

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

June 27, 2016



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Adam Law Ed.D.
 RE: June 27, 2016 Personnel Report
 DATE: June 23, 2016

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/22/16	Carrigan, Bethany	WAS	Kindergarten	1.0
8/22/16	Morrison, Elizabeth	GHS	Spanish	.60
8/22/16	Rhea, Andrew	GMSS	Language Arts	1.0

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Dill, Laura	GMSS	Special Education	5/26/16	1.0
Seibel, Carly	GMSS/FS	Speech Language Pathologist	5/26/16	1.0

III. Reappointments

Name	School	Subject/Grade	2015-2016 FTE	2016-2017 FTE
Baker, Taylor	GHS	Physical Education	.60	1.0
Hoffman, Lynnne	FES/HSS	Music-Instrumental	.90	.90
Holstein, Kimberly	WES	Social Worker	.75	.75
Thompson, Sarah	GHS	Career Counselor	.40	.40

IV. FTE Adjustment - Certified Staff

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
8/22/16	Bradac, Katie	GMSN	Art	1.0	1.17

Due to our inability to retain a teacher who is willing to teach one Art class a day, I am recommending that Katie Bradac, who already teaches Art at GMSS, assume the teaching responsibility for this one class during the **first semester** of the 2016-2017 school year.

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/22/16 - 11/16/16	Kurkowski, Devon (Beth Krueger)	FS	Speech Language Pathologist	1.0
8/22/16 - 10/3/16	Doll, Pamela (Lara Marlowe)	HES/WAS	Social Worker	1.0
10/24/16 - 1/17/17	Doll, Pamela (Emily Laski)	MCS/FES	Social Worker	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
6/27/16	Milligan, Tamala	CO	Administrative Assistant- 29 hrs week	12 month
8/1/16	Walker, Mark	GMSS	HVAC	12 month
8/22/16	Cunningham, Karen	HES	Special Education Assistant	9 month
8/24/16	Bublitz, William	Garage	Bus Driver	9 month
8/24/16	Kramp, Nicholas	Garage	Bus Driver	9 month
8/24/16	Niemczyk, David	Garage	Bus Driver	9 month
8/24/16	Scott, Randall	Garage	Bus Driver	9 month

II. Resignations

None

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Baert, Dave	CO	Mail Courier	6/20/16 - 9/1/16	12 month
Bridges, Audrey	GHS	Campus Manager	6/9/16 - 7/1/16	12 month
Roland, Wayne	HSS	Maintenance	6/27/16 - 7/6/16	12 month

V. Retirement

None

ADMINISTRATORS

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
7/1/16	Oros, Kristin	GMSS	Dean	10 month

II. Resignations

None

III. Reappointments

Name	School	Subject/Grade
DelRe, Shannon	GHS	From Special Education Teacher at GHS to High School Student Services Coordinator - 10 month