

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
OF
SHERIDAN SCHOOL DISTRICT 48J**

April 19, 2017

The Board of Directors of District No. 48J, Yamhill County, State of Oregon, by common consent convened in Regular Session at the Sheridan School District Office in said district at 6:05 p.m. on the 19th day of April, 2017.

1. PLEDGE OF ALLEGIANCE

Mr. Deibel called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2. ROLL CALL

Board:

- | | |
|----------|--------------------------------------|
| x | Michael Griffith, Director |
| x | Larry Deibel, Vice-Chair, Vice-chair |
| | Jeff Ashlock, Chairperson - RESIGNED |
| x | Judy Breeden, Director |
| x | Terry Chrisman, Director |

Others Present:

- Steve Sugg, SuperintPatendent
- DeAnn O'Neil, Fiscal Manager
- Penny Elliott, District Secretary
- Emilie Molloy, Fiscal Assistant
- David Kline, FCS Principal
- Dean Rech, SHS Principal
- Marti Hofenbredl, Special Programs Director
- Tiffany Wertz, staff & Classified Union President
- Patti Shenk, FCS cook
- Liz Hawk, Librarian
- Jeff Wing, custodian
- Harry Cooley, Sheridan Mayor
- Travis Grauer, parent
- AJ Grauer, community member
- Paula Arruda, SHS IA
- Tracy Grauer, parent
- Mitch Chadwick, FCS teacher
- Erik Boekhoff, parent
- Karen Sullivan, FCS teacher
- Megan Sandmann, FCS teacher
- Sydney Lang, FCS Teacher
- Karen Swinkel, FCS Counselor
- April Bell, community member
- Robin VanBuren, FCS teacher
- Jeremy Brown, FCS teacher
- LeighAnne Michaelson, SpEd Secretary

Press:

- | | |
|----------|---------------------------------|
| x | Paul Daquilante – News Register |
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3. APPROVAL OF AGENDA (CONSENT AGENDA) Action Items

- 1. Meeting Minutes
 - A. Regular Board Minutes – March 15, 2017
- 2. New Staff
 - A. Ryan Winship, Elementary Teacher, effective 8/24/17.
 - B. Amy Petersen, FCS Elementary Teacher, effective 8/24/17.
 - C. Jacob Peterson, FCS Behavior Classroom Teacher, effective 8/24/17.
 - D. Jacob Peterson, SHS Head Football Coach, effective July 2017.

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3. Letters of Resignation
 - A. Jeff Ashlock, Sheridan School District Board Member, Position 3, effective 3/17/17.
 - B. Marcie Hendrix, FCS Elementary Teacher, effective 6/16/17.

Motion to accept the consent agenda

Motion: Terry Chrisman Second: Michael Griffith Motion passed unanimously.

4. PRESENTATIONS:

a. Angel's Attic Presentation

Senior project with Angel's Attic:

Co-managing Hunter Michaelson & Kiatia Mack

Help homeless youth and students

Helped to organize – organize and label

 Sorting room

 Infant and toddler room

 Main room – Men's/Women's Jeans; Boy's Jeans and T-shirts;
 they purchase underwear, is one item that is not accepted by
 donation

Other Senior Project – taking donations of clothes and upscaling them
for more modern and fun clothing; teaching students how to sew – the
sewing machines used are from home economics storage and are being
used.

Make a plan, organize and then get it approved to work with Angels Attic

They showed examples of what they are working on

b. FCS No Bully Solution Coach Presentation – (Jeremy Brown & Robin VanBuren)

Transparency about No Bully with the community

Solution Coaches are all volunteer – staff & parents

Slogan for No Bully

 Titans are... Peaceful

Solution team process

- Teacher referral
- Solution coach check in with target
- Contact target and the target's parents
- Assemble solution team
- Meetings 1, 2, 3 (three weeks in a row)
- 3 month follow up

All meetings and situations are being tracked – will have to be submitted
to No Bully at the end of the year

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15 Solution teams have been running or are in progress
120 students have been a part of the solution team process

Students:

- Improve – standing up against people who bully, help the people who are being bullied
- Help people being bullied
- Helping has changed the students who are part of the No Bully team (better person); being able to help people out; believe that No Bully has help – less bullying

No Bully leadership team to meet with our No Bully representative on Wednesday (draft of harassment/ bullying policy/ with flow chart)
Peace summit work on display at school carnival on May 12 from 5-9 pm

c. Athletic Workout Facility Presentation (Mr. Grimm)

Need for athletic facility just for athletes – strength training
Coach track for 6 years at SHS weight training – 6 students set records during that time because they did strength training

Concern for sports – 50 x 80 facility to create – \$195,000.00 (write for grants), propose for it to be located on SHS property – only for school athletes

Willing to help write for grants for the facility

5. PUBLIC INPUT:

(Travis Grauer; Harry Cooley; Jennifer Stanislav; Rep. Mike Nearman; Tabitha Turko; Sharon Boekoff; Tammy Tucker; April Bell; Heidi Huffman; Kim Norwest; Carrie Meeker; Don Tucker; Melissa Wilson; Karley Jeffery; Lori Bogan;)

Voiced concerns are:

- FCS school culture committee – some good information and some appalling information
- Need to provide a safe environment for students (keep on top of it)
- Discipline issues & defiance; general lack of discipline and respect from and for students and staff
- Children excel in school, what else can we do for them – what programs are in place for TAG
- Concerned about communication – why the buzz in system at FCS – no one was informed about it
-
- Issues with unstructured classrooms
- No Bully looks good but . . . educational failure students - discipline issues and chaotic environment
- Leadership starting with Superintendent; then the Principal on down . . . ;

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- We are not as far as long as we are as we should be; there are problems, we were knocking on the door, this is where the communication link is broken. Need to fix the communication problem.
- Problems at FCS – Staff needs to be trained.
- Policies and procedures
- FCS is total chaos; why are students allowed to check in other students at the front office?; seen a progression in child's aggression the last several months; the way that things are run needs to be looked at; communications is important; are we following our policies

Culture committee is in progress and hopefully working on it.

6. ADMINISTRATIVE/PROGRAM REPORTS

A. FCS Culture Committee – Report Included

- 3-8 grade student were survived
- 12 questions, presented the finding from the survey
- Takeaways, suggestions and what we need to do
- Just getting started – there is a lot to do

(what are those solutions that we want to try)
How are to succeed if we do not have the funding
How can we better serve our students
Advocating for funding / priority

B. Faulconer-Chapman School – Report Included

- Titan Team – culminating academic reward / parents and organizations
- Headstart: Kindergarten numbers are going to go up next year
- Pre-school program to help benefit students

C. Sheridan High School, Spartan Academy & House of Hope – Report Included

- ½ way through SmarterBalanced testing
- finished SHS accreditation

D. Special Program – Report Included

- There has been some improvement in SpEd
- Timeline for eligibility has improved
- There are placing that we want to do better

E. Fiscal Report - Report Included

F. Superintendent– Mr. Sugg reported:

1. Observation Data – Report Included

- Looking for student engagement, talk and involvement (Danielson)

2. Academic/Behavior Data – Report Included

- Examine and take a look at
 - Testing
 - Referral/Behavior Data

3. Superintendent Evaluation – Report Included

- Board has the blank superintendent evaluations, please fill them out and get them back to Penny by May 10

4. Measure 98 Update – Report Included

- Drop-Out prevention coordinator
- Early Warning System/Willamette Promise

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- Fire Fighting CTE Program
- Arts CTE Program
- 5. SIG Update – Report Included
 - Mentor/Dean of Students
 - Pre-K Program
 - Mental Health Counseling
 - Behavior Specialist
 - Refocus/Detention Rooms

7. POLICIES: Action Items

- A. DBD: Budget Priorities
- B. DGA: Authorized Signatures
- C. DJ: District Purchasing
- D. EFAA-AR: Reimbursable School Meals and Milk Programs
- E. FEB: Selection of Architect
- F. FECBA: Energy-Conserving Construction
- G. FEF/FEFB: Construction Contracts – Bidding and Awards (DELETE)
- H. FF: Naming Facilities
- I. FG: Board Inspection and Acceptance of New Facilities (DELETE)
- J. FL: Retirement of Facilities
- K. GAB: Job Descriptions
- L. GBA: Equal Employment Opportunity
- M. GBDA: Mother Friendly Workplace
- N. GBEC: Drug-Free Workplace
- O. GBL: Personnel Records
- P. GBNA-AR: Hazing/Harassment/Intimidation/Bullying/Menacing Complaint Procedures – Staff
- Q. GCA: License Requirements
- R. GCAB-AR: Personal Communication Devices and Social Media
- S. GCBDA/GDBDA: Family Medical Leave
- T. GCI/GCIA: Assignments and Transfers
- U. GCKA/GDKA: Overtime (DELETE)
- V. GCL/GDL: Staff Development
- W. GCQA/GDQA: Nonschool Employment

Motion to accept changes in policies a - w

Motion: Michael Griffith Second: Terry Chrisman Motion passed unanimously

9. NEW/UNFINISHED BUSINESS: Action Items

- A. Sheridan Japanese School 2017-2018 Budget..... Mr. Sugg

Motion to accept Sheridan Japanese School 2017-2018 Budget

Motion: Michael Griffith Second: Terry Chrisman Motion passed unanimously

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B. Declaration of Sheridan School Board Member Position 3 opening..... Mr. Sugg

**Accept application & letter of interest until May 10
Appoint New Board Member at May 17 board meeting**

Motion to accept declare the vacancy

Motion: Michael Griffith Second: Judy Breeden Motion passed unanimously

C. Formal Complaint concerning FCS..... Mr. Sugg

Formal complaints from Laycee and Travis Grauer

- Met with parents, some issues have been taken care of, others have not
 - Advisory Committee
 - Anonymous Student Survey
 - Cameras
- Building Leadership team:
 - Student Leadership Team
 - Assemblies
 - Communication – working on getting text communication
 - Recess
 - School Resource Officer (75% of salary picked up by FCS, 25% by City)
 - School Reset
 - Peer Mediation Program

Public complaints given to office – appeal to the Deputy Superintendent

Would like to have a meeting with two board members without Mr Sugg/ have a mediator come (third party) – see a timeline – Larry Deibel to get in touch with Travis

Motion to accept contacting a third party to investigate the formal complaints

Motion: Judy Breeden Second: Michael Griffith Motion passed unanimously

Adjourned to Executive Session: 9:23 pm

9. EXECUTIVE SESSION: Action Items

A. ***ORS192.660(2)(b):** To conduct the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.

Reconvene: 10:35 pm

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D. Dismissal/Complaint..... Mr. Sugg

Need to see recording.

Motion to re-enter Monday 24 @ 5:30 for Special Board meeting

Motion: Terry Chrisman Second: Michael Griffith Motion passed unanimously

10. Board Comments:

Larry Deibel:

Judy Breeden:

Michael Griffith:

~~Jeff Ashlock:~~

Terry Chrisman:

NEXT MEETING AGENDA – Wednesday, May17, 2017 at 6:00 p.m.

11. UPCOMING EVENTS

a. April 29, 2017: Sherdunky Downs

b. May 17, 2017: School Board Meeting

c. May 2, 2017: Budget Meeting #1

d. May 9, 2017: Budget Meeting #2

e. May 29, 2017: Memorial Day Holiday (NO SCHOOL)

f. June 3, 2017: SHS Graduation

12. ADJOURNMENT

**Motion: Terry Chrisman Second: Michael Griffith Motion passed
unanimously.**

Adjourned: 10:45 pm

Respectfully Submitted by:
Penny Elliott

Superintendent/Designee

Board Chair/Designee