

**BOARD OF TRUSTEES
AGENDA**

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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(A) ☐ REPORT ONLY ☒ RECOGNITION

Presenter(s): ROLANDO SALINAS, DEPUTY SUPERINTENDENT FOR DISTRICT OPERATIONS
PEDRO FELAN, FACILITIES & MAINTENANCE DIRECTOR

Briefly describe the subject of the report or recognition presentation.

RECOGNITION OF JUAN N. SEGUIN ELEMENTARY FOR BEING SELECTED AS THE MOST CLEAN AND MAINTAINED CAMPUS FOR THE MONTH OF SEPTEMBER 2021.

(B) ☐ Action Item

Presenter(s):

Briefly describe the action required.


(C) Funding Source: Identify the source of funds if any are required.

(D) Clarification: Explain any question or issues that might be raised regarding this item.



MEMORANDUM

TO: Samuel Mijares, Superintendent of Schools

FROM: Rolando Salinas, Deputy Superintendent for District Operations 

DATE: September 21, 2021

SUBJECT: Agenda Item – Most Clean and Maintained Campus

Attached please find agenda item that will be presented at the upcoming Board Meeting on October 12, 2021. This is in regards to recognize Juan N. Seguin Elementary for being selected as the most clean and maintained campus for the month of September 2021.

RS/ggf



MEMORANDUM

TO: Pedro Felan, Maintenance & Facilities Director

FROM: Esteban Villarreal, District Grounds Supervisor *EV*

DATE: September 21, 2021

SUBJECT: Most Clean and Maintained Campus

Based from visitations on district school campuses, inspections have been conducted on how well the school grounds have been maintained. We would like to recognize Juan N. Seguin Elementary for the month of September 2021 for the most clean and maintained grounds campus. We want to thank Juan N. Seguin Elementary for the dedication and hard work; they have earned 65 points out of 65 points maintaining an outstanding job performance for their campus.

Your consideration is greatly appreciated.

SCHOOL GROUNDS CHECKLIST

SCHOOL NAME:

Juan N. Seguin Elem.INSPECTION PURPOSE: Routine:Complaint:Other:

Pruning		Grounds	
1. Trees (5 pts)	5	9. Trash disposed properly (5 pts)	5
2. Shrubs (5 pts)	5	10. Place brush 6 ft from garbage disposal (5 pts)	5
3. Over Hung Branches (5 pts)	5	11. Sprinkler heads adjusted properly (5 pts)	5
4. Dry branches (5 pts)	5	12. Pick-up trash around entire campus (5 pts)	5
		13. Recycle enclosure organized (paper, plastic, cart board) (5 pts)	5
Total points (20 pts)		Total Points (25 pts)	
20		25	
Mow/Trim			
5. Designated areas (5 pts)	5		
6. A/C enclosures (5 pts)	5		
7. Recycle bins (5 pts)	5		
8. Garbage disposals (5 pts)	5		
Total points (20 pts)			
20			
		Total combined points (65 pts)	
		65	







