



EAST AURORA
SCHOOL DISTRICT 131

STUDENT SERVICES

Administrative Center

310 Seminary Avenue • Aurora, IL 60505

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Date: September 30, 2025
To: Dr. Robert J. Halverson, Superintendent of Schools
East Aurora School District 131 Board of Education
From: Dr. Laura Erlenbaugh, Assistant Superintendent of Student Services
Subject: Request for Emergency Approval for One (1.0) FTE 1:1 Special Education Teacher Assistant for East Aurora High School

The Issue:

This request is for one (1.0) additional FTE 1:1 Special Education Teacher Assistant (TA) to be allocated for the 2025–2026 school year. The position is necessary to support a student with a disability who has a medical condition under a Section 504 Plan that has worsened significantly since the end of the 2024-2025 school year and as a result now requires 1:1 assistance. Under federal regulations, the District is legally obligated to provide the accommodations and supports outlined in a student’s Section 504 Plan. If the 504 team determines that 1:1 support is necessary for the student to access their educational environment, the District must provide it. The identified need for the additional position is at East Aurora High School.

Board Policy and Past Practices:

Special education staff are hired based on the needs identified by a special education team and documented in a student’s 504 Plan.

Strategic Plan:

This proposal supports Strategic Goal #1, Educational Equity: East Aurora School District 131 will meet the diverse needs of all students by ensuring a safe and inclusive learning environment.

Financial Impact:

The hourly rate per 1:1 TAs is \$18.23/hour. This position would be covered through district funds.

Recommendation:

It is recommended that the Board of Education approve the request for the hire of an additional (1.0) FTE 1:1 Special Education Teacher Assistant.

Timeline for Decision

October 6, 2025

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Executive Summary

Aurora East Schools District 131

To: Dr. Robert J. Halverson, Superintendent of Schools
East Aurora School District 131 Board of Education

From: Dr. Laura Erlenbaugh, Assistant Superintendent of Student Services

Date: September 30, 2025

Re: Request for Approval of One (1) 1:1 Special Education TA for East Aurora High School

Staff	Estimated Salary	Funding Source	Job Description/ School/ Grade	Rationale
One (1) FTE 1:1 Special Education Teacher Assistant	The starting salary for support staff is \$18.23 per hour.	District Funds	Current Job Description will be used.	This position is being requested to support a student who needs one-to- one support. Under federal regulations, the District is legally obligated to provide the accommodations and supports outlined in a student's Section 504 Plan. If the 504 team determines that 1:1 support is necessary for the student to access their educational environment, the District must provide it.