

1-21-14
Policy Committee Recommendations
For First Reading on January 27, 2014

Note: Only policies designated with First Reading are included for First Readings on 1-27-14

5:240	Suspension Without Pay	Review Policy to update – <u>District Initiated</u>	Dani Hopkins Pulled for further review
5:30-AP-2	Investigations	Review Policy and Attorney’s update for adoption – <u>Press March 2013</u>	Dani Hopkins Recommended Proposed Update for First Reading
7:330	Student Use of Buildings – Equal Access	Policy is unchanged, nonsubstantive edits are made to the footnotes - <u>Press July 2013 – Five Year Review</u>	Josh Aurand Pulled Policy for further review next meeting
7:330-E	Exhibit – Application for Student Groups that Are Not School Sponsored to Request Free Use of School Premises for Meetings	Exhibit is unchanged – <u>Press July 2013 – Five Year Review</u>	Josh Aurand Pulled Policy for further review next meeting
8:25-AP	Administrative Procedure - Advertising and Distributing Materials in Schools Provided by Non-School Related Entities	<u>Press July 2013 Press – Five Year Review</u>	Julie Morris Recommended Press Update for First Reading
6:240	Field Trips	Policy and footnote are updated – <u>March 2013 Press</u>	Barb Browning Recommended Press for First Reading
6:240-AP	Administrative Procedure – Field Trip Guidelines	A short introduction is added and minor clarifications are added – <u>March 2013 Press</u>	Barb Browning Recommended District Proposed Changes for First Reading
6:240-AP-2	Administrative Procedure – Student Travel Guidelines	Review to Update to align with practice Changing the distance from 200 mile round trip by deleting this provision	Barb Browning Recommended District Proposed Changes for First

			Reading
6:240-E-1-S	Exhibit – Student Field Trip Request	Review to Update to align with practice Request is for student field trips with added nurses’ initials provision for health consideration. Contact information has also been added	Barb Browning Recommended District Proposed Changes for First Reading
6:240-E-1-A	Exhibit – Athletic Travel Request	Review to Update to align with practice Request is the same as students but is for athletic events only for overnight.	Barb Browning Recommended District Proposed for First Reading
6:240-E-2	Exhibit – Field Trip Evaluation	Deletion of this Exhibit is being recommended	Barb Browning Recommended Deletion of this Exhibit
6:240-E-3	Exhibit – Educational Student Travel Plan	Review to Update to align with practice Removed reference to API and ask for common core standards and Harlem goals to be addressed and how travel enhances curriculum	Barb Browning Recommended District Proposed Changes for First Reading
6:240-E-4	Exhibit – Athletic/Extracurricular Student Travel Plan	Updated to align with practice Deleted the age appropriateness provision, added the purpose of travel description and combined extracurricular and athletic	Barb Browning Recommended District Proposed Changes for First Reading
6:240-E-5	Exhibit – Incentive Student Travel Plan	Updated to align with practice Plan must be submitted to the Assistant Superintendent for Curriculum & Instruction so that Transportation is appropriately checked. The date of Plan and date of Trip have also been added	Barb Browning Recommended District Proposed Changes for First Reading
6:235-AP-2	Administrative Procedure – Web Publishing Guidelines	Update policy to align with new website procedures – <u>District initiated</u> Updated this AP since posting. The District Stakeholder Engagement Department is made to implement process. Took off reference to 50 kilobytes. Took out nonrelevant items	Josh Aurand Recommended District Proposed revised changes for First Reading
OCTOBER 2013 PRESS			
2:20-E	Exhibit – Waiver and Modification Request Resource Guide	Exhibit updated in response to legislation	Julie Morris Recommended Press for First Reading
2:250	Access to District Public	Footnote updated in response to	Julie Morris

	Records	legislation and the Freedom of Information Act Requests. Do not need any of the FOIA alternatives in the footnotes.	Recommended Press for First Reading
3:60	Administrative Responsibility of the Building Principal	Policy, legal references and footnotes updated in response to State legislation and to enhance clarity. This policy does have many PERA requirements. There is also a section regarding concealed carry. This notification is being reviewed with Dr. Browning and principals regarding the Concealed Carry Act requirements. Footnote number 6 is being reviewed with District attorneys regarding training for permit for first year principals to evaluate a teacher	Julie Morris Recommended Press for First Reading with the provision that if there is a problem with footnote it will be brought back to the next Policy meeting.
4:100	Insurance Management	Policy, legal references and footnotes updated in response to State legislation and to enhance clarity	Josh Aurand Recommended Press for First Reading
4:110	Transportation	Footnotes updated in response to State legislation and to enhance clarity	Josh Aurand Recommended Press for First Reading
4:150	Facility Management and Building Programs	Footnotes updated in response to State legislation	Josh Aurand Recommended Press for First Reading
4:170-AP-1, E-5	Exhibit – Letter to Parents/Guardians Regarding Educational Programs about the Dangers of Underage Drinking	NEW, added in response to State House Resolution informing parents of underage drinking. Counselors will be given this letter and if a student has related difficulties the letter will be sent to respective parents.	Barb Browning Recommended Press for First Reading
5:50	Drug and Alcohol Free Workplace; Tobacco Prohibition	Policy, legal references and footnotes updated in response to State legislation and to enhance clarity regarding tobacco products, defines more clearly being under influence of alcohol or drugs and medical cannabis. Over the counter prescriptions are also clarified.	Dani Hopkins Recommended Press for First Reading
5:90	Abused and Neglected Child Reporting	Policy and footnotes updated in response to State legislation Should say District employee and volunteer coaches	Julie Morris Recommended Press for First Reading
5:100	Staff Development Program	Footnote, cross references and administrative procedure references	Barb Browning Pulled for further

		updated with new training requirements	review
5:120	Ethics and Conduct	Policy, legal references and footnotes updated in response to State legislation and to enhance clarity. Discussed this with Attorneys that the District is not required to include the Code of Ethics in our Policy. Do not adopt Press	Dani Hopkins Recommended Current for First Reading
5:120-AP-2	Administrative Procedure – Employee Conduct Standards	Policy and footnotes updated in response to legislation and to enhance clarity	Dani Hopkins Recommended Press for First Reading without the sentence excluding reference to Code of Ethics.
5:120-E	Exhibit – Code of Ethics for Illinois Educators, 23 Ill.Admin Code 22.20	NEW added because policy 5:120, Ethics and Conduct, incorporates the Code by reference	Dani Hopkins Recommended Not to Adopt
5:200	Terms and Conditions of Employment and Dismissal	Footnotes and legal references are updated in response to State legislation and to enhance clarity	Dani Hopkins Recommended Press for First Reading
6:20	School Year Calendar and Day	A footnote is updated in response to State legislation, Oct. 7 and second Wednesday and May are two new commemorative holidays which will be included in curricular content.	Barb Browning Recommended Press for First Reading
6:60	Curriculum Content	Policy, cross references and footnotes updated in response to State legislation regarding Erin’s law	Mickie Erb Recommended Press for First Reading
6:60-AP	Administrative Procedure – Comprehensive Health Education Program	Procedure and footnotes are updated in response to State legislation in regard to health education program and talking about abstinence as well as contraception to prevent pregnancy and sexually transmitted diseases.	Mickie Erb Recommended Press for First Reading
6:60-E	Exhibit – Notice to Parents/Guardians of Students Enrolled in Family Life and Sex Education Classes	Exhibit updated in response to State legislation	Mickie Erb Recommended Press for First Reading
6:250	Community Resource Persons and Volunteers	Policy, footnote, legal reference and cross reference updated in response to State legislation and refers to Policy 5:90	Cathy Martin recommended Press for First Reading

6:250-E	Exhibit – Resource Person and Volunteer Information Form and Waiver of Liability	Exhibit updated in response to State legislation and refers to 5:90. Date of Birth and Email address should be added on the Exhibit	Cathy Martin recommended Press for First Reading with addition of Volunteer’s Date of Birth and Email address.
6:310	Credit for Alternative Courses and Programs, and Course Substitutions	Policy updated in response to State legislation and to enhance clarity, with adapted physical education courses being added. Students from IEP’s can be exempt from physical education under certain circumstances and with parent agreement. Adopt Press except maintain current language under substitutions.	Mickie Erb Recommended Press for First Reading with addition of wording in current policy under substitution
7:185	Teen Dating Violence Prohibited	NEW added in response to State legislation.	Barb Browning Recommended Press for First Reading
7:185-E	Exhibit – Memo to Parents/Guardians Regarding Teen Dating Violence	NEW added in response to State legislation. Hold on exhibit to integrate with other bullying and harassment parent letters	Barb Browning Recommended pulling for further review and integration with Bullying Policies
7:190-AP-1	Administrative Procedure – Student Handbook – Hazing Prohibited	Procedure updated in response to State legislation with minor change in hazing definition “directed to or required of” is new wording	Mickie Erb Recommended Press for First Reading
7:280-AP	Administrative Procedure – Managing Students with Communicable and Infectious Diseases	Procedure updated in response to State legislation with links being added for references. The notification of students’ information to the District has been changed from Department of Public Health notifying the District within 3 days.	Heidi Lange Recommended Press for First Reading
7:300	Extracurricular Athletics	Footnotes, legal references and cross references are updated in response to State legislation and to enhance clarity Same as 4:100 regarding insurance	Mickie Erb Recommended Press for First Reading
8:30	Visitors to and Conduct on School Property	Policy, legal references and footnotes are updated in response to State legislation and to enhance clarity - do not adopt additional language in the footnotes	Julie Morris Recommended Press for First Reading with the exception of footnotes

