

Administration Reports

November 2020

Sam Boardman Elementary

Seven months ago, we sent students home like it was just another day ... we had no idea how much time would pass until we would have our students back in our classrooms, walking our hallways and playing on our playground. LIPI helped fill this void, but once a week for two hours just isn't enough. Morrow County met the metrics and for the majority of our students on Wednesday October 28th, we were able to happily welcome them back--with new routines, lots of safety measures in place, including masks worn at all times---we reopened. It was a great day! As educators this day couldn't come soon enough, but having only a few days to plan and change our schedules, plan to teach both in-person & online simultaneously, it was all quite stressful. It's been a crazy whirlwind, yet figuring out the 'new normal' of cohorting, staying in the classroom and limiting exposure of each student/staff member each and every minute of our day quickly became our new routine. Being ready so quickly was our only option, and we had to be ready before we felt we were fully prepared; yet, teachers persevered and ready we were! Knowing our students would be back with us, learning, playing and being face-to face made our mission simple and focused, to be prepared for the students we missed more than anyone could ever have imagined!

I feel blessed to have seen what took place in the walls of Sam Boardman first hand before the busy morning of the 28th- it's nothing short of inspiring! Teachers and EA's cleared out clean rooms even more, separated desks and used alternate seating to ensure incoming students were 6ft apart. Then they created lesson plans that allowed students to become the familiar students we have longed for; focusing on the first day of school routines even though it was the end of October. Parents were surveyed to help plan for how many, we thought we knew, but when the day came we had nearly double of what we initially thought. Without bussing the parking lot was not nearly big enough. We got through the backed-up traffic and patience testing lines. Parents make things happen, even when their jobs make it difficult, family members and neighbors help out, and the students came....232 of them to be exact!

We continue to work on our schedule. Teachers are improving upon the craft of teaching both in-person and online. Students are getting used to not being in their pajamas and sitting on their beds, or at the kitchen table to learn again! We will continue to work on engagement of CDL students with monitored partnerships between in-person and online students to encourage social interaction. We will continue to wear our masks, wash our hands often, and sanitize several times throughout the day.

As the first quarter ends we've recorded attendance, and calculated grades with a difficult balance of understanding and needed expectations. Teachers set up appointments to finish testing students both virtually and in-person; thank you parents for bringing your children in for 'testing appointments'. I will not soon forget how in the face of adversity we pulled together. One of the biggest take-aways I have learned over the past three months, SBE has determined, dedicated staff who do what they have to do to meet the needs of their students. I learned we have an amazing community that overall puts children's needs first. What I learned about our students is they love school, and want to be present. I hope they never have to take being in our four walls for granted anytime soon. It's now November and we all have a lot to be grateful for; I am grateful to be a part of such a strong student focused team!



Windy River Elementary

This has certainly been a different beginning to the new school year. We are very grateful to be able to have our students back in the building with this new hybrid format. This is a good step in the right direction for our students. We have worked tirelessly to get everything prepared. Our number one goal is safety for everyone at Windy River. Teachers have been trained on various safety procedures and have transitioned well from distant learning to limited in-person instruction, and now to the hybrid model. However, our vision has remained a constant. This vision has centered around clarity, engagement, critical thinking, and building relationships with their students and parents. The idea of building relationships has been a strong focus for our teachers and an imperative part of this different school year. We have continued to emphasize the importance of parent communication.

1. Safety

We are working diligently to help make Windy River a place of safety from COVID. All staff members/students are wearing masks and maintaining social distancing. We are using the outside classroom doors for students to enter and exit during school hours just as we did with LIPI. All teachers are using sign-in/out sheets and screening students upon entry. We have set up a separate sick room as required by the ODE guidelines. When students are sick we communicate with parents, county health, and the nurse. The custodians are cleaning rooms and areas after they have been used. Students are not transitioning through the hallways including at meal times. They are staying in their homeroom classrooms for instruction and meals. Our next hurdle is organizing and providing bus routes and then continuing to expand routes and buses. Our conferences this Fall will be in a virtual format, primarily using Google Meets.

2. Our Schedule

- a. 8-8:30-arrival, screenings, breakfast
- b. 8:30-10:30-reading, math
- c. 10:30-12:30- social studies, science, specialists
- d. 12:30-1:00-lunch, clean, dismissal
- e. 1:00-1:30-staff lunches
- f. 1:30-3:30-office hours, check in with CDL kids, specialists and skills groups virtually

We continue to learn and grow throughout this school year. Students and staff have been resilient through change. We have learned that we are capable of doing good and solving difficult problems. We have learned the importance of and been able to foster better parent communication. We see hope for the future and at Windy River we will continue to help our students achieve.

Riverside Jr/Sr High School

Over the last week we have transitioned from Limited In-Person Instruction to Hybrid Learning. This transition required a lot of logistics and coordination for our staff and families. I cannot thank our staff and families enough for their flexibility and willingness to help us out during this process. Our staff has worked diligently to prepare for students arriving for Hybrid Learning. The custodial staff has spent hours preparing safety measures for students and staff to return to in person learning in the Hybrid model. Teachers and educational assistants have worked together to plan instructional models during this time to best meet the needs of the students.

During Limited In-Person Instruction we averaged approximately 25 students per day that would attend. Over the short time we have had Hybrid Learning we have had an average of 180 students per day attend in person. The feedback we are receiving from these students is that it gives them a place to complete their classes that has reliable internet and they enjoy seeing their friends and teachers. We are continuing outreach to students who are struggling with the online learning and are inviting them into the building so they are able to ask teachers for help as needed. Also, once bussing begins we will see a large influx of students attending as many families have expressed this need.

Our staff also recorded a video that we posted to show students and families what the processes and procedures will look like during Hybrid Learning. This has really helped our transition and cleared up a lot of questions. You can view this video by clicking on this link: <https://youtu.be/Q4KOFvcx4uo>.

A.C. Houghton Elementary

ACH Bobcats are excited to be back at school! Beginning October 28th, all students were invited to attend from 8:15am-1:00pm for our Hybrid instructional model including both online and in-person instruction. While over 70% of students

Instruction On-Site	# of Students	Notes
LIPI Week 1	134	(weekly total)
LIPI Week 2	149	(weekly total)
LIPI Week 3	146	(weekly total)
LIPI Week 4	141	(weekly total)
LIPI Week 5	137	(weekly total)
LIPI Week 6	139	(weekly total)
Hybrid October 28th	138	68% attendance(daily total)
Hybrid October 29th	142	71% attendance(daily total)

are attending on-site, we are continuing to provide distance learning opportunities. Teachers are meeting with both online and in-person students during the window between 8:30-10:30am. This is a huge step forward as previously during Limited In-Person Instruction, each student was only able to attend from 12:00-2:00pm for one day per week.

In order to meet the social distancing requirements for an entire classroom full of

students, teachers quickly worked to redesign their learning spaces. Our staff including custodians, assistants, teachers and cooks worked together to ensure tables were removed to create more space, procedures for eating in classrooms were developed, recesses were scheduled, routines for playground equipment cleaning were shared and more - and it all happened in the very fast turnaround time between when we were notified of the change and when students started! Staff were appreciative of hearing the thinking behind the need to open when our COVID-19 case numbers were in the correct range. Our community, parents, staff and students are working together to follow these guidelines, stay healthy, remain in school and we are so happy with the results! Please visit our website and Facebook page for our newsletter, updates, pictures and more. Thank you.



Irrigon Elementary School



IES has RE- OPENED!!! We have been working so hard to create a clean, safe learning environment for our students. This process has been exhausting for staff, students and parents. However, the amount of patience and grace that has come along with this process has been fantastic.

We truly have an amazing community supporting our students.



MCSD has switched from a LIPI (limited in person learning) to Hybrid learning which still has restrictions and guidance that we are following. Our students are attending school from 8:15-1:00,

Monday through Thursday. Teachers are teaching synchronously from 8:30am-10:30am each day meeting the CORE needs of students attending in person learning and comprehensive distance learning.

Over the past few weeks at IES our students have worked on creating clay maps of Oregon, and participated in creating a positive learning environment through relationship building activities. Laughter and the voices of learning have seeped into our hallways from classrooms. We are celebrating a week of Harvest in each of the classrooms which includes Rice Krispy pumpkins, Paper Mache globes and harvest activities. Students also receive a goodie bag from IES!



We are gearing up for our first round of conferences. They will be held virtually on November 3rd (4:00pm-8:00pm), November 5th (4:00pm-8:00pm) and November 6th (7:30am-11:30am). We look forward to meeting with parents to discuss areas of student strengths and weaknesses.



I'm looking forward to reporting to the board next month about all the "newness" of hybrid learning, instruction and student engagement.

Irrigon Jr/Sr High School

We have completed our first quarter of the year, and we are very thankful to have been given the opportunity to begin Hybrid learning with students in the building. While the state mandates still do not allow for a full return to "normal" school, we are very excited to take a step in that direction, and just in time it appears. Our teachers are set to have approximately 18 students in each classroom (due to the spacing guidelines we cannot have any more than that in most of our classrooms) and are delivering online lessons and support students within the building. It is a small shift from what they have been doing, but as with most things this year, we are learning as we go. As we get an idea of how many students will be attending in-person learning, we will be able to then adjust and shape how students function within the building and still meet the states safe schools guidelines.

One of the things we have been able to do now that we are in hybrid learning is increase the amount of opportunities our students have to interact with staff members and each other. ASB Leadership students have been able to meet once a week and work on student engagement plans and a virtual assembly and FFA has been working outside with their advisor on a number of activities.

Conferences are still occurring during this time, but will happen very differently than in the past. Teachers have sent out virtual appointments for families to sign up for conferences. Families were able to choose to have a conference by phone or through a Google Meets. To support our families, we have also scheduled translation services during those times for families that have requested those services.

While this is a positive step forward, we know we still have a long way to go before we get back to normal. Our staff continues to work extremely hard at ensuring a safe learning environment for all, in hope that we can take the next step to open up fully!

Go Knights!

Heppner Elementary

HES staff and students are so excited to be in school for hybrid learning every day! It is amazing to see the energy that our students bring and the happiness on staff faces, or at least the portion I can see around the masks. We appreciate this opportunity.

The transition from simultaneous CDL and LIPI to our hybrid model was quick and the staff worked very hard to be ready with the most important pieces first. All HES staff contributed their best efforts. Some examples are the custodial support of making sure classrooms were set up with big trash cans for the meals we are now serving in each classroom. Teachers communicated and supported all their students through the transition trying to serve each family's needs. Most made personal contact with their students' families.

Mrs. Gibbs is teaching from the library to stay within square footage guidelines. For Mrs. Rosenbalm and Mrs. Coiner's classes we are using adjoining rooms also to meet square footage/social distancing guidelines. Mrs. Chelsea Matheny is teaching a K-1 blend with 1st grade student getting on grade level instruction and Kinder receiving the same. Classified staff are pushing into classrooms so that cohorts of students stay consistent and are not mixed in any way.

At HES most of the drop off and pick up procedures are new and different. We have had to make adjustments as we go, for safety and logistical concerns. Parents have graciously been flexible and supportive. All staff are helping with the communication of changes and responding quickly to the myriad of details that we come across daily.

In summary the transition has been a welcome one even though it was a heavy lift for all. The goodwill and support of our community has made this possible and we are so grateful. Thank you for supporting and advocating for this change.

Heppner Jr/Sr High School

Our transition from Limited-In Person Instruction (LIPI) to the Hybrid Learning format went very smooth at HJSHS. Having had the opportunity with LIPI for most of the first nine weeks really helped prepare us for the logistical challenges involved with the transition to the Hybrid Learning format. Our HJSHS staff went above and beyond the call of duty to help ensure a smooth transition and I am grateful for their efforts. Given the short turnaround time we had to take advantage of the window of opportunity to move into the Hybrid Learning instruction format, I am very pleased with the seamless transition that we have had. Our custodians have also put into place extra cleaning measures and safeguards to ensure that high traffic areas are being regularly cleaned and sanitized.

During Limited-In Person Instruction we averaged about 100 students per week that would attend school in-person at HJSHS. During Hybrid we are averaging about 108 students **per day** in the short time that Hybrid Learning has been available. We have received a lot of positive feedback from students and parents and they are glad that students are back in school on a more regular basis. Based on conversations I've had with both students and parents they are appreciative of the face to face contact with teachers and the social interactions they are able to have with their peers and fellow classmates.

We continue reaching out to students who are struggling with the online learning format and we are inviting them into the building so that they are able to receive extra support from our HJSHS staff. It is nice to have students on site for more time each day and slowly but surely, school is starting to feel like school again.

Management's Discussion and Analysis

MCSD – Maintenance & Facilities Update – November 2020

Our Custodians continue working hard to keep our buildings clean, sanitized and safe for our students and staff. Their extra efforts are appreciated. Our grounds staff are currently working on winterizing the irrigation systems and buildings as colder weather has arrived.

McKinstry is almost complete with repairing several small leaks on the HVAC system at Irrigon Elementary. AC Houghton's section of their breezeway roof will be completed by mid-November. We are in the planning stages of a parking lot expansion to help with traffic flow at Sam Boardman Elementary. This winter, Knerr Construction will be installing an exhaust vent from the kitchen freezer at Sam Boardman Elementary as well.

With COVID-19, the district has placed a hold on many of the maintenance projects that had been approved in early March. This is to help protect the overall district budget if funding becomes tight later this fiscal year. As the year

progresses, we will re-evaluate the projects and budget with the hope to complete all the projects by the end of the school year.

Staff Incident/Accidents Report:

Date	School	Incident
10/13/2020	WRE	Student accidentally hit staff member in the nose with the back of their head. No time loss.
10/28/2020	ACH	Employee tripped and fell over the padding around the swing set. Bruised knee. No time loss.

Financial Report Talking Points:

1. The District received \$1,400,004.73 in October from the State School Fund for basic school support.
2. The District received our revenue in lieu of taxes payment for \$175,832 from the County.