



**Community Involvement in Education: Parent Advisory Committee**  
**Policy Series: 1000 Board of Education**

**Policy No. 1424**  
**Procedure 1**

**Structure:**

The Parent Advisory Committee consists of a set number of parents balanced between the Timpview and Provo feeders. Our goal is to ensure that our committee is representative and reflective of our community.

**Parent Advisory Committee Selection Process:**

- Parents complete an application process, indicating their desire to serve on the committee and how they hope to contribute and inform district leadership in decisions impacting our students.
- ~~The Board of Education~~ **Board Leadership** and the Superintendent select the parents from these applications, ensuring that **elementary and secondary students from both the Provo and Timpview feeders are represented.** ~~half of the representation comes from parents of elementary students and half from parents of secondary students. The Provo and Timpview feeders will be equally represented.~~
- The Board of Education and Superintendent ensure that the parent committee reflects, as closely as possible, the demographics and make-up of the students in the Provo City School District. To ensure applicants represent all families and populations in Provo, the district advertises and communicates this opportunity and keeps the application window open long enough to provide sufficient time for parents to apply. Applications will be made available in Spanish and at school events with school and district officials explaining the purpose of the committee and the time commitment required. Locations for the meetings will be determined by the Board of Education and district leadership to ensure accessibility for all parts of the district.
- Parents seeking to serve on this committee agree to a code of conduct and norms guided by the Dignity Index, specifically for interactions on the committee. ~~This committee anticipates having hard conversations and receiving tough feedback, and will seek to listen and understand and problem-solve together to make the district the best it can be. Committee members have different perspectives, but all members must~~

recognize that these different perspectives lead to more creative and productive problem-solving that will benefit our entire community for years to come. The Parent Advisory Committee strives to be the example for our children in how to interact with and live in the same community next to those who have differing life experiences and viewpoints.

#### Length of service on the committee:

- Parents serve for two years on the committee, as long as they have a child currently in the Provo City School District. If a committee member moves out of the district, if they un-enroll their child from Provo school(s), or if their child graduates from high school, they would no longer be able to serve on this committee since the Board/District is seeking parent input regarding current student experiences.

#### Frequency of committee meetings:

- The committee will meet once each quarter.

#### Responsibilities:

The committee serves in an advisory capacity to the Board of Education and to District leadership. While we often have information about specific schools and situations, this would allow us to determine what trends and patterns are emerging so that we can create more effective systems to address problems and concerns and to replicate ideas that are working well.

The Board of Education and District leadership will bring concerns or questions, seeking feedback from this committee. The committee will provide firsthand information and brainstorm potential solutions to be considered by the Board and by District leadership for wider implementation.

Committee members will share information with other parents and community members about the efforts the district is making to ensure welcoming and safe environments for all students.

Committee members bring concerns and questions, seeking clarification, problem-solving, and awareness so that top level leadership can make better decisions that fulfill our goal in our Strategic Plan of making Provo City School District a Destination District.

#### References:

[The Dignity Index](#)

Adopted: