

BOARD OF TRUSTEES  
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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(A)  Report Only  Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B)  Action Item

Presenter(s): GILBERTO GONZALEZ, SUPERINTENDENT  
ISMEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AMEND THE  
GENERAL FUND BUDGET

(C) Funding source: Identify the source of funds if any are required.

RE-ALIGNMENT OF FUNDS; 169: \$384,000 and 170: \$104,060

(D) Clarification: Explain any question or issues that might be raised regarding this item.

SEE ATTACHED MEMORANDUM



# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

**TO:** Gilberto Gonzalez, Superintendent

**FROM:** Ismael Mijares, Deputy Superintendent for Business & Finance

**DATE:** November 7, 2018

**SUBJECT:** *Budget Amendments*

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This is the first of three (3) times during the year when principals and directors are allowed to submit budget amendments to transfer funds within their allocation. Attached are the General Fund Budget Amendments submitted by the campuses and departments.


Also, the Budget Amendments for *Funds* are included in the Amount of: \$384,000 for 169-High School Allotment, and \$104,060 for 170-Middle Rio Grande-CCPS.



**MEMORANDUM**

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**TO:** Ismael Mijares,  
Deputy Superintendent for Business & Finance

**FROM:** Gilberto Sanchez,   
Bilingual/Fine Arts Director

**SUBJECT:** Budget Amendment (166) Bilingual

**DATE:** October 3, 2018

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Attached are budget change requests being submitted to be presented at the next regular school board meeting aligning the 166 Bilingual budget.

Accounts have been adjusted accordingly and a brief summary is listed below.

Should you have any questions or concerns, please feel free to call me.

- Decrease in part-time wages, transportation and testing materials
- Decrease in central office travel, consultants and tuition
- Increase in campus and central office supplies
- Increase in teacher travel and fees and dues

APPROVED: \_\_\_\_\_

  
Samuel Mijares,  
Deputy Superintendent for Curriculum & Instruction

EAGLE PASS INDEPENDENT SCHOOL DISTRICT  
BUDGET CHANGE REQUEST

10/1/2018

REFERENCE NO. 166 - Bilingual

ACCOUNT NUMBER

FUND	FUNC.	OBJ	SUB- OBJ.	ORG.	PROG	DESCRIPTION	NOM	AMOUNT INCREASE/(DECREASE)
166	11	61XX			8XX	SALARIES/WAGES	+	(\$20,130)
166	11	63XX			8XX	SUPPLIES & MATERIALS	-	\$32,121
166	11	64XX			8XX	TRANSPORTATION	+	(\$8,000)
166	13	61XX			8XX	SALARIES/WAGES	+	(\$6)
166	13	62XX			8XX	CONSULTANTS/TUITION	+	(\$11,500)
166	13	64XX			8XX	TRAVEL/FEES & DUES	-	\$14,000
166	21	61XX			8XX	SALARIES/WAGES	+	(\$5)
166	21	63XX			8XX	SUPPLIES & MATERIALS	-	\$6,500
166	21	64XX			8XX	TRAVEL	+	(\$7,980)
166	31	63XX			8XX	TESTING MATERIALS	+	(\$5,000)
								\$0

REASON FOR REQUEST:

To re-distribute Bilingual funds to best meet the needs of the students & program

ORIGINATOR

*[Signature]* 10-1-18

*[Signature]*  
DATE

SUPERINTENDENT

DATE

*[Signature]* 11-7-18  
DATE

FINANCE

BOARD OFFICER

DATE

DISAPPROVAL:

NAME

DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING:

2018-19 OCT BA SUMMARY.xls

NAME

DATE



# *Eagle Pass Independent School District*

## *Career and Technical Education*

**DATE:** October 24, 2018  
**TO:** Ismael Mijares, Asst. Superintendent for Business & Finance  
**FROM:** Ana Laura Castillon, CTE Director *Alc*  
**RE:** Budget Amendment (167) State Vocational Funds

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Attached is a budget change request I am submitting to be presented at the next regular school board meeting to align the 167 State Vocational budget.

Should you have any questions, please feel free to call me.

Accounts have been adjusted accordingly.

Approval: \_\_\_\_\_

*Samuel Mijares*

Samuel Mijares, Deputy Superintendent for Curriculum and Instruction

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund 167

PAGE 1 OF 2

DATE: Oct. 24, 2018

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER							DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.				
167	13	62XX			9	22	Contracted Services	-	2,800
167	21	62XX			9	22	Contracted Services	+	(2,800)
167	11	63XX			9	22	Supplies and Materials	-	8,225
167	11	63XX			9	22	Supplies and Materials	+	(8,225)
Total									0.00

REASON FOR REQUEST: REALIGNMENT OF FUNDS

ORIGINATOR *Gen. Diana Castillon*

*[Signature]* 10/25/18 \_\_\_\_\_  
 DATE SUPERINTENDENT DATE

*[Signature]* 11-7-18 \_\_\_\_\_  
 FINANCE DATE BOARD OFFICER DATE

DISAPPROVAL: \_\_\_\_\_  
 NAME DATE

REASON FOR DISAPPROVAL: \_\_\_\_\_

PROCESSED BY ACCOUNTING: \_\_\_\_\_  
 NAME DATE



**Eagle Pass Independent School District**  
DEPUTY SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

**October 16, 2018**

**TO: Gilberto Gonzalez, Superintendent**

**FROM: Samuel Mijares,**  
Deputy Superintendent for Curriculum & Instruction

*SM*

**RE: Budget Change Request for High School Allotment (169)**

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The attached budget change request is being submitted for review and approval at the next regularly scheduled School Board meeting. The request is to allocate carry-over funds to the High School Allotment 169 fund.

Accounts have been adjusted accordingly and a brief summary is listed below.

- Increase in Supplies & Materials.
- Increase in Miscellaneous Contracted Services & Textbooks (Dual Credit)
- Increase of Student Travel.
- Increase in Other Operating Costs.
- Increase of Control Items.

If you have any questions, do not hesitate to contact me at extension 1011.

SM/cg





# Eagle Pass Independent School District

## Life Skills Program for Student Parents

904 Kelso Drive, Eagle Pass, Tx. 78852 (830)758-7019-Office (830)773-6317 - Fax

### MEMORANDUM

TO: Gilbert Gonzalez, Superintendent of Schools  
FROM: Lizzet Duran, PEP Coordinator *LD*  
DATE: October 11, 2018  
RE: CCPS Carry Foward

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I am requesting your approval to submit a board agenda item to consider and take appropriate action on the request to appropriate the carry-forward Child Care Provider Services funds in the dollar amount of \$104,060.12

The EPISD receives fund for child care services provided to school-age parents who meet the eligibility requirements for Child Care Provider Services Local Workforce Development Board Middle Rio Grande Development Council.

Approved by: *Jesus Costilla* Date: *10/15/18*  
Mr. Jesus Costilla, Executive Director for Human Resources

Thank you,

LD/lc



# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

199-9 M & O FUND

DATE: November 2, 2018

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER							DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC.	OBJ.	SUB- OBJ.	ORG.	PROG.				
199	11	6XXX			9	XXXXX	INSTRUCTIONAL	+	(362,821)
199	13	6XXX			9	XXXXX	INSTRUCTIONAL STAFF DEVELOPMENT	-	212,813
199	21	6XXX			9	XXXXX	INSTRUCTIONAL LEADERSHIP	+	(99,014)
199	23	6XXX			9	XXXXX	SCHOOL LEADERSHIP	-	12,963
199	33	6XXX			9	XXXXX	HEALTH SERVICES	-	175
199	36	6XXX			9	XXXXX	CO-CURRICULAR/EXTRA CURRICULUM	+	(203)
199	51	6XXX			9	XXXXX	PLANT MAINTENANCE & OPERATIONS	-	232,287
199	61	6XXX			9	XXXXX	COMMUNITY SERVICES	-	3,800
									0

REASON FOR REQUEST: To realign funds in the M & O Fund to continue operations for the 2018-2019 school year.

ORIGINATOR

*[Signature]* 11-7-18

*[Signature]*      DATE 11-7-18  
 FINANCE      DATE

\_\_\_\_\_  
 SUPERINTENDENT      DATE

\_\_\_\_\_  
 BOARD OFFICER      DATE

DISAPPROVAL: \_\_\_\_\_ NAME      DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: \_\_\_\_\_ NAME      DATE