



San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Elizabeth Perez, Chief Financial Officer
Subject: Financial Reports – Budget Amendment
Date: January 14, 2026

HISTORY: The District's 2025-2026 budget was officially approved at the June 18, 2025 special Board meeting.

RATIONALE: In accordance with CE(LOCAL), the Board shall approve amendments to the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources. The purpose of this agenda item is to amend revenues and expenditures in the following areas:

- **Board of Trustees Travel**
 - **Function 41 (General Administration):** To increase function 41 by \$14,059 to pay for Board travel expenditures (MASBA, NSBA and Leadership TASB).
- **Technology Equipment**
 - **Function 11 (Instruction):** To decrease function 11 by \$4,935 to purchase technology equipment and account for costs in correct function code.
 - **Function 53 (Data Processing Services):** To increase function 53 by \$4,935 to purchase technology equipment and account for costs in correct function code.
- **AVID Program**
 - **Function 11 (Instruction):** To increase function 11 by \$19,874 to pay for AVID program expenditures.
 - **Function 23 (School Leadership):** To increase function 23 by \$19,874 to pay for AVID program expenditures.
- **Testing Materials**
 - **Function 11 (Instruction):** To decrease function 11 by \$5,000 to purchase testing materials for the Early College HS and account for costs in correct function code.
 - **Function 31 (Evaluation Services):** To increase function 31 by \$5,000 to purchase testing materials for the Early College HS and account for costs in correct function code.

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.



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BUDGET: The proposed budget amendment can be seen in the attachment enclosed.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve the budget amendment as presented.

For Approval? ☒ Yes ☐ No

If no, please check one: ☐ Presentation ☐ Report ☐ Information

Please check if applicable: ☒ Attachment Included

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A Proud Community of Champions – Soaring to Excellence!