



JANUARY 15, 16, 17, 2016

COBB GALLERIA CENTRE

ATLANTA, GEORGIA

Information Packet



JTF All-Stars, JTF-2014

WELCOME TO THE 2016 iTHEATRICALS JUNIOR THEATER FESTIVAL!

JTF 2016 marks the 20th Anniversary of Broadway Junior and the 10th Anniversary of iTheatrics – we can't wait to celebrate with YOU! Plans are underway to ensure that this festival takes every person in attendance on a journey complete with jazz hands, full-face belting and lots of drama (the good kind that's rehearsed and only onstage). JTF sold out this year faster than anyone could expect! With over 110 different groups from around the globe, a lineup of special guests and performances that will definitely inspire, this is sure to be our best festival yet!

So go ahead and start your journey. Sit back in a comfy chair. Throw on the soundtrack to your favorite musical. Then read everything in this packet, which will be your roadmap for getting the most out of JTF '16.

Looking forward to seeing you in January!



Timothy Allen McDonald

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WHAT TO DO NEXT

1. **READ EVERYTHING IN THIS PACKET**

This packet will give you all the information you need to prepare for the 2016 iTheatrics Junior Theater Festival (JTF). Even if you have been before, there are new programs and procedures in place this year, and you won't want to miss anything.

2. **SELECT YOUR SHOW**

Choose the show your group will be performing for adjudication. Any MTI Broadway JR. or KIDS Collection show licensed by your group between 2013 and 2015 is eligible for adjudication at JTF 2016. If you want to present a show you haven't licensed before, you will need to contact your MTI representative to get the performance license and materials.

3. **DISTRIBUTE CHAPERONE AND PARENT LETTERS**

These letters are located in the back of this information packet. The first, a letter for your chaperones, details their responsibilities while at the festival. The second, an informational letter for the parents of your students, describes what their children will experience at the festival and what parents should expect if they attend.

4. **FILL OUT AND RETURN YOUR FORMS**

Your completed JTF 2016 Group Forms and all payment are due to iTheatrics by 5pm on **Thursday, October 15, 2015**. Remember, every person attending the festival must be registered with a group in order to receive a wristband which allows access to all festival events. Once we receive all of your completed forms and payment, we will assign your group a Friday rehearsal time (if requested), your specific student performance workshops, and your seats in The Broadway Junior Theatre for the entirety of the festival. **This means, the earlier you send your completed material, the better theater seats you will have, and the more likely you are to have your first choice of workshops and Friday rehearsal time.**

5. **MAKE YOUR TRAVEL, LODGING, AND FOOD ARRANGEMENTS**

Groups attending the festival are responsible for making their own travel, lodging and food arrangements (except for Saturday and Sunday lunches). The more arrangements you make now, the happier you will be come January.

6. **SUBMIT YOUR APPLICATIONS**

See page 6 for specific details about the Freddie G Fellowship, the Playbill Community Service Award, the Sharidan Giles Technical Theater Scholarship, and the JTF Student Internship for high school and college-aged students. Have the appropriate person fill out each application and submit them to iTheatrics by November 15, 2015.

7. **COME TO ATLANTA AND SIGN-IN**

At Festival Sign-in, you will receive all festival materials including your wristbands, JTF t-shirts, meal vouchers, official schedules, etc. To expedite Festival Sign-In, you will select a specific sign-in time on your Group Forms. Choose the earliest time slot possible. New groups must sign in on Friday by 6:00pm so directors/group leaders can attend the New Group Orientation at 6:30pm.

JTF 2016 SCHEDULE

(subject to change)

THURSDAY, JANUARY 14

7:00pm Festival Sign-In Opens

FRIDAY, JANUARY 15

10:00am Festival Sign-In Opens

12:00pm Optional Friday Rehearsals Begin

5:00pm Professional Development Orientation

6:30pm New Group Orientation

(for directors and leaders of new groups)

8:00pm Opening Reception

SATURDAY, JANUARY 16

8:00am Festival Kick-Off

8:30am Adjudications

12:15pm Staggered Lunch Begins

2:30pm Student Workshops

Teacher Workshops

Choreography DVD Auditions

5:00pm Dinner *(on your own)*

8:00pm Broadway JR. New Works Showcase

9:30pm JTF Dance Party

SUNDAY, JANUARY 17

9:00am Choreography DVD Callbacks

Technical Workshops for Teachers

10:00am Pathways To Success

Broadway JR. Slam Rehearsals

JTF All-Stars Rehearsals

Tech Olympics

11:30am Freddie G Teacher Awards Ceremony

(featuring the Broadway JR. Slam)

12:15pm Staggered Lunch Begins

Student Performance Workshops

2:30pm Direct From Broadway

Freddie G Student Awards Ceremony

5:30pm Dinner *(on your own)*

8:00pm Performance at The Broadway Junior Theatre

FESTIVAL LOGISTICS

TRAVEL

The entire festival takes place at the Cobb Galleria Centre and the attached Renaissance Waverly Hotel. Each group is responsible for their own transportation to and from the Cobb Galleria Centre, where there is ample free parking available. Please be aware that there is no convenient form of public transportation between the Atlanta airport and the Cobb Galleria Centre, so please make your travel arrangements in advance.

LODGING

Although lodging is not provided by the festival, there are three official festival host hotels: The Renaissance Waverly, the Embassy Suites and the Sheraton Suites Galleria. These hotels are officially sold out. All groups who have been placed in these hotels have been notified. You are not able to book rooms in these hotels by calling them directly. If you are not staying in an official festival host hotel, there are a number of hotel options in close proximity to the Cobb Galleria Centre. You can check out the Cobb Centre's website at www.cobbgalleria.com. Click on the *Attendees* button and then the *Hotels* button to see all of the hotels in the area. Please be aware, while some hotels are in walking distance of the Cobb Galleria, there are major freeways and intersections that you would need to cross, so please plan accordingly.

MEALS

Lunch is provided on Saturday and Sunday for all registered festival participants. Vegetarian options will be available if **ordered in advance**. Vouchers for these meals will be distributed at Festival Sign-In and lunch will be served in the Cobb Galleria Centre. Groups are responsible for arranging their own breakfasts and dinners. There are a number of food options in close vicinity to the Cobb Galleria Centre, including sit-down restaurants and a mall food court. You can check out some options at cobbgalleria.com. Click on the *Attendees* button and then the *Restaurants* button to see the dining options in the area. Please be aware there will be many groups eating at the same time, so for a sit-down meal, make reservations for your dinners on both Saturday and Sunday in advance.



JTF 2015

FESTIVAL SIGN-IN

FESTIVAL SIGN-IN

Festival Sign-In will take place in the Renaissance Waverly Hotel. Keep an eye out for the big balloon arch. Sign-In will be open on Thursday from 7:00pm until 9:00pm and on Friday from 10:00am until 7:00pm. To expedite the sign-in process, you will select a time slot to sign in. On the Group General Information Form, select the earliest time slot possible. It will take approximately 15 minutes for you to complete Festival Sign-In, and you can come at any time within your time slot. Bring one director and at least one other adult to the sign-in table where you will receive the following:

- Official JTF Schedules
- JTF T-shirts
- Lunch Tickets
- Wristbands
- Souvenir Programs
- More musical theater goodies!!!

Your students should not come to sign in with you. All new groups must sign in by 6:00pm on Friday to allow directors/group leaders plenty of time to get to the New Group Orientation at 6:30pm. Professional Development participants may sign in anytime on Friday between 10:00am and 4:30pm to allow for plenty of time to get to the Professional Development Orientation at 5:00pm.

WRISTBAND POLICY

At Festival Sign-In, you will receive one wristband for each person paid and registered with your group. Every person who attends JTF is required to be registered with a group and wear a wristband at all festival events. This allows festival staff to ensure only those registered with a group can gain access to festival events, maintaining the safety of all in attendance. **Absolutely no wristbands will be sold at Festival Sign-In.** Anyone attending the festival must be registered and paid prior to arriving. The wristband policy sign-off form is located in the Group Forms. We suggest copying and distributing this policy to the families of your students and getting personal sign-offs for your own benefit. Wristbands are non-transferable.

THE JTF APP

Download the iTheatrics Junior Theater Festival App from the iTunes Store or the Play Store. The App will be updated with the complete 2016 schedule in January, which is when you will have access to your group schedules, maps and the most up-to-date festival information. Until then, feel free to check out all of the great info from past festivals!

FESTIVAL APPLICATIONS

The Festival Application Packet contains complete descriptions and detailed information on how to apply for the Freddie G Fellowship, the Playbill Community Service Award, the Sharidan Giles Technical Theater Scholarship, and the JTF Student Internship.

The Freddie G Fellowship is presented to eight (8) individual teachers and includes an all-expense paid trip to NYC for master classes, performances, and celebrations. Fellowships will be awarded to up to seven (7) educators attending JTF 2016 selected from an application and interview process and one (1) lead teacher of the Freddie G Broadway Junior Spirit Award winning organization. Additionally, the award winner's organization will receive a \$5000 cash award to support their musical theater program.

The Playbill Community Service Award is given to one organization attending the festival in recognition of outstanding student community service projects. These projects can be anything from hosting a weekly afterschool program for younger students, to holding a food drive, to bringing a performance to a nursing home or community center. Up to five (5) semifinalists will be chosen for this award and their organization will be featured on Playbill.com prior to the festival. Playbill.com awards the winning organization a cash prize of \$1,000 to be used toward continuing their service project.

The Sharidan Giles Technical Theater Scholarship is awarded to a middle or high school student who most exemplifies commitment, curiosity, collaboration and creativity in technical theater. Established in honor of the late JTF stage manager and former technical director Sharidan Giles, who mentored many technical theater artists, the scholarship includes a cash award of \$500 to be applied toward furthering their technical theater training.

The JTF Student Internship is open to any student who has previously attended the Junior Theater Festival. Interns provide general festival assistance throughout the weekend. This is the perfect program for a former student who has shown maturity, leadership skills, and a desire to learn about all aspects of theater.



JTF 2015

AT THE FESTIVAL – FRIDAY

OPTIONAL FRIDAY REHEARSALS

Groups may sign up for a half-hour rehearsal time on Friday by checking the appropriate box on the JTF 2016 General Information Form. These rehearsals will take place in an assigned rehearsal room in the Cobb Galleria Centre or the Renaissance Waverly Hotel. These rehearsal rooms are not the same as your performance space, but will be spacious enough for your group to rehearse and will be equipped with a CD player and iPod hookup. There are limited rehearsal spaces available, and these are assigned by iTheatrics on a first-come, first-served basis once completed forms and payment are received. Please bring the CD or device from which you will play your music. Please note: There are no additional rooms or spaces in the Waverly or Cobb Galleria for rehearsals and you may not rehearse in the hallways.

PROFESSIONAL DEVELOPMENT ORIENTATION

Teachers and directors attending on the Professional Development Track (without a group) will receive a special welcome from the festival staff and learn the ins and outs of the festival in order to maximize their experience.

NEW GROUP ORIENTATION (MANDATORY)

If this is the first year your group is attending JTF, you are required to attend this special meeting for directors and group leaders at 6:30pm. This orientation is not for students. At this meeting, we talk through the festival schedule, answer any last-minute questions about the weekend, allay last-minute fears and get you ready for the fun!

DIRECTORS/GROUP LEADERS OPENING RECEPTION

Up to three directors or group leaders of each organization are invited to a reception at 8:00pm where they will have a chance to meet festival workshop leaders, adjudicators and special guests. Dress casually and join us for an hour of adult camaraderie to start off the weekend.



AT THE FESTIVAL – SATURDAY AM

ADJUDICATION

WHAT IS ADJUDICATION?

Each group presents up to fifteen (15) minutes of a Broadway JR. or KIDS Collection show for a small panel of professional theater artists (aka adjudicators) and other festival attendees. Each group is assigned to a pod with seven (7) other groups similar to theirs in terms of student age and type of organization. These eight (8) groups remain together for the entire adjudication process on Saturday morning, watching and performing for each other.

Before your specific performance, your group is given approximately twenty (20) minutes to warm up in a separate room equipped with a sound system. Following the presentation, adjudicators talk directly to the student performers, highlighting specific impressive areas of the presentation and also offering constructive feedback to encourage further growth.

Following your adjudication and feedback session, your cast and creative team will be escorted to another room for a moderated discussion about what they experienced and how they interpreted the adjudicator comments. This discussion time is a great chance for students to reflect and celebrate their accomplishments.

ADJUDICATION RULES AND GUIDELINES

- **Four (4) acting boxes** will be provided in each room. The dimensions are approximately 14" x 14" x 14" and have cut-out handles on two sides. The only other set pieces allowed are chairs that you would take directly from the first row of the audience. For safety, no one is allowed to stand on these chairs. You may not use your own boxes.
- There will be a **number line** placed on the front edge of each performance space to assist your students with their spacing throughout their presentation. Each number represents the amount of feet from center.
- **No costumes, make-up, set pieces or props** are allowed. The only exception is small hand props that are **ESSENTIAL** to the choreography. For example, mugs for the tavern dance in Disney's *Beauty and the Beast JR.* are acceptable. A mask for the Beast or books for Belle are not.
- **The performance space** will be carpeted and approximately 25' x 20'. There will be some offstage space on both stage left and right, but there are no curtains and no back crossover space.
- **Groups may wear** either their festival t-shirts or their own show t-shirts for their presentation.
- **Performers must wear shoes** at all times.
- **Groups must provide** their own Accompaniment CD and/or device from which to play their music (phone, iPod, computer, etc.). Groups must also provide their own music operator.

ADJUDICATION RULES AND GUIDELINES (CONTINUED)

- **You may not add** anything to a track. No additional sound effects or extensions to dance breaks are allowed.
- **Microphones** are not available.
- **Everyone in the adjudication room must be registered** for the festival with a group. Parents and/or guests of performers will not be admitted to any performance if they are not registered with a group and wearing a festival wristband.

SELECTING YOUR FIFTEEN MINUTES

1. **Choose Your Musical.** Any MTI Broadway JR. or KIDS Collection show licensed by your group between 2013 and 2015 is eligible for adjudication at JTF 2016.
2. **Narrow Down the Scenes and Songs.** You do not have to select one sequential fifteen minutes of your show, but make sure you select material that your students feel confident performing.
3. **Honor the Author's Intent.** You are not allowed to add lines, change the order of songs, add characters, or in any way change the intent of the piece.
4. **Make Sure You are Telling a Story.** While it is impossible to tell the whole story in fifteen minutes, make sure you select scenes and songs that highlight your students' ability to tell a story.
5. **Ask the Following Questions.** When you think you have a good fifteen-minute selection, read it aloud and ask yourself the following questions:
 - Is there a story being told? (Does your selection have a beginning, middle and end?)
 - Is there a good balance between solos and group numbers, scenes and dialogue?
 - Does your selection allow the students to shine and feel confident?
6. **Read the Adjudication Rules and Guidelines.** Read the information on page 8 to make sure your presentation can be accomplished without breaking any of the festival rules.

WHAT THE ADJUDICATORS ARE LOOKING FOR

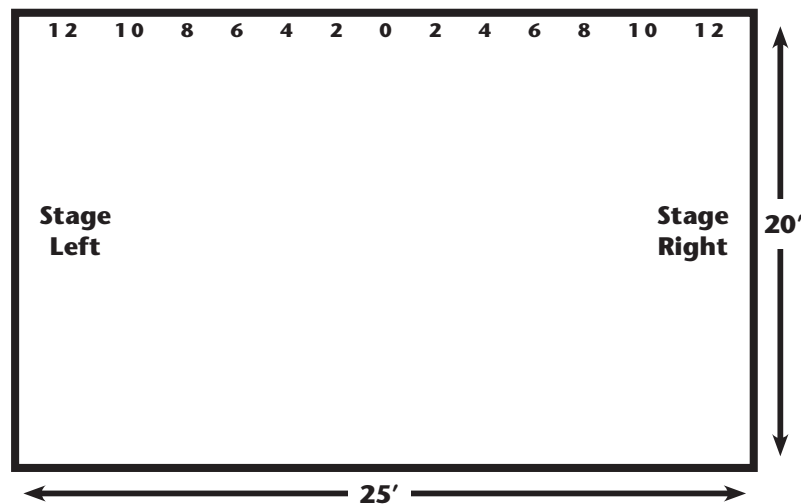
Our adjudicators believe that engaging storytelling is the key to a good performance. Standout student performers are connected to the words, know why their characters are singing or dancing and are appropriately expressive in their presentation. These attributes are more important for example, than being able to do a perfect triple pirouette with no connection to the story. For more detailed information, check out the JTF Adjudication Rubric on page 11. This rubric will be completed by each adjudicator and these forms will be mailed to the director approximately one month after the festival.

WATCHING THE OTHER PERFORMANCES

Students will have the opportunity to watch a number of other groups in their pod perform. This is their chance to discover other shows and support their peers. Your group's individual schedule will clearly detail which performances your group will be watching. Failure to attend these performances and be a supportive audience will affect your group's adjudication score.

ADJUDICATION TIPS FROM THE JTF STAFF

1. Mix it up. Don't choose all up-tempo songs or all ballads. A heartfelt scene or song is just as inspiring and entertaining as a large group dance number.
2. Plan a fourteen-minute presentation, rather than a full fifteen minutes, to ensure you don't go over time. Remember, you are performing live. There will be laughter and you will want to hold for applause. Also, you don't want to be penalized for performing too long.
3. Rehearse your presentation in a 25'x 20' area to give your students an idea of how much room they will have when they perform. Set up your rehearsal space like the one pictured below to allow your students to rehearse as they will perform at the festival.



4. We encourage you to leave songs completely intact, but understand once in a while you need to make a cut to a track to accommodate the timing of your presentation. Try starting your track at a certain point or fading out before it ends. If you plan on making an internal edit, such as removing a complete verse or chorus, make sure the song still feels complete.
5. Focus on your actors. Without costumes or scenery, your students' bodies, faces, and voices become even more essential to the clarity of the storytelling.
6. Encourage students to be attentive and engaged audience members by giving them something to watch for in each of the performances. In any spare time, find out what they learned from watching the other groups or an element of one performance they specifically enjoyed.
7. Read the Adjudication Rubric on page 11 to see exactly what the adjudicators are going to be looking for in your presentation.

ADJUDICATION RUBRIC

Group Name: _____

Show Title: _____

Adjudicator: _____

Start Time: _____

End Time: _____

1. General (25%)

Overall:	Overall impression	5	4	3	2	1
Ensemble:	Performers work together as a team	5	4	3	2	1
Commitment:	Committed in all aspects	5	4	3	2	1
Pacing:	Intentional and appropriate	5	4	3	2	1
Sub-Total:						<input style="width: 50px; height: 20px;" type="text"/>

2. Music (25%)

Storytelling:	Story and emotion conveyed through singing	5	4	3	2	1
Diction:	Lyrics are understandable	5	4	3	2	1
Precision:	Intonation (pitch), rhythms and cut-offs are accurate	5	4	3	2	1
Expression:	Vocal variety and dynamics used throughout	5	4	3	2	1
Sub-Total:						<input style="width: 50px; height: 20px;" type="text"/>

3. Dance (25%)

Storytelling:	Story and emotion conveyed through movement and choreography	5	4	3	2	1
Style:	Appropriate to the setting and themes	5	4	3	2	1
Execution:	Performed cleanly and precisely	5	4	3	2	1
Creativity:	Imaginative and interesting choreography	5	4	3	2	1
Sub-Total:						<input style="width: 50px; height: 20px;" type="text"/>

4. Acting (25%)

Storytelling:	Story and emotion conveyed through dialogue	5	4	3	2	1
Objective:	Actions are motivated	5	4	3	2	1
Characterization:	Characters developed are appropriate to the story	5	4	3	2	1
Physicality:	Face and body are connected	5	4	3	2	1
Sub-Total:						<input style="width: 50px; height: 20px;" type="text"/>

Bonus:

"Wow Factor":	Performance transcends and inspires (Up to 3 pts.)	<input style="width: 50px; height: 20px;" type="text"/>
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Penalties:

Overtime:	Minus 1 pt. for every 15 seconds over allotted 15 minutes	<input style="width: 50px; height: 20px;" type="text"/>
Behavior:	Minus up to 5 pts. for inappropriate behavior as audience members	<input style="width: 50px; height: 20px;" type="text"/>

Total points:

5 = Perfect throughout the entire performance, no errors
 4 = Excellent through most of the performance, with a few minor defects
 3 = Good performance, but lacked consistency throughout
 2 = Fair performance with basic weaknesses clearly identifiable
 1 = Needs improvement

AT THE FESTIVAL – SATURDAY PM

FOCUSED STUDENT PERFORMANCE WORKSHOPS

Students attend performance workshops that cover different aspects of musical theater performance and are offered at different skill levels. Pick the perfect workshop based on your group's skill level. For more information, see the JTF 2016 Group Forms.

STUDENT TECHNICAL THEATER WORKSHOPS AND ALL-STARS

Each group is encouraged to bring students interested in technical theater to the festival to take part in the Student Technical Theater Workshops. During these workshops, students learn about lighting, sound, costumes and scenic design. Select students from these workshops are chosen as JTF Technical All-Stars and are invited to work alongside JTF professional technical staff on both the Broadway JR. New Works Showcase and the Awards Ceremonies.

CHOREOGRAPHY DVD AUDITIONS

Our Broadway Junior scouts will be identifying outstanding dance and musical theater students during adjudications. Selected students are invited to attend this special workshop and audition for Resident Broadway JR. Choreographer Steven G. Kennedy for casting in future Broadway Junior DVD shoots.

WORKSHOPS FOR TEACHERS

These workshops cover everything from ensemble building, advanced vocal techniques to marketing and advertising strategy. Additional technical workshops will be offered on Sunday morning.

BROADWAY JR. NEW WORKS SHOWCASE

See presentations from new shows that will join the Broadway Junior Collection® in the next few years. Performed by invited student groups from across the country, this event is a true highlight of the festival each year.

JTF DANCE PARTY

Dance the night away (well at least a couple of hours) at the JTF Dance Party immediately following the Broadway JR. New Works Showcase.



AT THE FESTIVAL – SUNDAY AM

TECHNICAL THEATER WORKSHOPS FOR TEACHERS

The technical theater workshops will cover everything from the director-designer relationship to designing costumes and sets, to creating everything on a budget. Best of all, there will be plenty of time to ask your individual questions.

PATHWAYS TO SUCCESS

This exciting main stage panel features inspiring stories of current working musical theater artists, some of whom are past Broadway Junior students. Come be inspired by these professionals who have found success in their chosen fields.

THE BROADWAY JR. SLAM

The names of four directors, music directors, choreographers, and a number of students are drawn randomly, assembled into production teams, and assigned a song from a Broadway Junior show. After one hour of rehearsal, these groups perform for all festival participants on the main stage during the Freddie G Teacher Awards Ceremony.

JTF PERFORMANCE ALL-STARS

During your Saturday morning presentation, our adjudicators will be keeping an eye out for engaging performers to be acknowledged as JTF All-Stars. Two students from each group will be selected to join the All-Stars for rehearsal on Sunday morning and will perform in one of two All-Star only group numbers on the main stage.

TECH OLYMPICS

Participating groups will select a team of four students from their organization who will complete a series of technical theater activities, set up obstacle-course style. Top groups will be highlighted on the main stage!

ADDITIONAL STUDENT PERFORMANCE WORKSHOP

An additional student performance workshop will be offered on Sunday afternoon. See the JTF 2016 Group Forms for more information on how to pick the perfect workshop based on your group's skill level.

DIRECT FROM BROADWAY

Featuring Broadway's finest, this presentation will surely knock your socks off because you never know exactly who will turn up at the iTheatrics Junior Theater Festival! Past guests include Alan Menken, Thomas Schumacher, Jeanine Tesori and more!

FREDDIE G TEACHER AWARDS CEREMONY

The Teacher Awards Ceremony shines the spotlight on teachers and organizations that have done outstanding work bringing the Broadway Junior spirit to life. The following awards will be presented:

- The Freddie G Fellowship Award (up to 7 teachers)
- The Playbill Community Service Award (1 group)
- The Broadway JR. Spirit Award (1 teacher)

AT THE FESTIVAL – SUNDAY PM

FREDDIE G STUDENT AWARDS CEREMONY

The Student Awards Ceremony will highlight wonderful student achievements from the weekend. There will be a number of awards handed out as well as performances from selected outstanding productions. The following awards will be presented:

GROUP AWARDS

- Outstanding Performance (up to 9 recipients)*
- Excellence in Acting (up to 14 recipients)
- Excellence in Dance (up to 14 recipients)
- Excellence in Music (up to 14 recipients)
- Excellence in Ensemble Work (up to 14 recipients)

INDIVIDUAL AWARDS

- Excellent Individual Performance: Female (up to 14 recipients)
- Excellent Individual Performance: Male (up to 14 recipients)
- Excellent Student Direction/Choreography (up to 14 recipients)
- Excellent Achievement in the Broadway JR. Slam (up to 14 recipients)
- All Festival Performance: Female (1 recipient)
- All Festival Performance: Male (1 recipient)
- Inspirational Student Award (up to 3 recipients)
- Sharidan Giles Technical Theater Scholarship Award (1 recipient)

**Adjudicators and festival producers will select up to nine Outstanding Performances to be featured in the Freddie G Student Awards Ceremony on Sunday. Outstanding Performances are chosen based on your adjudication scores in comparison to the other groups in your adjudication category (i.e. Middle School, Academy A).*

SUNDAY EVENING PERFORMANCE

Stay tuned for an announcement regarding the Sunday evening performance. We can't wait to share all of the exciting details with you!



FESTIVAL CHECKLIST

Here is a checklist to keep you on track for JTF 2016. Post it on a bulletin board or wall; anywhere you look each day to keep you on track.

- Send in your registration form and \$675 registration fee (*Congrats – Step 1 is done!*)
- Confirm exact number of people attending with your group
- Distribute and collect Video/Photo Release Forms to everyone attending
(*This includes students, directors, chaperones, family members, etc.*)
- Distribute Parent and Chaperone letters
- Take or select your group photo
- Fill out all of your JTF 2016 Group Forms
- Collect participation fees from everyone attending
(*\$230 per person until October 15, 2015. \$250 per person after that date*)
- Compile your applications – The Freddie G Fellowship, Playbill Community Service Award, the Sharidan Giles Technical Theater Scholarship, and the JTF Student Internship
- Organize your meals, housing, and travel
- Mail or email the following forms and payment to iTheatrics by October 15, 2015:
(*Please note: These forms are in the Word documents attached to the email sent by Lindsay in early September.*)
 - General Information Form
 - T-Shirt Form
 - Workshop Selection Form
 - Festival Logistics Sign-Off
 - Wristband Policy Sign-Off
 - Souvenir Program Photo
 - Payment Form
 - Video/Photo Release Forms
- Mail applications for the following to iTheatrics by November 15, 2015:
 - Freddie G Fellowship
 - Playbill Community Service Award
 - Sharidan Giles Technical Theater Scholarship
 - JTF Student Internship
- Email Cast List to iTheatrics by December 15, 2015

If emailing, save forms and photo with the name of your group and send to:

Lindsay@itheatrics.com

If mailing, please send to: iTheatrics
ATTN: Lindsay Lupi
628 West 52nd Street, Suite 1F
New York, NY 10019

GROUP FORMS AND PAYMENT DUE: October 15, 2015

APPLICATIONS DUE: November 15, 2015

CAST LIST DUE: December 15, 2015

Please note: No refunds will be offered after October 15, 2015.

Souvenir program photos and t-shirt forms received after October 15, 2015 will not be honored.



Dear iTheatrics Junior Theater Festival Chaperones,

JTF brings together kids from all over the globe to celebrate musical theater. And we couldn't do it without chaperones like you! Your assistance will truly make a difference for the students in your group. And by the way, you are going to have an incredible experience too!

We care about student safety. Therefore, your main responsibility is to make sure there are chaperones with your students at all times. There must be one chaperone per every four students at all festival events. If you have more chaperones than are necessary, that is wonderful! Consider creating a schedule so each of you can take a break when needed.

When the director or leader of your group comes to Festival Sign-In, he or she will receive a packet of schedules, detailing the exact times and locations of each event specific to your group for the entire weekend. This will clarify where you and your group need to be at all times. Make sure to get a copy from the director and keep it with you. Also, be sure to download the JTF App. Your group's schedule will be there, too!

On Saturday, chaperones must be with students during all aspects of adjudication (including warm-up, performance, discussion and photo), lunch, student workshops, the Broadway JR. New Works Showcase, and the JTF Dance Party.

On Sunday, chaperones must be with students during Pathways to Success, lunch, the evening performance, and both Freddie G Teacher and Student Awards Ceremonies. You do not need to chaperone students who attend the Choreography DVD Auditions/Callbacks, the All-Star rehearsals, or Slam rehearsals, although you are welcome to walk your students to these events.

Other chaperone responsibilities include making sure your students put their best foot forward all weekend and are respectful throughout the festival as both participants and audience members. Please make sure they are in their hotel rooms and in bed by a reasonable time and honor all hotel rules.

By the way, while awards are a part of the iTheatrics Junior Theater Festival, this is not a competition. Anything you can do to encourage **celebration** over competition assists in creating a positive atmosphere and a successful JTF.

And lastly, please be supportive of your group's creative team. Many times while you are chaperoning, your creative team will be attending receptions, workshops and training. For them to get the most out of these opportunities, it's important they know their kids are representing them and their community well. This training helps them create a stronger musical theater program in your community. You are all working together to create a positive and incredible experience for your students that will follow you home. Don't forget to thank your creative team and fellow chaperones with a bottle of water, words of encouragement or a pat on the back.

Thank you for making this commitment and ensuring that JTF 2016 is a smashing success. We look forward to seeing you in January.

All the best,

A handwritten signature in black ink that reads "Timothy Allen McDonald". The signature is written in a cursive, flowing style.

Timothy Allen McDonald
iTheatrics Junior Theater Festival Founder



Dear Parents and Guardians,

Thank you for sending your children to the iTheatrics Junior Theater Festival. JTF is the largest celebration of young people performing musical theater in the country, and your child is in for the experience of a lifetime. At the festival, he or she will:

- Perform in front of and receive feedback from theater professionals
- Meet new friends from all over the world
- Sing, dance and act his or her way through student workshops
- See showcase performances of brand-new shows
- Take in pearls of theater wisdom from our special guests

The schedule is jam-packed with activities to keep brains active, feet moving and smiles on faces. Oh, and they'll probably be exhausted when they come home!

If you plan on attending the festival, remember you must be registered with your child's group. You may not register separately nor will you be able to register at the festival. Your registration includes lunch on Saturday and Sunday, a festival t-shirt, a souvenir program and an all-access pass to the festival.

Your group's chaperones, creative team, and students have specific duties, a fast-paced schedule and events they need to attend. Go ahead and take advantage of all the festival has to offer and rest assured your child is busy and having a great time.

By the way, while awards are a part of the iTheatrics Junior Theater Festival, this is not a competition. Anything you can do to encourage **celebration** over competition assists us in creating a positive atmosphere and a successful JTF.

JTF is a one-of-a-kind event, and we can't wait for January to get here! From Broadway celebrities to theater education professionals to the amazing students that travel from all over the globe, this year's festival is sure to be an unforgettable experience. And we know it's thanks to parents like you, who work tirelessly to ensure your child experiences the transformative power of the arts!

All the best,

Timothy Allen McDonald
iTheatrics Junior Theater Festival Founder