

**SOUTH KOOCHICHING/RAINY RIVER  
INDEPENDENT SCHOOL DISTRICT #363**

**SCHOOL NURSE/STUDENT SUPPORT -**

**Current through June 30, 2024**

**HOURS:** Monday, Wednesday and Friday, 8:00 AM-3:30 PM, and Tuesdays and Thursdays from 8:00 AM to 4:45 PM with a thirty minute lunch break, on those days school is in session for Northome students and other times as requested by or with prior approval from administration.

**SALARY** July 1, 2021 through June 30, 2022 - \$29.50 per hour  
July 1, 2022 through June 30, 2023 - \$30.50 per hour  
July 1, 2023 through June 30, 2024 - \$31.00 per hour

**DUTIES:** Because healthy children are successful learners, school nurses advocate for the physical, emotional, mental, and social health of students.

Using their clinical knowledge and judgment, school nurses routinely perform the following duties:

- Provide healthcare to students and staff
- Perform health screenings
- Coordinate referrals to private healthcare providers
- Serve as liaisons between school personnel, family, and community healthcare providers to ensure a healthy school environment

In some ways, the school nurse job description is unique from that of other nursing specialists that work within a conventional clinical setting.

The main job responsibilities of school nurses include:

- Developing plans for student care based on assessment, interventions, and identification of outcomes, and the evaluation of care
- Plan, Organize and Supervise Summer School Activities and Tutor Mentor
- Promoting and supporting community events for ISD #363
- Serving as consultants with other school professionals, such as food service personnel, physical education teachers, coaches, and counselors
- Providing health-related education to students and staff in both individual and group settings
- Monitoring immunizations, managing communicable diseases, and assessing the school environment as to prevent injury and ensure safety
- Overseeing infection control measures
- Actively participating in school safety plans that address school violence, bullying, and emergencies that may occur at school
- Overseeing medication administration, health care procedures, and the development of healthcare plans
- Overseeing District Covid-19 Care Plan

- Serve as District Covid-19 Coordinator and liaison with MDE and MDH
- Overseeing vision, hearing, body mass index, and mental health screening procedures
- Making decisions related to the delegation of healthcare tasks as directed by state laws and professional practice guidance
- Providing health advice to school educational teams, such as the Committee on Special Education and the Individualized Educational Plan (IEP) team
- Assisting families with locating outside care and obtaining health insurance

The School Nurse may be required on an as needed basis to travel to Indus School and support student and staff health needs as directed by the district superintendent.

Interventionist Responsibilities

- Serve as a backup counselor when necessary.
- Coordinate tutor mentor and provide help when needed.
- Plan, Organize and Supervise Summer School Programming
- Coordinate SST, RTI, PBIS, Angel Tree and Buddy Backpacks.
- Be the first line of support when the principal is not available.
- Assist with various assessments and online interventions as needed.
- Serve as back-up in the office or kitchen when we are understaffed.
- Other similar tasks as needed as requested by administration.

LENGTH: July 1, 2021 through June 30, 2024

BENEFITS: The only benefits associated with this position will be group health insurance as provided below:

Section 1. Selection: The selection of the insurance carrier and policy shall be made by the School District in accordance with law

Section 2. Health and Hospitalization Insurance: The District shall pay the cost for family coverage up to a maximum cost to the School District of seven hundred ten dollars (\$763) per month from July 1, 2021 through June 30, 2022 and eight hundred and thirty three dollars per month (\$833) from July 1, 2022 through June 30, 2023 and eight hundred and fifty dollars per month (\$850) from July 1 2023 through June 30, 2024 for the nurse providing he/she qualifies for and is enrolled in the School District group health and hospitalization plan and qualifies for family coverage. Any additional cost of the premium shall be borne by the nurse and paid by payroll deduction.

Section 3. Claims Against the School District: It is understood that the School District's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

Section 4. Duration of Insurance Contribution: The nurse is eligible for School District contributions as provided in this article as long as the nurse is employed by the School District. Upon termination of employment, all District participation and contribution shall cease effective on the last working day.

Section 5. The Impact of Unpaid Leave Upon the District's Insurance Contributions: The District will not deduct from its portion of the nurse's health insurance premium for any unpaid

leave taken by the nurse providing the unpaid leave is for 15 days or less per year. Any deduction for more than 15 days of unpaid leave in any one year shall be on a pro rata basis based on a 210 day contract year.

Section 6. Sick Leave: The Nurse/Interventionist shall earn two (2) days of sick leave credit for the first thirty (30) calendar days of regular, annual, employment and one (1) day of sick leave credit for each thirty (30) day of regular employment thereafter. Sick leave shall accumulate to a maximum of ninety(90) days. The Nurse/Interventionist may, with the written approval of the Superintendent, use sick leave days for an illness of a spouse, parent (including in-laws) or child in the family. The Nurse/Interventionist may use sick leave for absences due to an illness of the employee's actual or adoptive child for such reasonable periods as the employee's attendance may be necessary on the same terms the employee is able to use sick leave benefits for the employee's own absence. An employee who received the maximum accumulation of sick leave and does not use all or her allotted days for that year, shall receive \$15.00(fifteen dollars) day for those unused days. The employee will complete a voucher for this payment at the end of the employee's work year.

Section 7. Personal Leave: The Nurse/Interventionist will be granted four (4) days with pay each year to handle such situations that may arise requiring personal attention which cannot be attended to when school is not in session and which are not covered by other provisions of this agreement. Personal leave may be accumulated up to five (5) days. Under no circumstance may the Nurse/Interventionist have more than a total of five (5) days of personal leave. If the Nurse/Interventionist does not use all of her personal leave, she will receive \$50 (fifty dollars) per unused day. The Nurse/Interventionist shall complete a voucher for those days at the end of her work year.

**DURATION:** This contract is for a term commencing July 1, 2021 and ending June 30, 2024 and replaces any prior agreement(s). It shall remain in full force unless modified by mutual consent of the school board and school nurse or terminated by the school board. The school nurse may terminate the terms of this agreement at any time with a one month written notice.

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School Nurse (date)

\_\_\_\_\_  
Board Clerk (date)

\_\_\_\_\_  
Board Chair (date)