to the following students and coaches from Ironwood Ridge High School, who at the state competition placed as follows: State Runners-up - Girls 4 x 400 Meter Relay Event: Melanie Zibrat, Piper Mali, Hailey Sawchuck, and Kennedy Kurtz; State Runner-Up - Girls 800 Meter Event: Melanie Zibrat. Coaches: Gary forest and Rob Clouse.

**J. Recognition of Ironwood Ridge High School Division II - Girls Tennis – State Champion and Runners-up**

The Governing Board congratulated and presented certificates of commendation to the following students and coaches from Ironwood Ridge High School, who at the state competition placed as follows: Singles State Champion: Sara Brown; Doubles State Runners-Up: Marissa Baca and Kelsey Brown, Tennis Team State Runners-Up: Sarah Brown, Marissa Baca, Kelsey Brown, Allison Knox, Stephine Nickles, Erica Harris, Calli Bagshaw, and Amanda Betton. Coaches: Bill Little and Art Browning.

**K. Recognition of Ironwood Ridge High School Division II – Softball Team – State Runners-up**

The Governing Board congratulated and presented certificates of commendation to the following students and coaches from Ironwood Ridge High School, who at the state competition, placed as Runners-up: Raquel Martinez, Mandy Lorensen, Erin Rucker, Lexi Adelberg, Rachel Tobler, Robyn Porter, Casey Fisher, Sierra Hill, Alexis Clinton, Reina Bondi, Morgan Anderson, Loriann Olson, Kelsey Buechler, Emily Robinson, Merilee Miller, Mercedes Martinez, Rachel Rosenfeld, and Crista Braunreiter. Coaches: Randy Anway and Dave Martinez.

Note: Mr. Nelson stated that the District celebrates and recognizes spring and winter athletes and programs several times a year at these meetings. He expressed appreciation to Mr. Joseph Paddock, the District's Director of Interscholastic Activities, for his noteworthy and dedicated leadership guiding these successful programs.

**L. Periodic Legislative Update**

Board book information: *This Item is presented to permit the Governing Board an opportunity to review and discuss the status of education-related legislation which has been proposed in the first regular session of the 51<sup>st</sup> Arizona legislature this year.*

Mr. Nelson introduced the item and invited Mr. Jaeger to provide a PowerPoint overview of the board book materials. He highlighted key bills that are more relevant to the Board's Legislative Priorities.

[The complete agenda item with the associated legislative bills are available for review at the following link: <https://v3.boardbook.org/Public/PublicItemDownload.aspx?ik=33950252> / <https://v3.boardbook.org/Public/PublicItemDownload.aspx?ik=33950253> / <https://v3.boardbook.org/Public/PublicItemDownload.aspx?ik=33977680>

Note: Mrs. Zibrat called a brief recess at approximately 7:24 p.m.; she then reconvened the open meeting at 7:40 p.m.

**2. CONSENT AGENDA**

Mrs. Zibrat asked if there were Board member requests to have items addressed separately; there were none. A motion was made by Ms. Day to approve the Consent Agenda, items A-Q. The motion was seconded by Mrs. Zibrat, and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

**A. Approval of Minutes**

The minutes of the: June 4, 2013 Special Governing Board and Executive Session meetings; June 6, 2013 Special Governing Board and Executive Session meetings, and the May 7, 2013 Regular Governing Board meeting were approved, as submitted.

**B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

**C. Addendum to Approval of Personnel Changes**

Certified and classified personnel were appointed, as listed in Exhibit 2.

**D. Approval of Leave(s) of Absence**

Leave of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

**E. Addendum to Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 4.

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,100,377.95 (Final Total)**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:

Vo. 633	\$ 329,329.42	Vo. 634	\$ 147,445.51	Vo. 635	\$ 140,919.46
Vo. 636	\$ 121,365.03	Vo. 637	\$3,619,221.09		

**G. Approval of Amendment to Affiliation Agreement between the District and the Arizona Board of Regents on Behalf of the University of Arizona College of Nursing**

Board Book information: *In December, 1991, Amphitheater Public Schools entered into an agreement with the Arizona Board of Regents to permit the use of district facilities by the University of Arizona for clinical, educational, research and public service programs for the education and training of health sciences students. The term of this Agreement was originally effective through December 31, 1992 and has been renewed multiple times since, most recently on November 15, 2011.*

*This Agreement specifically allows for student nurses to “shadow” the Director of Nursing or a school nurse at the middle, K-8 or high school level. The students learn how the school nurse conducts her day including vision, hearing, and other health screenings. Because the students are not fingerprinted at this point in their school career, they are always paired with a licensed RN employed by the District. If they are fingerprinted in their senior year, then they will take on more school nurse responsibilities, again being partnered with a School Nurse. Student nurses under this program have been instrumental in performing community health needs assessments for many District schools.*

*The University’s form of agreement provided that it “shall automatically be renewed each year; except that either party may at any time with or without cause cancel this Agreement with four (4) months advance notice in writing.” (The University requires automatic renewal language in its Agreements.) The term of this Agreement will be effective upon signature of all parties, with automatic renewal and extension each year, effective as of May 1 of the applicable year. Of course, both parties have the right to terminate the relationship with ninety (90) days advance notice in writing.*

*The amendments to this Agreement presented to the Board reflect accreditation compliance applicable to the University and District program participation requirements. A copy of the most recent Agreement and the requested Amendment is attached for the Board’s review.*

*Renewal of this Agreement will permit the University of Arizona to continue to provide nursing services to District students, while at the same time providing education and training to their own students.*

The Governing Board approved *Amendment No. 1, dated May 1, 2013*, to the IGA between the District and the Arizona Board of Regents on behalf of the University of Arizona College of Nursing and the College of Sciences, Department of Speech, and Language and Hearing Sciences, dated October 1, 2011, for the coordinated clinical training of trainees, as submitted [Exhibits 5a, pp. 1-8, 5b, pp. 1-2].

**H. Approval of Memorandum of Understanding between the District and the Arizona Department of Economic Security, Division of Children, Youth and Families Regarding Educational Records of Foster Children**

Board Book information: *Recently Congress enacted the Uninterrupted Scholars Act as an amendment to the Family Education Rights and Privacy Act (FERPA). This Act permits schools to release a child’s education records to child welfare agencies without the prior written consent of the parents.*

*The Arizona Department of Economic Security, Division of Children, Youth and Families (DCYF) has now requested the District participate in improving the educational outcomes of students in foster care by ensuring critical information is shared between the DCYF and the District.*

*Student records will be regularly exports to a secure server, thereby relieving staff of the burden of locating and copying records.*

The Governing Board approved the *Memorandum of Understanding* between the District and the Arizona Department of Economic Security, Division of Children, Youth and Families (DCYF), Revised: May 1, 2013, to ensure the appropriate dissemination of critical information of students in foster care, as submitted [Exhibit 6, pp. 1-4].

**I. Approval of Agreement between the District and the Arizona Board of Regents on Behalf of Northern Arizona University College of Education Regarding School Psychology Certification Internship**

Board Book information: *The Northern Arizona University College of Education has requested to participate with the District in providing NAU psychology students the opportunity to earn college credit through a paid internship observing and working with professional psychologists within the District.*

*The Interns will be employees of the District during their 1,200 hour training experience. They will be provided the opportunity to carry out major professional functions under appropriate District supervision designed to enhance professional attitudes, responsibility, communication and technical skills, and critical judgment.*

*Their experience through the District can obviously be very beneficial to their learning and can help inform their career decisions. In turn, their association with the District will support the District's special education department.*

*University students will receive fingerprint clearance prior to working with District students*

The Governing Board approved the *School Psychology Certification Internship Agreement, effective May 1, 2013* between the District and the Arizona Board of Regents on behalf of the Northern Arizona University, College of Education to facilitate a Psychology Internship Program for psychology students employed by the District to perform as interns earning academic credit, as submitted [Exhibit 7, pp. 1-9].

**J. Approval of Intergovernmental Agreement for the Shared Use of Reciprocal Parking Facilities Between the District and the Town of Oro Valley**

Board Book information: *For several months, District staff and representatives from the Town of Oro Valley have identified and discussed areas of mutual concern. One such item is the need to access additional parking facilities to accommodate the public needs for major events held by each entity. Accordingly, an Intergovernmental Agreement (IGA) was drafted to address the District's use of parking facilities located on Town property, and vice versa.*

*Pursuant to the IGA, the District would have access to parking facilities at James D. Kriegh Park and the Oro Valley Aquatic Center for such events as graduation ceremonies and swimming meets; the Town would have overflow parking at Canyon del Oro High School for its events at both facilities. The term of the IGA is five years from the date of approval, which the Town Council approved on June 5<sup>th</sup>.*

The Governing Board approved the *IGA, for reciprocal parking privileges* between the District and the Town of Oro Valley for a term of five (5) years effective June 5, 2013, as submitted [Exhibit 8, pp. 1-11].

**K. Approval of Proposed Revisions to the 2013-2014 Student Code of Conduct**

Board Book information: *On May 7, 2013, the Governing Board reviewed proposed revisions to the 2013-2014 Student Code of Conduct. At the time of the review, Vice President Barrabee indicated his desire to make suggestions for further revision for further review. A number of Dr. Barrabee's suggestions are included within the attached draft of the Elementary Code of Conduct, as are the original revisions presented on May 7<sup>th</sup>:*

- *The original revisions, Board Members will recall, included new language to address potential waiver of consequences for students actively pursuing and attending the Amphitheater Academy.*
- *The original revisions also included some minor changes to the tobacco rule to address increasing issues with "e-cigarettes" and related devices.*
- *Dr. Barrabee proposed changes to the "District Values/positive expectations" section that generally begins at page 5 of each code manual. This section is intended to set forth positive expectations for behavior, to accompany the code's formal rules of prohibited conduct.*
- *Since the Board's last review of this draft, an additional change has been added to the secondary code of conduct to include the failure to wear student identification as a dress code violation.*

The Governing Board approved the proposed revisions to the Code of Conduct, both elementary and secondary levels, to be effective beginning with the 2013-2014 school year (July 1, 2013).

#### **L. Approval of a change in Course Names – Middle School Math**

Board Book information: *Recently, the district adopted new math materials to align with the Arizona Common Core State Standards (CCSS). As a result, we would like to propose that the names of the math courses offered at the middle school change as follows:*

<u>Current Title</u>	<u>Proposed Change</u>
<i>Sixth Grade Math</i>	<i>Math – Course One</i>
<i>Seventh Grade Math</i>	<i>Math – Course Two</i>
<i>Pre-algebra</i>	<i>Math – Course Three</i>

*The reason for this recommendation is that the CCSS does not include a class called pre-algebra. For many years, parents and students have been used to seeing "Pre-algebra" listed as the 8th grade math class. The curriculum in CCSS 8th Grade Math is significantly different from pre-algebra and, in fact, contains many elements which have been taught in our Algebra I courses. The same can be said for what we've been calling Sixth Grade Math and/or Seventh Grade Math; new CCSS now address far more rigorous math concepts.*

*Current classes in Algebra I, Geometry, or Algebra II offered at the middle school would retain their titles.*

The Governing Board approved the proposed changes to middle school level Math courses – Courses One, Two, and Three, as submitted.

#### **M. Award of Contract for Irrigation Supplies and Equipment based upon Responses to Request for Bid (RFB) 12-0077**

Board Book information: *Request for Bid (RFB) 12-0077 was e-mailed to six vendors and published on the District's website. This request for bid requested catalog discounts for irrigation supplies and equipment for the District's Facilities Support Department. Four vendors responded with bids for the required items. [Board Book holders were provided a spreadsheet giving detail on bid responses.]*

The Governing Board approved the awards of contract for irrigation supplies and equipment to *Sprinkler World of Arizona* and *John Deere* based upon responses to RFB 12-0077.



**N. Award of Contract for Telephone System based upon Responses to Request for Proposal (RFP) 12-0083 (Revised 6-12-2013)**

Board Book information: *Request for Proposal (RFP) 12-0083 was e-mailed to 131 contractors registered with the District's Purchasing Department and published on the District's website. The scope of work requested proposals to update the existing telephone system at the District facilities and integrate into the existing voicemail system. Eight contractors responded with proposals (BestComm Networks, Inc.; Black Box Network Services; CCC Technologies, Inc.; CenturyLink Government; Copper State Communications; NVision Networking, Inc.; Trans-West Network Solutions; and Windstream). All eight contractors were requested to provide a Best and Final Offer (BAFO) based upon evaluations and to clarify the equipment proposed in their solution.*

The Governing Board approved an award of contract for the Telephone System to *Black Box* based on responses to RFP 12-0083.

**O. Approval Disposal of Surplus Property via PublicSurplus.com**

The Governing Board approved the sale of the following surplus property via competitive public auction: One (1) Each Chevrolet Sedan (Vin#: 2G1WL52M1V9195045) and One (1) Each Chevrolet Pickup (VIN# 1GCCS14B7F2201528).

**P. Approval of Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from Ironwood Ridge High School to take 40 students from the IRHS Cross Country Team to the Mt. Carmel Cross Country Meet in San Diego, California, September 20-22, 2013 (tax credits and student activity funds).

Out of state travel was approved for staff (source of funding indicated): Approval to replace two teachers unable to attend the conference that was previously approved at the March 26, 2013 Board meeting from La Cima Middle School and the District Offices to attend the Advancement Via Individual Determination (AVID) Summer Institute in San Antonio, Texas, July 14-17, 2013.

**Q. Re Approval of School Facility Board (SFB) Building Renewal Grant Funding for the Canyon del Oro - Cooling Tower**

Board Book information: *On June 5, 2013, the School Facility Board (SFB) approved Amphi's application #472 for building renewal grant funding for engineering services to replace the existing cooling towers on Building 1007 at Canyon del Oro High School. The SFB awarded Amphitheater \$7,740.00 in Building Renewal Grant funding.*

*With this approval the administration requests the signature of the Governing Board President on the Terms and Conditions for Acceptance of Monies from Building Renewal Grant Fund. (Attached)*

The Governing Board approved receipt of the School Facility's Board (SFB) Building Renewal Grant-funding totaling \$7,740.00 for the Engineering Services' project at CDO – Cooling Tower and authorized the signature by the Board's president, Susan Zibrat, to the Terms and Conditions of Acceptance of Monies required by the SFB [Exhibit 9, pp. 1-9].

**3. STUDY/ACTION**

**A. Study and Approval of the Proposed Expenditure Budget for Fiscal Year 2013-2014 Revised (6-12-2013)**

Board Book information: *The State of Arizona requires governing boards to formally approve and adopt a proposed operating budget for the school district. The Arizona Department of Education recently released budget forms for the 2013-2014 fiscal year. These forms assume no changes to the funding formulas.*

*However, modification of the forms was made assuming that the Legislature will fund the inflation increase required by Proposition 301. This budget assumes no cuts to the Unrestricted or Soft Capital budgets.*

*In addition, the final enrollment numbers from the Arizona Department of Education have not been issued. The District anticipates that the Average Daily Membership (ADM) will drop by 140 (1%) students to 13,759.*

*Therefore, the proposed budget represents an estimate and the budget will require significant revision in September. The significant changes in budget are listed below:*

**Cover Page**

*Tax Rates - The property tax rates have increased to reflect the decline in property values. The exact impact to individual property owners will be determined by how their property values changed relative to the state average. Property that held its value better than the state average could see slight increases in their property taxes. Overall, any changes to property tax bills should be small. However, the Legislature is still in session and additional changes are still possible.*

*Page 1 of 8 - The Career Ladder budget is reduced by 1/3 as the phase out continues. The 2014-2015 fiscal year will be the final year for this program.*

*Page 3 of 8 - A slight increase to Proposition 301 revenues is projected. This budget anticipates collection of \$5,208,000 which is significantly lower than the peak collection of \$7,754,546 in fiscal year 2007-2008. Hopefully, the sale tax increases will continue into future years.*

*Page 4 of 8 - The Unrestricted and Soft Capital budgets assume full funding of the formula. However, it is likely that the legislature will make permanent some of the one-time reductions that they have made annually since fiscal year 2008-2009. Together these will now be called "District Assistance Fund."*

*The Unrestricted Capital budget assumes that all of the Capital Outlay Revenue Limit (CORL) will be transferred to the Maintenance and Operations fund. This change is also reflected on page 7 of 8.*

*Page 5 of 8 - The Building Renewal budget reflects zero funding from the Legislature. In fact, this budget is now essentially permanently gone.*

*Page 6 of 8 - The Federal Grants budget has been lowered to reflect decreased budget carry forwards and decreased allocations as a result of Sequestration.*

*The Building Renewal Grant amount has been increased to reflect the potential funding of the CDO Cooling Tower replacement project by the School Facilities Board.*

*The Adjacent Ways Fund (Other Funds – Line 28) will continue the \$324,000 levy implanted in the 2010-2011 fiscal year. The net impact on the tax bill should be zero. However, this increase requires a Truth in Taxation Notice and Hearing because any levy to Adjacent Ways requires this hearing. The Truth in Taxation Notice is scheduled to appear in the Arizona Daily Star on June 20 and the Truth in Taxation Hearing will be prior to the Budget Adoption on July 2nd.*

Mr. Nelson stated that school districts must submit preliminary budgets to the State Department, as well as, publish the preliminary budget as required.

Mr. Little reviewed the Board Book materials and highlighted the significant changes within the proposed budget as described in the Board Book materials. He explained that the District will need to prepare and submit a budget revision prior to September 15<sup>th</sup> because the state's revised budget forms were not available in a timely basis for submittal. The final year for the Career Ladder Program is 2014-2015. Due to the continued Adjacent Ways' levy, which requires a Truth in Taxation Notice, information will be published in the Arizona Daily Star on June 20, 2013 thereby informing the public, as required. The

process also requires that a roll-call vote be taken during the final request for budget adoption on July 2, 2013).

Mr. Little also provided a PowerPoint presentation overview in which he highlighted information from House Bill 2003, which was approved and signed by the Governor on June 17<sup>th</sup>. The Base Support Level is expecting an increase of 1.8%. Capital Outlay Revenue Limit (CORL) will now be known as "District Additional Assistance." Monies from Soft Capital will be transferred to either M & O or Unrestricted Capital funds. Capital Budgets will again see a statewide reduction of more than \$15 million dollars (same as the current year). The Building Renewal formula has been repealed. The School Facilities Board (SFB) is requiring another inspection and inventorying of all school buildings. An increase to Bonding Capacity of 20%, retroactively, for assessed value of unified school districts and 10% of assessed value for other districts. A Performance Incentive Fund is being created effective with the 2014-2015 school year. A pilot program on School Emergency Readiness has been created for which \$3,646,400.00 have been allocated to the Department of Education by the state's general fund. The Arizona Structured English Immersion fund has been established. The Department of Education will administer the \$10,000,000. being allocated to this program. All State Aid Rollover payments must be paid to districts by July 12<sup>th</sup> of the following fiscal year.

A motion was made by Mrs. Zibrat to approve the *proposed* Expenditure Budget for 2013-2014, as submitted; and, to schedule a public hearing meeting immediately prior to the *adoption* of the Expenditure Budget for 2013-2014 at the July 2, 2013 Governing Board Meeting. The motion was seconded by Mrs. Cozad, and it passed unanimously, 5-0 [Exhibit 10, pp. 1-17].

#### 4. **STUDY**

##### **A. Study of Proposed Revisions to Governing Board Policies EBC (Emergencies) and JK (Student Discipline)**

*Board Book information: Two Governing Board policies are recommended for revision, as described below.*

**EBC - Emergencies.** *A.R.S. 15-341 provides that "the Governing Board shall, in conjunction with local law enforcement agencies and local medical facilities, develop an emergency response plan for each school in the school district in accordance with minimum standards developed jointly by the department of education and the division of emergency management within the department of emergency and military affairs." The District has previously developed emergency plans for each site in the District in accordance with the law. Beginning, last summer, the District administration began the process of studying existing site plans for necessary revision. This process included participation in statewide training offered by the Arizona Department of Education. This summer, General Counsel will be attending further training in anticipation of the revision and district staff training that is planned for the 2013-2014 school year.*

*In the attached draft of revisions to the District's existing policy on emergency plans, language is augmented to require training of staff and to mandate compliance with the state's minimum standards. While the District would comply with such minimum standards in any event (they are "minimum), it is advisable for the Board's policy to reflect compulsion of the same. Other changes proposed would simplify and clarify responsible parties.*

**JK - Student Discipline.** *As described in previous legislative updates, the Fifty-first Arizona Legislature recently passed House Bill 2476 which amended A.R.S. §15-843 relating to student discipline. The bill is applicable to all students and mandates that, beginning in school year 2013-2014, disciplinary policies for the confinement of students left alone in an enclosed space shall include specific requirements that include:*

- *A process for prior written parental notification that confinement may be used for disciplinary purposes that is included in the student's enrollment packet for admission form.*

- *A process for written parental consent before confinement is allowed for any student in the school district.*
- *An exemption to prior written parental consent if a school principal or teacher determines that the student poses imminent physical harm to self or others.*
- *The school principal or teacher shall make reasonable attempts to notify the student's parent/guardian in writing by the end of the same day that confinement was used.*

*The revisions included in the attachment will ensure compliance with these new mandates. In an upcoming Board item, the administration will also be presenting proposed revisions to the Governing Board's separate policy on restraint and seclusion which will further define and implement the general provisions of Policy JCK.*

Mr. Jaeger stated that this item is being presented for its first reading and will return at the next regular Board Meeting, accompanied by a recommendation for approval. The Policy revisions are minor – the bulk of revisions are in the Regulations. He invited feedback or recommendations prior to that meeting.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no new Board Member requests.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

A motion was made by Ms. Day that the Board Meeting be adjourned; Mrs. Cozad seconded the motion; and it passed unanimously, 5-0. Mrs. Zibrat declared the meeting was adjourned; the time was 8:15 p.m.

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Respectfully submitted,  
Margaret Harris

\_\_\_\_\_  
Mrs. Susan Zibrat, President

\_\_\_\_\_  
Date

Approved: TBD