

DRAFT

School District of the City of Saginaw  
**MINUTES OF THE BOARD BRIEFING SESSION**  
550 Millard Street • Saginaw, Michigan 48607 • 989-399-6500

April 10, 2024

President Coleman called the meeting to order at 5:30 PM.

**ATTENDANCE**

<b>Board of Education:</b>	President, C. Coleman	Present
	Vice President, J. Nash	Present
	Secretary, V. Harrison	Present
	Treasurer, R. A. Knapp	Present
	Trustee, K. M. Rooker	Absent
	Trustee, J. Seals	Present
	Trustee, M. Thompson	Present

**Central Administration Staff:**

Superintendent, Dr. R. Roberts	Present
Chief Financial Officer, T. Johnson	Present

**2. APPROVAL OF BRIEFING SESSION AGENDA**

President Coleman asked board members if there were any additions or subtractions to the agenda.

Ms. Knapp asked that we move “4A2 Pending Budget Items” to the Monday, April 15, 2024 Building and Grounds/Finance Meeting Agenda, Dr. Coleman referred to Dr. Roberts, and Dr. Roberts agreed.

Dr. Coleman stated there would be an addition on the agenda under Buildings and Grounds Update – Final Cleaning Bid SUHS.

Dr. Coleman asked if there were any further adjustments. If not, we will make these changes and follow the agenda as amended.

**3. PRESENTATIONS**

2024-2025 Official Calendar

Dr. Roberts called on Ms. Pruitt to present the 2024-2025 Official Calendar. Ms. Pruitt shared the 2024-2025 Official Calendar and pointed out to the board members that this year we will have after Labor Day start, so 1<sup>st</sup> day of school will be September 3, 2024, with the last day of school being June 11, 2025. This item will be on the Consent Agenda for approval.

Student Expulsion Recommendation

Dr. Roberts called on Dr. Foley to share information on a Student Expulsion Recommendation. Dr. Foley shared the recommendation for a Student Expulsion Reference# 3-2024-15. Dr. Foley answered questions from Board Members. This will be on the Consent Agenda for approval.

Layoff /Recall Resolution

Dr. Roberts called on Ms. Pruitt to share the Resolution regarding Layoff/Recall of Employees. Ms. Pruitt shared the recommendation for the Annual Layoff Recall process that we must receive board approval to Layoff/Recall employees should the need arise. Dr. Roberts gave clarity on the timing and groups impacted by the layoff of employees. This will be on the Consent Agenda for approval.

**4. NEW BUSINESS**

Finance Committee

Ms. Knapp and Dr. Roberts called on Ms. Johnson to share the March 2024 Financial Reports. Ms. Johnson asked Board Members if there were any questions. She asked the Board members to review the report and email her any questions. These items will be on the Consent Agenda at the April 17, 2024 Action meeting.

Policy and Curriculum

Mrs. Seals shared that the rescheduled date for the next Policy and Curriculum Meeting is Monday, May 6, 2024, at 5 pm.

2024 Spring Testing Schedule

Dr. Roberts shared information about the 2024 Spring MSTEP Schedule for Elementary and PSAT and ACT Testing for Secondary. He shared that testing begins this week Tuesday, April 23, 2024, and will continue through May 2024 in the buildings. He finished answering Board Member's questions and added the testing schedule is shared in Board Book.

Buildings and Grounds

Mrs. Nash gave the floor to Dr. Roberts who called on Tim Furtaw who stated there were some items to discuss.

Consumer Energy Easement

Tim Furtaw shared information on the Consumer Energy Easement that will need to be approved, signed, and notarized. He informed the Board that a Consumer's Energy easement will provide power for the SUHS Fieldhouse, 1741 Niagara St. This will be on the Consent Agenda for approval.

Precast Concrete Dugouts Final Cleaning Bid SUHS

Tim Furtaw shared information on a Bid recommendation for Precast Concrete Dugouts for Baseball and Softball, with no bid taker. The second Bid was Final Cleaning for SUHS there is a Bid Recommendation from RC Hendrick to go with First Class Building Maintenance in the amount of \$63,483.00 Bond Funds will be used. This will be on the Consent Agenda for approval.

Human Resources

Mrs. Thompson shared the dates for the Superintendent Evaluation will be Wednesday, May 8, 2024, for the Self-Assessment and Wednesday, June 12, 2024, for the Board's Assessment.

Liaison Committee

Dr. Coleman stated the City Liaison Committee will be meeting next week, April 18, 2024, at 5:30 p.m. Share with Ms. Henderson if you have any agenda ideas.

**5. SUPERINTENDENT'S REPORT**

Human Resources/Labor Relations Report

Dr. Roberts gave an overview of the Human Resources/Labor Relations report. This item will be on the Consent Agenda at the April 17, 2024, Action meeting.

**6. PUBLIC/UNION COMMENTS**

President Coleman called for Public and Union Comments and none were made.

**7. FINAL BOARD COMMENTS**

Mrs. Seals- said it was nice working with Dr. Roberts and Dr. Foley, along with the Saginaw Promise providing opportunities for our students. This year we had 188 applicants. Not all students will qualify with the different criteria of the scholarship. Thank you to everyone who worked with us, we are all on one team helping students meet their goals in life.

Mrs. Nash – no comments.

Mrs. Thompson – no comments.

Ms. Harrison – no comments.

Ms. Knapp – stated that we do have a commitment to further education. Ms. Knapp stated she attended the National School Board Association Conference, with several excellence sessions. She shared that the Art Show will be April 22-28, 2024 at the Fashion Saginaw Mall. She also said the Art Awards Show would be on April 25, 2024, between 5 -7 pm in the Mall where the “North, South, East, and West corridors intersect. Ms. Knapp said we might have the Artists at the May Action meeting and later see their Artwork hanging.

Dr. Roberts – said this past week we lost a student and it is a reminder of the importance of the environment that we provide for our students so that they are safe and that they have an experience that they can enjoy and most importantly that they can continue to develop appropriately from. Dr. Roberts shared we will be moving into the end of the year which is the Spring Season where we have recognition ceremonies, celebrations, proms, and commencement. He shared that this Spring we will have a more intense focus on our end-of-the-year celebrations, particularly at the two high school buildings that will be closing around their events. He said we will be working very closely with Law Enforcement to make certain that those activities will be safe and that our students, parents, and, community members can enjoy what will be the last prom and commencements at both Saginaw High and Arthur Hill. Dr. Roberts will keep the Board updated to be ready for Fall of 2024.

President Coleman – said any loss of a student, in any way, is troublesome. It indicates that there are significant problems in our community. Dr. Coleman stated the discussion Mrs. Seals shared suggested that we need to bring the community together to impact these issues. When it comes to reading, everybody should want to be a part of this organization, we are the experts, and we can provide our expertise in this area. Dr. Coleman shared, he and Dr. Roberts have talked and he can sit down with groups and talk and make those things happen.

**8. ANNOUNCEMENT OF NEXT MEETING(S)**

President Coleman announced there will be a Buildings and Grounds/Finance Committee of Whole Meeting on Monday, April 15, 2024, at 5 pm., an Action Meeting on Wednesday, April 17, 2024, at 5:30 p.m. and a Liaison Committee meeting on Thursday, April 18, 2024, at 5:30 pm. The meetings will be held in the Board Room of the Administration Building, 550 Millard Street.

**9. ADJOURNMENT**

Seeing no further business, the Briefing Session was adjourned at 6:24 p.m.

***Recorded by: K. Henderson***