

# Minutes of Study Session

## The Board of Education Mahtomedi Public Schools

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A **Study Session** of the Board of Education of Mahtomedi Public Schools was held **Thursday, June 22, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair LucyPayne.

### 2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout and Superintendent Mark Larson, ex officio.

Also present: Nicole Flesner, Human Resource Supervisor; Karen Kepple, Attorney; Julie Osterbauer, Supervisor of Buildings and Grounds; Paul Spakousky, Center for Efficient School Operations (CESO); Lynne Viker, Director of Learning and Accountability.

### 3. APPROVAL OF THE AGENDA

Stout moved to amend the agenda to include Item 4.F. Policy 534 – Unpaid Meal Charges. Schwartz seconded. Carried 6-0. Donovan moved, McGraw seconded, approval of the agenda. Carried 6-0.

### 4. DISCUSSION/INFORMATION ITEMS

#### A. Long Term Facilities Maintenance Ten Year Plan

Julie Osterbauer, Supervisor of Buildings and Grounds and Paul Spakousky, Center for Efficient School Operations (CESO) presented on the Long Term Facilities Maintenance (LTFM) Ten Year Plan which will be brought for approval at the July 13 school board meeting and submitted to MN Department of Education (MDE) by July 31. Osterbauer stated CESO has saved the school district \$117,200 by researching multiple bids for needed maintenance and equipment.

#### B. Graduation Reflections

Superintendent Mark Larson and school board members discussed the Mahtomedi High School graduation ceremony held on June 10, 2017. Board members agree to wear academic robes and sit on the arena floor with the graduates during the ceremony. Information on next year's ceremony will be presented at the April 2018 study session.

C. Middle School Classes at the High School

Lynne Viker, Director of Learning and Accountability discussed with school board members the middle school classes being held at the high school for the 2017-2018 school year which include: Special Education Functional Skills, Developmental Adapted Physical Education (DAPE), Accelerated Algebra 2, French and Choir (Grades 8 & 9). The school board directed the administration to keep Grade 8 Choir at Mahtomedi Middle School and Grade 9 Choir at Mahtomedi High School in accordance with Policy 607–Organization of Grade Levels. Board members request to be consulted on decisions that would require a policy exception much earlier in the process.

D. Draft Agenda for July School Board Retreat

Superintendent Mark Larson and school board members discussed agenda items for the July School Board Retreat which included: innovation, sleep studies and school start times, equity work in the district and the district's financial outlook. The retreat is planned for July 13th at Century College.

E. Indigenous People's Day

Kevin Donovan, School Board Treasurer, discussed adding Indigenous Peoples' Day to the school district's calendar with board members and the administration. School Board Vice Chair/Clerk Julie McGraw suggested adding Veteran's Day. The school board directed Nicole Flesner, Human Resource Director, to have the calendar committee review any dates proposed for recognition on the district calendar and bring their recommendation to a study session. Lynne Viker, Director of Learning and Accountability, will provide curriculum connections for the holidays proposed by the calendar committee.

F. First Reading of Policy 534 – Unpaid Meals Charges

Superintendent Mark Larson discussed with school board members a new policy recommended by the Minnesota School Board Association (MSBA) and required by the United States Department of Agriculture (USDA) for any school districts operating federal school meal programs: Policy 534 – Unpaid Meals Charges. This policy was reviewed by the Policy Committee and will be brought for second reading and approval at the July school board meeting.

5. CLOSE MEETING

McGraw moved, Stout seconded, approval to close meeting. Carried 6-0. Meeting closed at 8.37 p.m.

- A. Discussion of labor negotiations strategies or developments in closed session, pursuant to Minn. Stat. §13D.03 - Clerical Contract Negotiations
- B. Discussion of Personnel Matter Pursuant to Minnesota Statute 13D.05, subd. 3(a) - Superintendent Evaluation

6. OPEN MEETING

Schwartz moved, Chevalier seconded, approval to open meeting. Carried 6-0. Meeting opened at 9:04 p.m.

7. ADJOURNMENT

Payne moved, Stout seconded, adjournment. Carried 6-0. Meeting adjourned at 9:05 p.m.

JULIE MCGRAW, CLERK