

**BOARD OF EDUCATION  
BEEVILLE INDEPENDENT SCHOOL DISTRICT**

Agenda Item No. \_\_\_\_\_

Date: September 16, 2008

Subject: Bee County 4-H Extracurricular  
Activity Eligibility Resolution  
\_\_\_\_\_  
\_\_\_\_\_

Submitted by: Erasmo Rodriguez

Related Pages: 4

Supt's Approval: \_\_\_\_\_

**CONSENT**

**BACKGROUND INFORMATION:**

We have received a request from the Bee County Extension Agent, Donnie Montemayor, for an approval of a resolution sanctioning the Bee County 4-H Program as an extra-curricular activity. This request is made on a year-to-year basis.

**ITEMS ADDRESSED:**

Bee County 4-H sanctioned as an extracurricular activity -- Declaration of Eligibility form

**RECOMMENDED ACTION:**

Approval

**BUDGETARY INFORMATION:**

None

26 August 2008

Dr. John Hardwick, Superintendent  
Beeville ISD  
2400 N. St. Mary's St.  
Beeville, Texas 78102



Subject: Bee Co. 4-H sanctioned as an extracurricular activity  
Declaration of Eligibility form

Dear Dr. Hardwick:

On behalf of the 4-H members of Bee County, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. The RESOLUTION should be presented for consideration at the next scheduled meeting of the Board of Trustees of your ISD. We further request that questions regarding this RESOLUTION be directed to me in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request. Please forward a signed copy of the RESOLUTION, along with a copy of the minutes of the Board meeting in which it was presented, to us for our files.

In order to fulfill our organizations obligation as a sanctioned extracurricular activity, all 4-H members are required to complete and submit a Declaration of Eligibility form for each contest they participate in as a 4-H member. Guidelines for school personnel, county Extension agents, and 4-H members in filling out the Declaration of Eligibility are listed on the back of each form. I would suggest each school make and keep a signed copy of the form for it's records when the 4-H'er brings in the form for certification. Certification of the form is the responsibility of the 4-H'er and his/her parent or guardian. They are also responsible for listing, on the form, all dates of the contest and any absences from school associated with the contest. This form can be downloaded from our website. Click on the publications button at the top of our home page, then click on 4-H, and follow the links. Please pass this information on to each of your campuses' personnel responsible for overseeing this issue.

For further information on the Texas AgriLife Extension Service office of Bee County, the 4-H program, or a schedule of events, please refer to our website: <http://bee-tx.tamu.edu>.

Thank you, and members of your Board of Trustees, for your consideration of this request. If you have any questions regarding these matters, please do not hesitate to call.

Sincerely,



Donnie Montemayor  
County Extension Agent - Agriculture  
Bee County

Kelsey Hill  
County Extension Agent - Family Consumer Science  
Bee County

DM/msd

Enclosure: RESOLUTION  
Declaration of Eligibility form

**RESOLUTION**  
**regarding**  
**EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date the duly elected Board of Trustees of the

Beeville ISD

(name of school district)

meeting in public with a quorum present and certified did adopt this resolution that

recognizes the BEE County Texas 4-H Organization as approved for

recognition and eligible for extracurricular status consideration under 19 Texas

Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules

and regulations set forth under the 19 Texas Administrative Code as interpreted by this

Board and designated officials of this school district whose rulings shall be final.

Approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(For Board of Trustees)

\_\_\_\_\_  
Dr. John Hardwick, Superintendent



Texas Cooperative Extension  
**DECLARATION OF ELIGIBILITY FORM**



**PARENT/GUARDIAN /COUNTY EXTENSION AGENT - Complete This Section**

In accordance with 4-H policy, provided by our local Extension office, I respectfully request (check (✓) one):

- Academic eligibility information only
- Academic eligibility information and authorization to receive an excused absence from school

Date: \_\_\_\_\_ Name of Activity: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

I hereby certify that \_\_\_\_\_ is a member of 4-H in \_\_\_\_\_ County and is scheduled to participate in this activity representing 4-H. He/she will be under the supervision of the Texas Cooperative Extension faculty or agency's designated volunteer leader.

\_\_\_\_\_ Date

\_\_\_\_\_ County Extension Agent

**PRINCIPAL - Complete This Section**

Check (✓) one:

- I do certify that the student is academically eligible to participate in the above mentioned extracurricular activity.
- I do not certify the student because he/she is NOT academically eligible to participate in the above mentioned extracurricular activity.

Check (✓) one:

- An excused absence will be granted.
- An excused absence will **not** be granted.
- Does not apply.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Principal or Designee

\_\_\_\_\_ Name of School

*Instructions: Complete one form per activity. 4-H member should retain original form to county Extension office.*

## INSTRUCTIONS FOR COMPLETING THE DECLARATION OF ELIGIBILITY FORM

These eligibility procedures apply to all 4-H members whether they are public, private or home school.

### Parent/Guardian/County Extension Agent Section

- ◆ **Academic eligibility information only.** (Used to verify academic eligibility only for 4-H competitive events/activities.)
- ◆ **Academic eligibility information and authorization to receive an excused absence from school.** (Used to verify academic eligibility as well as receive authorization to receive an excused absence. This would be used for events held during school hours such as stock shows, state and national 4-H contests and events, etc.)
- ◆ **Date and Name of Activity.** (Used to notify school officials of exact dates/times a student would be participating in a 4-H activity or representing 4-H at an event.)
- ◆ **Parent/Guardian Signature is required.** The signature of parent/guardian confirms that this person is aware of the academic eligibility and excused absence requirements of the Texas Education Code.
- ◆ **Certification of 4-H membership is completed by county Extension agent.**
- ◆ **County Extension Agent Signature/Date certifies that the youth is enrolled in 4-H and is eligible to compete in the above-named activity.**

### Principal/Designee Section

The principal or designee will be asked to verify a student's academic eligibility. In addition to academic eligibility verification, this person would verify authorization when there is a need for an excused absence for those 4-H events/activities that would require a student's absence. The signature and date must be completed in order for the form to be valid.

### Instructions

4-H'ers should complete a separate form for each competitive event/activity in which they plan to participate. The original form should be returned to the county Extension office at least one week prior to the event/activity.

**NOTE:** Schools requiring a copy of this form should make their copy before returning it to the student.

(Back of form)