



Hollis School

"Where education meets the whole student
And challenges us all to look beyond what we can only see."

Advisory School Council Meeting Agenda and Notes

September 29, 2022

3:00 PM

Southeast Island School District

Vision: Students are equipped to realize their dreams and aspirations.

Mission: Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

Annual District Goals

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

Hollis School ASC MEMBERSHIP AND MEETING AGENDAS, NOTES, DATES & TIMES:

Here is a link to Hollis ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1Hhp4RZx04oJc61LCCitf90CZ2wCtLo7y?usp=sharing>

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link: <https://meet.google.com/whm-fbvs-pgg>
Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

AGENDA: All referenced items for this meeting may be found in this shared folder:

<https://drive.google.com/drive/folders/1zfYepo2iNJUdH-vRl6o1Rq0YJiHqwFNA?usp=sharing>

A. Call To order: at 3:00 PM.

B. In attendance:

- In Person: Lisa Cates, Julie Vasquez, Cathy Starkweather, Hesperus Keys, Jason Graham, Erica Ebel, Amanda Starkerweather, Peatmoss Adkison, Isaac Starkweather, CJ Vasquez, Chloe Vasquez, Shaine Nixon, Jaclyn Aspery
- On Line: None
- Excused: None

C. People to be heard: Hesperus

2022-2023 officers and standing members:

Superintendent: Sherry Becker

Principal Shaine Nixon

■ President: Vacant

■ Vice President: Vacant

■ Secretary: Vacant - Cates, acting

■ Treasurer: Sophia Starkweather w/Lisa Cates acting

■ Student Representative: Peatmoss Adkison & Sophia Starkweather

■ Lead Teachers— *Julie Vasquez/Lisa Cates*

AGENDA Items for August 22, 2022 Advisory School Council Consideration with notes under ITEMS DISCUSSED:

Approval of minutes from meeting: August 22, 2022: [August 22, 2022 Notes - Hollis ASC Meeting.docx](#)

- *August 22, 2022 minutes:* move and approve to accept the minutes as written.
 - **Moved to: Amanda Baker**
 - **Seconded: CJ Vasquez**
 - **Action: Unanimous approve**

Approval of September 29, 2022 agenda:

- *September 29, 2022 Agenda:* move and approve to accept the agenda as written.
 - **Moved to: Amanda Baker**
 - **Seconded: CJ Vasquez**
 - **Action: Unanimous approve**

Resources from prior training:

ASC and Roberts Rules of Order

Here is a link to the SISD ASC Handbook: [ASC Handbook SISD Revised 9.11.20 copy.jpg](#)

Here is a copy of a Robert's Rules of Order Cheat Sheet for Nonprofits:

[Robert's Rules of Order Cheat Sheet for Nonprofits BoardEffect.pdf](#)

***STANDING ITEM:**

Treasurers' reports and accounting:

Follow Up on requested account bank change and reporting - see April 15, 2021 Minutes from [April 15, 2021 Hollis ASC.docx](#)

DISCUSSION:

Balance:

Online banking progress:

Account Transfer progress: Waiting on information that this has been completed

Updated district record progress:

Expenses to consider:

- a. *Proposal to pay 2021-2022 Prom expenses. See correspondence:*
 - **DISCUSSION:** Nnoe
 - **Moved to: Julie Vasquez**
 - **Seconded: Amanda Baker**
 - **Action: Unanimous approve**
- b. *Pay highschool student dual enrollment tuition until reimbursed from grant.*
 - **DISCUSSION:** None
 - **Moved to: Amanda Baker**
 - **Seconded: Isaac Starkweather**
 - **Action: Unanimous approve**
- c. *Reimburse staff for Open House Meal Expenses. Receipt presented.*
 - **DISCUSSION:** None
 - **Moved to: Amanda Baker**
 - **Seconded: Isaac Starkweather**
 - **Action: Unanimous approve**

d. *Pay maximum of one (1) parent/guardian meal per month to encourage parent visits and engagement at the school.*

■ **DISCUSSION:** We hope this will promote parents visiting the school and connecting with our students.

- Moved to: Amanda Baker
- Seconded: CJ Vasquez
- Action: Unanimous approve

STANDING ITEM:

Mission and Vision and Goals and Objectives:

Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#)

Staff update on:

- “How we Do School” progress and transition plans.
- FY 2022-23 Academic focus:
 - Alaska Studies and Civics
 - 1/2 Mile Creek
 - Food sustainability Grant programs
 - Hollis & Alaska Story: School Time Capsule
 - I Am... We Are

DISCUSSION: Give school year time to unfold, revisit January agenda!

****ACTION:**

STANDING ITEM: Projects

- Project Updates:
 - Emergency Plan Update
 - Student Store
 - School Business
 - Camp and after school programming
 - Garden & Greenhouse
 - Bicycle Project

DISCUSSION: Give school year time to unfold, revisit October agenda!

****ACTION:**

STANDING ITEM: Fundraising

- Ideas:
 - Fun Run
 - Pizza Delivery

DISCUSSION: Now doing archery fundraising. Give school time, revisit October agenda!

****ACTION:**

STANDING ITEM:

Construction:

Plans during construction:

****DISCUSSION:**

****ACTION:**

STANDING ITEM:

Communication, Events and Activity schedule for the 2022-2023 year:
Update on processes

School Facebook Page
Annual and Weekly Calendar
Introduction of the District Communication System

****DISCUSSION:** Waiting on the district communication system. Requesting to use Hollis Hawk and district Hollis Facebook page to streamline parent communication.

****ACTION:**

STANDING ITEM:

Athletics: Updates Archery, Shooting, Wrestling:
Coaches, schedules

****DISCUSSION:** Wrapping up El and MS CC. Chloe doing wrestling, two boys doing middle school basketball. Starting archery - just got an approved practice location.

****ACTION:**

STANDING ITEM:

Campus Maintenance (Water, Heat, Power, Building, Grounds, Vehicles)

****DISCUSSION:** Continue working to get extra hands for meaningful playground and student space during construction.

Lisa explore purchase old smokehouse.

****ACTION:**

STANDING ITEM:

Personnel and Volunteer Programs: recruitment, hiring and retention

Introduction of 2022-2023 Administrators and Staff

Volunteer Opportunities

DISCUSSION: Staffing and volunteers remain a challenge.

****ACTION:**

New Business:

ITEM:

ASC MEMBERSHIP AND MEETING DATES & TIMES:

Increase Hollis ASC Participation, Elections of 2022-2023 Officers and student positions.

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC).

Meetings had been at 4:00 PM on the last Thursday of every month. Meetings are in-person and virtual via Google Meets.

- Set 2022-2023 Meeting dates and times: Last Thursday of the month - 3:00 PM.
- Officers - review rolls conduct election

DISCUSSION:

****ACTION:**

2022-2023 officer elections:

Nominations:

President: Peatmoss Adkison
Vice President: Jason England
Secretary: Amanda Baker
Treasurer: Amanda Baker
Student Representative: Sophia Starkweather

- Moved to: CJ Vasquez - accept all nominated candidates and vote on them..
- Seconded: Julie Vasquez
- Action: Unanimous vote to accept nominations and elect the candidates on the slate of nominations.

2022-2023 Hollis ASC Officers:

President: Peatmoss Adkison
Vice President: Jason England
Secretary: Amanda Baker
Treasurer: Amanda Baker
Student Representative: Sophia Starkweather

ITEM:

School-wide plan and Parent Engagement plan.

What idea, suggestions do you have?

DISCUSSION: Start with meals. Keep on agenda for monthly discussion. Continue with the calendar and Facebook pages active.

****ACTION:**

Celebratory Announcement:

*Hesperus Keys announced marvelous news.
BEE GRANT!
Hollis qualified for an observation bee hive.*

The next meeting will be at 3:00 PM on October 27, 2022 -.

***Next SISD Board of Education Work Session and Meeting**

BoardBook Link

Southeast Island School District is inviting you to a scheduled Zoom meeting.

Topic: Southeast Island School District Board of Education Work Session

Join Zoom Meeting

<https://us02web.zoom.us/j/83550254573?pwd=RDJWN0I0SHNYdm9NNmJmbHJCYThSQ099>

Meeting ID: 863 5006 6529

Passcode: 604722

Hollis School Public Calendar Link:

<https://calendar.google.com/calendar/u/0?cid=Y190OGNkZWQyNGM4OWtqaWY0MXAzbHVocDg5c0Bncm91cC5jYWxlbnRhci5nb29nbGUuY29t>

**Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.*

*School contacts:

Please share suggestions/questions/concerns by any of the following:

1. • private message both Julie and Lisa,
2. • email both Julie jvasquez@sisd.org and Lisa lcates@sisd.org,
3. • and/or call -please leave a voicemail as you can- the school 907-530-7108 or lisa at 907-530-7007 (home) or 208-860-7752 (cell)

Adjournment:

- Move to adjourn: [Julie Vasquez](#)
 - Seconded: [Amanda Baker](#)
 - Vote to Adjourn: Unanimous
 - Adjourned: 3:40 PM