



Keller ISD will **educate** students to achieve, **inspire** them to dream, and **challenge** them to grow, so that they are prepared to be productive members of the community in which they learn, live, and work.

DATE:	May 15, 2025
SUBJECT:	<u>APPROVAL OF ANNUAL REPORT ON PURCHASING COOPERATIVE MEMBERSHIP AND FEES</u>
DEPARTMENT:	Purchasing
5 OVER 5	<input type="checkbox"/> Impactful Instruction <input checked="" type="checkbox"/> Efficient Process & Systems <input type="checkbox"/> Engagement for All <input checked="" type="checkbox"/> Communication that Drives Clarity <input checked="" type="checkbox"/> Fiscal Responsibility & Transparency
FISCAL NOTE:	All Funds

Background Information:

- Keller ISD has active memberships in 14 purchasing cooperatives.
- Texas Education Code 44.031 (b) requires that “any management fees paid to cooperative purchasing organizations must be presented in a written report and submitted annually in an open meeting of the Board of Trustees of the School District.”
- Most purchasing cooperatives have either no membership or low membership fees.
- Total fees paid for Fiscal 2024 was \$250.00.
- BuyBoard (including associated vendors) has paid rebates in the amount of \$10,421.00 in the 2023-2024 fiscal year to KISD.
- Total rebates received for the 2023-2024 fiscal year are \$21,080.68.
- Rebates are deposited into the General Fund for Keller ISD.

Administrative Considerations:

- Membership in cooperatives not only reduces staffing costs but affords the district a wide variety of vendor choices.
- The district experiences fewer pricing fluctuations throughout the year, which aids in budgeting and spending plans.
- All vendors have met the bidding requirements set forth in State Government Code 791.
- The advantage to cooperative membership is the buying power of several public entities to ensure the best value and competitive pricing for the District.

Communication Deployment:

- Board Meeting Minutes
- Keller ISD Website

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The administration recommends that the Board of Trustees acknowledge receipt and approve the annual report on purchasing cooperative fees as presented.

Respectfully submitted,

Lori Vechione, RTSBA, Director of Purchasing