



PARKROSE SCHOOL DISTRICT NO. 3
10636 N.E. Prescott Street
Portland OR 97220-2699

**Regular Session of the Parkrose Board of Education of School
District No. 3, Multnomah County, Oregon
Monday, May 23, 2011**

M I N U T E S

A Regular Business Meeting of the Board of Education of Parkrose School District 3 was held Monday, May 23, 2011, beginning at 6:30 PM in the Parkrose School District - Boardroom.

1. Executive Session - 5:30 p.m., Superintendent's Office

Recess into Executive Session under ORS 192.660(2)(a) employment, ORS 192.660(2)(d) negotiations and ORS 192.660(2)(h) legal counsel.

Those in attendance: Superintendent Karen Gray, Director of Business Services Mary Larson, Board Chair Ed Grassel, Board Vice Chair Guy Crawford, Board Member Alesia Reese, Board Member Adair Fernee and Board Member James Woods.

Executive session was adjourned at 6:05 p.m.

2. Retiree Social – 6:00 p.m.

Retirees, patrons, employees and members of the Board enjoyed a social gathering honoring retirees.

3. Call to Order - Regular Business Board Meeting - 6:33 p.m.

Chair Grassel called the Regular Business Meeting to order at 6:33 p.m. and welcomed everyone in attendance.

Members present were: Chair Ed Grassel, Vice Chair Guy Crawford, Board Member James Woods, Board Member Alesia Reese, and Board Member Adair Fernee.

Others present were: Director of Business Services Mary Larson, Student Services Director Kathy Keim-Robinson, District Administrators, Patrons, Parkrose Faculty Association Representatives, OSEA Representatives, Superintendent Karen Fischer Gray and Board Secretary Becky Nino.

4. Presentations/Recognitions

A. Presentations

1. Michael Hyder Introduction

Superintendent Gray said it was her privilege and pleasure to introduce new Shaver School Principal, Michael Hyder. Mr. Hyder is replacing retiring Principal Cindy Bartman. Mr. Hyder comes to us from the Bend-LaPine School District. Superintendent Gray commented on his qualities of leadership, innovative instruction and great vision for students.

2. ASB Report

Kim Nguyen reported on the activities of the Parkrose High School Executive Council. Activities include: Talent Show, Graduation Events and Induction of New Officers.

a. Introduce New Officers

Ms. Nguyen introduced the 2010-11 Executive Council along with the 2011-12 Executive Council. The incoming Council listed some additional upcoming year end

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activities: National Honor Society Induction, Talent Show, Band Concert, Choir Concert, Baccalaureate, Senior Awards and Graduation.

Chair Grassel thanked the students for their attendance this evening.

B. Recognitions

1. Retiree Presentations

Chair Grassel turned the meeting over to Superintendent Gray. Retirees being honored this evening were welcomed by their Principal or Supervisor. Each retiring staff member was presented with the traditional Parkrose clock. Retirees honored this evening included: Cindy Bartman, Bill Norton, Marie Rowland, Jenny Hill, Dan Beeghly, Shelby Newman, Marv Heikkila, Carolyn Hjelt, Lindie Noonan and Janet Johnstone. Their combined years of service to Parkrose students are 229 years.

2. Recognition of the Valedictorians and Salutatorians

High School Principal, Ana Gonzalez introduced the 2010-11 Valedictorians and Salutatorians as follows:

Valedictorians

Emily Weatherford
Jenna Worden

Salutatorians

Nolan Pow
Kim Nguyen
Pooja Lackhanpal
Haleb Loul

Principal Gonzalez stated that these students have achieved much over the years both in and outside the classroom. Activities include participation in student government, theater, grant projects and much more. She stated that they are a powerful group of students and she is proud of them.

Chair Grassel congratulated the students and wished them continued success.

Chair Grassel adjourned the business meeting at 7:04 p.m.

5. **Budget Hearing**

Director of Business Services & Operations, Mary Larson convened the Budget Hearing at 7:04 p.m. She stated the Budget Hearing and adoption of the budget is the final step in a difficult budgeting process. She commented that the purpose of the hearing is for district patrons to give testimony about the budget. Once testimony is heard, the Board will resume the regular business meeting and eventually adopt, appropriate and levy tax for the 2011-12 fiscal year budget. This process will allow expenditures to begin on July 1, 2011.

At this point, Chair Grassel reviewed the 'Citizen Comment' process specifically adding that the agenda item is for patrons residing within the Parkrose District.

Public testimony was heard:

Mike Verhulst, Parkrose High School Teacher, reminded the audience of the importance of the elective programs offered at the high school. He specifically addressed the business and technical programs such as business, technology and video production. He stated there has been a 60% reduction in his department in recent years and it is impacting students' ability to receive the needed credits for college. He is optimistic to find a solution before students lose employment skills.

Stephanie Thomas, Librarian/Teacher at Parkrose High School spoke of the value of having a library open to students for studying, research, reading & writing intervention, access to materials including technology. She stated that reducing the library educational assistant will impact the hours that the

library will be open. Library hours will be reduced to 25 hours per week which would seriously impact students. She suggested that the Board increase the library educational assistants back to 8 hours per day.

A. Adjourn Budget Hearing

There being no further testimony to come before the board, the Budget Hearing was adjourned at 7:16 p.m. The Regular Business Meeting was reconvened by Chair Grassel.

6. OSEA Monthly Report

Brad Larson, OSEA Budget Research Specialist, spoke this evening about his research on the district's budget. He provided a summary review and stated that bargaining will begin soon. He gave an overview of his assessment stating that the initial gap between his projected shortfall and the district's is because of over budgeting by the district. He commented that there should be sustainable equity across all classifications and that the Administration should have the same cap for insurance as Classified staff. He suggested that the district deplete all funds tied to the General Fund and spend the balances. He said that reductions are on the backs of the Classified staff and commented on the Superintendent's salary.

7. PFA Monthly Report

PFA President, Jerry Landreth gave a brief statement. He welcomed new Shaver School Principal Michael Hyder. He commented that he would be remiss if he didn't comment on the number of years of experience of our retiring staff. He said PFA is busy with assessment and testing. Next years PFA President is Jennifer Hansaker and he will continue in the capacity of Media Contact. He stated that the Bond vote is up by 6 votes and he hopes it holds. He also shared that his mom was a library educational assistant. If she would have been reduced to five hours per day, she would have had to find another job to support the family and provide benefits which would have been to his disadvantage.

Mr. Crawford thanked Mr. Landreth and the PFA for their participation and support of the Bond Campaign.

Ms. Reese also stated that the final check received from OSEA made it possible to get one last mailing out prior to the vote and thanked them for their efforts and support.

8. Board of Education

A. Board Reports

1. Parkrose Educational Foundation Update

Adair Fernée reported on the results of the Parkrose Educational Foundation Auction. The auction grossed \$45,000. They also funded \$500 to the Future Business Leaders of America and \$200 to the High School Art Department for a trip to the art museum.

2. June 16, 2011 – Graduation Board Guest Speaker – James Woods

Mr. Woods commented that he is honored to speak at the graduation.

3. July Organizational Board Meeting – July 18, 2011 District Office, 5:00 p.m.

Superintendent Gray asked that this agenda item be placed on this portion of the agenda so everyone is made aware of the date change for this meeting.

4. August 13, 2011, Board Retreat – Karen Gray's House, 8:00 a.m. – 4:00 p.m.

This agenda item was also placed here as a reminder of the date and location for the board retreat.

B. Committee Reports

1. Bond Coordinating Council

Ms. Reese thanked everyone involved in the bond campaign for their efforts and

dedication. She reported that we are still awaiting official results but are very hopeful of passage.

2. School Improvement

Mr. Grassel commented on formative assessments and the willingness of teachers to learn to teach in new and innovative ways. He thanked them for their efforts. He also reported on the continued work of learning communities and is proud of the hard work happening in the classrooms.

3. Legislative Activity

Mr. Woods briefed the board on the issues of transportation equity and his work with Tri-Met and Portland State University. He said that the Economics Department at PSU is working with the 9th Grade Counts Group.

4. Negotiations

Mr. Crawford reported that negotiations have begun with the Certified group. Classified negotiations will begin this week. He commented that additional revenues received from the State will have a bearing on negotiations.

9. Consent Agenda

A. Personnel

1. Retirements

a. Dan Beeghly : Parkrose High School

2. Resignations

a. Tony Mueller: Parkrose Middle School

B. Board Minutes

1. May 4, 2011, Budget Committee Minutes

2. May 9, 2011, Executive and Working Session Minutes

C. Second Reading of Policies

1. Policy DI – Fiscal Accounting Reporting
2. Policy DI-AR – Fund Balance Designation
3. Policy GDA – Educational Assistants
4. Policy IKF – Graduation Requirements
5. Policy IKF-AR – Graduation Requirements

D. Business/Finance

1. Disposal of Property

2. Resolution to Approve and Appropriate Increase to Workshop Fund 12

D. Extended Travel

1. Travel Request for Alaina Langdahl to attend the 2011 College Board's Advanced Placement and Educational Testing Service, in Louisville, Kentucky, June 10-18, 2011

2. Travel Request for Yuki Monteith to attend the Leadership & Learning Center, Standards & Assessment Summit in Broomfield, Colorado, June 27-29, 2011

The board approved the Consent Agenda with a 5-0 vote.

10. Citizen Comments

There were no comments this evening.

11. District Business

A. Superintendent Reports

Superintendent Gray took this opportunity to respond to earlier comments regarding her salary. She stated that her salary has been frozen for two years and that she has taken every furlough day right along with everyone else in the District. She shared that she is offended and hurt by comments made earlier this evening.

Chair Grassel offered his support of Superintendent Gray. He said she is doing remarkable work and has excellent leadership skills. The board supports her direction, work ethic, integrity and is impressed by her dedication to the district.

1. Bequeath of Music

Superintendent Gray wanted to share information received by the district on behalf of Mary Jo Marshall, former Autism Specialist for Parkrose School District. Ms. Marshall passed away recently and left musical instruments to the district. Superintendent Gray is honored to accept the instruments from her estate.

2. Parkrose School District Organizational Chart

Superintendent Gray presented the Organizational Chart.

B. Department Reports

1. Business and Operations

a. OEBC Update

Ms. Larson updated the board on the OEBC plans for Certified, Classified and Administrative groups. She presented a plan history for each group.

b. Parkrose High School Field Upgrades Bid

Ms. Larson stated that the award of the contract will need to be moved to the June 13, 2011 Work Session. The district received 9 bids and is doing the necessary due diligence in proceeding with the award of the contract. She asked that this item be removed from tonight's action items on the agenda.

c. Meal Prices 2011-2012

Ms. Larson presented information to the board regarding the need to increase meal prices for 2011-2012 to be in compliance with the Federal requirements. She presented both the letter stating the requirements and the proposed meal price increases for next year.

d. Financial Report

Ms. Larson presented the financial report.

2. Student Services

a. Summer School Programs

Student Services Director Kathy Keim-Robinson presented the programs taking place in the district over the summer.

b. Shaver Plan

Shaver will have a program for 100 students entering k through 5th grades focusing on Kindergarten entry skills, reading and math interventions for 1st – 3rd and themed-based learning for targeted students 4th – 5th

All Parkrose elementary schools will have Boys & Girls Club Summer Programs.

- c. High School Plan
Parkrose High School will provide the following summer programs: PHS Round Up, PHS Jump Start, C3, PLATO Credit Recovery, PHS Stampede and PHS SUN Programs.

Portland Parks & Recreation will provide Argay Park Mobile Playground and Knott Park Recreation with lunch provided at both locations.

There will also be a no cost summer lunch program at Parkrose High School for everyone 18 or under, Monday – Friday during summer break except 4th of July.

10. Action Items

A. Accept/Reject Resolution to Adopt the District's 2011-12 Budget Document

Ms. Reese moved to accept the resolution to Adopt the District's 2011-12 Budget Document. Mr. Reese read the resolution aloud. Mr. Woods seconded the motion. Chair Grassel opened the floor for discussion or objections.

Chair Grassel made a statement regarding the headaches and heart wrenching decisions made during the budgeting process. He urged everyone to talk and write the legislature urging them for additional funding.

The motion to approve carried with a 5-0 vote.

B. Accept/Reject Resolution to Appropriate 2011-2012 Fiscal Year Budget

Ms. Reese moved to accept the resolution to Appropriate 2011-12 Fiscal Year Budget. Ms. Reese read the resolution aloud. Mr. Woods seconded the motion. Chair Grassel opened the floor for discussion or objections.

Hearing none, the motion to approve carried with a 5-0 vote.

C. Accept/Reject Resolution to Declare Tax Levy for the 2011-2012 Fiscal Year

Ms. Reese moved to accept the resolution to Declare Tax Levy for the 2011-2012 Fiscal Year. Ms. Reese read the resolution aloud. Mr. Woods seconded the motion. Chair Grassel opened the floor for discussion or objections.

Hearing none, the motion to approve carried with a 5-0 vote.

D. Accept/Reject Bid Award for Parkrose High School Field Upgrades

Chair Grassel made a motion to remove the Bid Award for Parkrose High School Field Upgrades. Reese/Woods approved and seconded the motion to remove the Bid Award for Parkrose High School Field Upgrades to the June 13, 2011 Work Session. Chair Grassel opened the floor for discussion or objections.

Hearing none, the motion to remove the agenda item was approved with a 5-0 vote.

E. Accept/Reject CRUFA/Parkrose Youth Soccer Club (PYSC) Free/Reduced Facility Application for a Youth Soccer Camp

Chair Grassel moved to accept the CRUFA/Parkrose Youth Soccer Club (PYSC) Free/Reduced Facility Application for a Youth Soccer Camp. Reese/Woods approved and seconded the motion. Chair Grassel opened the floor for discussion or objections.

Superintendent Gray stated that the CRUFA group is a classic elite soccer team comprised of kids from around the area.

The motion to approve carried with a 5-0 vote.

F. Accept/Reject Parkrose Youth Soccer Club Free/Reduced Facility Application for Youth Soccer Club practices and games

Chair Grassel moved to accept the Parkrose Youth Soccer Club (PYSC) Free/Reduced Facility Application for Youth Soccer Club practices and games. Reese/Ferneer approved and seconded the motion. Chair Grassel opened the floor for discussion or objections.

Ms. Reese suggested that once this team is established, they make a presentation to the Board to share how they are doing as an organization.

The motion to approve carried with a 5-0 vote.

G. Accept/Reject Parkrose SUN Community School Free/Reduced Facility Application for Senior Project Middle School Track Invitational

Chair Grassel moved to accept the SUN Community School Free/Reduced Facility Application for Senior Project Middle School Track Invitational. Reese/Ferneer approved and seconded the motion. Chair Grassel opened the floor for discussion or objections.

Several member of the board ask why this application was received late. High School Principal, Ana Gonzalez responded that this was a senior project and the students knew about the application but did not file it timely. She had them complete the process even though it's post facto. She explained that it's a learning process.

The motion to approve carried with a 5-0 vote.

H. Accept/Reject Aldo Rossi-Parkrose Youth Football Free/Reduced Facility Application for Football Jamboree & Luau Fundraiser

Chair Grassel moved to accept the Aldo Rossi-Parkrose Youth Football Free/Reduced Facility Application for Football Jamboree & Luau Fundraiser. Reese/Crawford approved and seconded the motion. Chair Grassel opened the floor for discussion or objections.

Superintendent Gray commented that this is an interesting event with a lot of participation. Concessions must be submitted on a separate form. Mr. Woods asked about security for this event. Parking was an issue in the neighborhood at last year's event including parking in fire lanes, etc. Security must be provided by requestor for this event.

The motion to approve carried with a 5-0 vote.

I. Accept/Reject Aldo Rossi-Parkrose Youth Football Free/Reduced Facility Application for practices and games

Chair Grassel moved to accept the Aldo Rossi-Parkrose Youth Football Free/Reduced Facility Application for practices and games. Reese/Woods approved and seconded the motion. Chair Grassel opened the floor for discussion or objections.

Superintendent Gray said that outhouses must be provided by requestor.

The motion to approve carried with a 5-0 vote.

J. Accept/Reject Parkrose High School Football Free/Reduced Facility Application for Golf Tournament Fundraiser

Chair Grassel moved to accept the Parkrose High School Football Free/Reduced Facility Application for Golf Tournament Fundraiser. Reese/Woods approved and seconded the motion. Chair Grassel opened the floor for discussion or objections.

Superintendent Gray said the dinner for the golf tournament will be held at the high school to cut down on the expense of renting a facility at the golf course. Football players will cook and serve the dinner at this all day event. The Golf Tournament will be held at Colwood Golf Course.

The motion to approve carried with a 5-0 vote.

K. Accept/Reject Parkrose High School Football Free/Reduced Facility Application for 3rd Annual Mattress Fundraiser

Chair Grassel moved to accept the Parkrose High School Football Free/Reduced Facility Application for 3rd Annual Mattress Fundraiser. Reese/Woods approved and seconded the motion. Chair Grassel opened the floor for discussion or objections.

Superintendent Gray stated that this is a football & band combined fundraiser.

The motion to approve carried with a 5-0 vote.

13. **Discussion Items**

Chair Grassel opened the floor for discussion by the Board.

Mr. Crawford took this opportunity to comment about the suggestion that Superintendent Gray take a cut in pay. He stated that he supports Superintendent Gray and said it is both an honor and privilege to have her at Parkrose.

14. **Correspondence/Announcements/Requests**

A. Upcoming Meetings

1. Board Working Session, June 13, 2011, District Office, 5:00 p.m.
2. Regular Business Meeting, June 27, 2011, District Office, 6:30 p.m.
3. July Organizational Board Meeting, July 18, 2011, District Office, 5:00 p.m.
4. Board Retreat, August 13, 2011, Karen Gray's House, 8:00 a.m. – 4:00 p.m.

B. Football Golf Fundraiser, June 11, 2011, Colwood Golf Course

C. Graduation, June 16, 2011, Parkrose High School, 7:00 p.m.

15. **Adjournment**

Chair Grassel adjourned the Regular Business Meeting at 8:24 p.m.

16. **Reconvene Executive Session**

The board reconvened into Executive Session at 8:45 p.m.

Executive Session was adjourned by Chair Grassel at 9:00 p.m.