

# Terrell Independent School District

## Executive Summary Report

Date	District Guiding Pillar	
June 16, 2025	Develop a resource allocation plan and long-term facilities plan that supports and maintains the financial stability of the district, is aligned with identified priorities, addresses future growth and facility improvement needs, and represents being good stewards of taxpayer funds.	

**Agenda Item:** Consider Approval of the Contract Amendment with Southeast Service Corporation d/b/a SSC Service Solutions for Custodial Services and Delegation of Authority to Superintendent to Execute Amendment

**Summary:**

Southeast Service Corporation d/b/ SSC Service Solutions is the current provider for custodial services for the district. The original contract term expired July 31, 2023, with the option to renew for up to three additional one-year terms. This extension request is the third and final extension under RFP 2021-012 Custodial Services awarded on April 19, 2021.

The current annual contract price is \$1,593,273.96. Section 3.1 of the current agreement allows for an annual increase based on 1) the greater of the Consumer Price Index-W, less Food and Energy, for the previous twelve months ending or 2) the Employment Cost Index.

SSC has offered to waive the yearly increase to the contract as part of this contract amendment in consideration of the District continuing to utilize their services through July 29. The continuation of such services would either be through a purchasing cooperative/interlocal agreement or a new Request for Proposals at the District's discretion and in line with the procurement requirements. In the event the District chooses to utilize a different provider after the current 2025-2026 amendment expires through a viable procurement process, SSC would have the right to request the District reimburse SCC in the amount of the increase for the 2025-26 contract (that was previously waived).

The District is requesting that the Board of Trustees authorize the Superintendent to negotiate and execute a seventh amendment as outlined above.

**Attachments:**

[SSC letter](#)

**Administrative Recommendation:**

It is the recommendation of the Superintendent that the Board of Trustees approve and authorize the Superintendent to execute any necessary documents to amend the contract as presented, including a seventh amendment with no increase in the annual contract price, with language that SSC Service Solutions would have the right to request the District reimburse SCC in the amount of the agreed upon increase at a later date if the District chooses another provider after the end of the current contract term.

**Budget/Funding**

General Operating Fund; Federal Funds