

Browning Public Schools
Board Agenda Request
Meeting to Be Held: March 26, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide


Date: 03/18/25

To: Rebecca Rappold
 Superintendent

From: Kellen Hall
 Title: Athletic Director

Subject: **Hiring: BHS Head Girls and Boys Tennis Coach 2024-2025**

Description: Kellen Hall is recommending the following individual as Head Coach for BHS Girls and Boys Tennis.

 Katie McDonald, Head Girls-Head Boys Tennis Coach (Exp 0)

Financial Impact: \$3,096.00

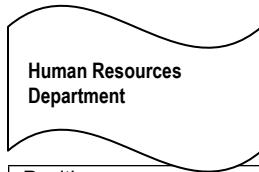
Funding Source (Budget/grant, etc.): Girls: 226 60 720 3598 150; Boys: 226 60 720 3597 150

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____



Browning Public Schools Hiring Selection Report

Position Girls & Boys Head Tennis Coach		Applicant Recommended Katie McDonald	
Department/Location BHS		Supervisor Kellen Hall	
Type of Position Coaching	Starting Date 3/11/25	Term 24-25 Season	

Recruiting.	Date Posted:	Re-advertised:	Closing Date:
Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. only 1 applicant has applied.			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed

Interview Committee	Title		Name	Title

Recommendation: Katie McDonald is only applicant for Head Tennis Coach. Katie has been in the district as a teacher, high school Cheer Coach, middle school cheer coach, Wellness Coach and worked in several other positions with students.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	08/30/12	Yes	Ok
State & Federal Criminal background check	08/21/12	Yes	Ok
Tribal background check			

Salary: \$3,096.00	Placement: Exp. 0	Contract Days: 24-25 Sport season
--------------------	-------------------	-----------------------------------

Prepared by: Bev Sinclair Date 03/18/25 Approved by: _____ Date: _____