



Catalina Foothills Unified School District #16
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BOARD AGENDA ITEM

ITEM NO: 3.5

BOARD MEETING DATE: Monday, November 24, 2025

CONSENT AGENDA ITEM: Approval of Personnel Memorandum

SUBMITTED BY: Sandy Burnette, Human Resources Manager

PRESENTED BY: Mindy Westover, Associate Superintendent

Presented for the governing board's review and approval is the personnel memorandum.

RECOMMENDED MOTION: I move that the governing board approve the personnel memorandum, as presented.