

227 N. Fourth Street  
Geneva, Illinois 60134  
Office: 630-463-3000  
Fax: 630-463-3009

Dr. Andrew Barrett  
Superintendent of Schools



Community Unit  
School District 304

TO: BOARD OF EDUCATION  
FROM: DR. ANDY BARRETT, SUPERINTENDENT  
DATE: JANUARY 12, 2026  
RE: FOIA REQUESTS & BOARD CORRESPONDENCE

The following FOIA requests were received:

Oshea Smith  
215 N. Payne Street, STE 33025  
Alexandria, VA 22314  
records@sunlightaccess.com  
www.sunlightaccess.com

Requested the following records: “Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I am requesting an electronic summary of purchase orders (not the individual purchase orders themselves) issued by Geneva Community Unit School District 304 from July 1, 2025 through November 30, 2025.

This report may also be referred to as an accounts payable summary, check summary, check register, or vendor analysis report. Any spreadsheet or report that lists vendor names, brief descriptions of purchases, and total amounts would be fully responsive to this request.

If available, please include:

Vendor name  
Description of purchase or payment  
Total price or amount paid

If vendor names are coded, please include the code key if it’s easily available. We’re happy to accept whatever form this data is already maintained in — raw exports or standard reports (Excel, CSV, or PDF) are perfectly fine.”

This FOIA request was received 12/10/2025. It took 2 District employees a total of 60 minutes (\$37.10) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).

---

227 N. Fourth Street  
Geneva, Illinois 60134  
Office: 630-463-3000  
Fax: 630-463-3009

Dr. Andrew Barrett  
Superintendent of Schools



Community Unit  
School District 304

**The Board received the following correspondence regarding:**

2026-2027 School Calendar	Dr. Andy Barrett
City of Geneva Levy	
IGA with Geneva Public Library	
Roosevelt Project	