
A Regular meeting of the Board of Trustees of Levelland ISD was held Wednesday, November 13, 2024, beginning at 6:00 PM in the Superintendent's Office, 704 11th Street.

Members Present: Pres. Carrie Ellis, Sec. Treva Potter and Members Kay Franklin, Matt Buxkemper and Mike Stafford

Members Absent: Vice Pres. Joyce Johnson and Trustee Brooke Obenhaus

School Officials Present: Superintendent Becky McCutchen, Assistant Superintendent Rodney Caddell, Chief Financial Officer Teresa Montemayor, Director of Curriculum & Special Programs Donna Pugh, Director of Special Education Lacey Doster, District Assessment Coordinator Terri White, Public Relations Specialist Cristal Isaacks and Secretary to the Superintendent Crystal Hill

Media Present: Levalland Newspress

1. Presentations

Principal for Capitol Elementary, Joanna Runkles, introduced the coaches and Student Council officers. The coaches introduced themselves and gave a quick explanation on how the student council works and the future goals they have. Each student took a moment to share what they like most about being on Student council.

2. Invocation/Pledge of Allegiance

Trustee Matt Buxkemper gave the invocation and students from Levelland ABC lead the Pledge of Allegiance.

3. Call to Order

Pres. Ellis called the meeting to order at 6:09 p.m. and declared a quorum.

4. Public Forum

Ruby Brackens spoke about her experience arriving to the Levelland ISD Central Office to pick up a bid packet for the sale of the Carver property.

Shelley Gibbs spoke on her concerns regarding the FFA new budget requirements and inquired about the funds and how the profits from the FFA were being distributed.

5. Discuss and Consider the Adoption of an Order Authorizing the Defeasance and Redemption of a Portion of Levelland Independent School District Unlimited Tax Refunding Bonds, taxable Series 2020; Levying an Ad Valorem Tax in Payment thereof; and Enacting all Matters Incident or Related Thereto

Managing Director for Specialized Public Finance Inc., Vince Viaille, presented the board with a brief overview of the proposed prepayment for Levelland ISD. This covered the preliminary Prepayment on the District Bonds, with steps required to prepay bonds. This overview also showed Rational for Prepayment of the Series 2020 Bonds as well as a Summary for the Proposed Payment. He presented options for the defeasance and redemption. He answered questions as needed. The agreement died for lack of motion.

6. Consent Item

Trustee Stafford made a motion to approve the consent items as presented. Sec. Potter seconded the motion and it passed unopposed.

- A. Approval of Minutes
Approval of minutes for October 16, 2024 Regular Meeting.
Approval of minutes for October 30, 2024 Special Meeting.
Approval of minutes for October 30, 2024 Special Team of 8 Training Meeting.
- B. Approval of Superintendent Credit Card Expenses
Approval of the credit card expenses for the month of October for the superintendent.

7. Consider Financial Report

CFO, Teresa Montemayor, presented the financial report for the period ending October 31, 2024. She discussed each fund, and answered questions regarding the financials as needed. Trustee Buxkemper made the motion to approve the financials as presented. Trustee Stafford seconded the motion and it passed.

8. Consider Safe and Supportive School Programs Teams

Assistant Superintendent, Rodney Caddell, who oversees the Safety and Security for Levelland ISD District presented the board with the Safe and Supportive School Programs Teams. In accordance with Texas Education Code (TEC), §37.115(c), a Safe and Supportive School Program (SSSP) team must be established by the board of trustees to serve each campus within the school district. The number of SSSP teams and the number of campuses each team serves is a local decision. The SSSP team is a multidisciplinary team composed of individuals with a broad range of expertise with the responsibility of implementing the district SSSP. The SSSP team is tasked with conducting behavioral threat assessments and determining the best course of action to support an individual who made a threat and the victims of the threat. Each campus’s SSSP team will have staff with expertise/experience in these areas:

- Counseling
- Behavior Management
- Mental Health and Substance Abuse
- Classroom Instruction
- Special Education
- School Administration
- School Safety and Security
- Emergency Management
- Law Enforcement

Teams:

ABC:	Capitol:	South:	LMS:
Ashley Howard	Joanna Runkles	Shana Fleming	Laurie Jones
Ginger Hicks	James Daniel	Christi Peck	Brian Luna
Toni Williams	Barbara Utley	Morgan Combs	Shayla Bruce
Brianna Robinson	Amy Pebsworth	Sara Ledesma	Martin Torrez
Emily Smith	Michelle Tate	Isabella Martinez	Brandi Zepeda
LHS:		Districtwide:	
Matthew Birdwell	Walt Dewbre	Becky McCutchen	
Sid Gerber	Kim Moreno	Rodney Caddell	
Craig Black		Joshua Rincones	
Stacy Waddill		Rey Nino	
Robyn Parkison		David Moody	

Trustee Stafford made a motion to approve the SSSP Teams and Trustee Franklin seconded the motion and it passed unopposed.

9. Reports

A-C. Campus Reports

Principals from each respective campus were present and gave a brief run-down of what is going on at each campus.

D. Athletic Department

Principal of Levelland High School, Dr. Matthew Birdwell, presented the Athletic Department Report. He updated the board on the recent awards and schedules for Cross Country, Football, Golf, Basketball and Volleyball.

E. Bilingual Exception/ESL Waiver Report

Director of Curriculum & Special Programs Donna Pugh, presented the number of teachers in the bilingual exception, the number of teachers in the ESL waiver and the number of teachers who achieved the goal for this exception or waiver. She answered questions as needed.

F. Safety and Security Committee Report

Assistant Superintendent, Rodney Caddell, shared information from the Safety and Security meeting that was held on October 22, 2024.

Items on the agenda were:

- Emergency Operations Plan Update
- Sentinel
- School Safety Standards
- District Vulnerability Assessment
- Bus Drivers / Bus Aides CPR Training
- Installation of additional A-Phones at Central Office

Mr. Caddell answered questions as needed.

G. Class Size Ratios Update

Superintendent McCutchen presented the class ratio report. State law requires districts to maintain an average student to teacher ratio at most of 22 to 1 for average daily attendance in Kindergarten through Fourth Grade. Based on the exception granted in the LISD DOI plan, in the event that any class size exceeds this ratio during the school year, the superintendent will report this information to the Board of Trustees and to the parents of the affected students.

For the 2024-2025 school year, the following grade levels are currently exceeding the 22 to 1 ratio:

Capitol Elementary School

2nd Grade

- One homeroom class is at 24 to 1
- Three homeroom classes are at 25 to 1

3rd Grade

- Two homeroom classes are at 24 to 1
- Two homeroom classes are at 25 to 1

Students are served in various settings for Reading and Math throughout the day. Therefore, class sizes for Reading and Math are an average of 21 to 1. Superintendent McCutchen answered questions as needed.

H. TIA Update

District Assessment Coordinator, Terri White, presented the Teacher Incentive Allotment (TIA) / Testing Update.

Levelland ISD's data submission was filed on October 17th, 2024. The district received confirmation on October 30th that the data submission file was accepted and will now undergo the data validation process with Texas Tech University.

The breakdown is as follows:

- 10 possible new designees (1-LABC, 4-Capitol, 3-LHS, 1-South, 1-LMS)
 - * 4 - Recognized (2-Capitol, LHS, LMS)

- * 4 - Exemplary (LHS, LABC, South, Capitol)
- * 2 - Masters (LHS, Capitol)
- 3 possible designees possibly earning a higher designation
 - * 3 - Master (2-LHS, 1-Capitol)

- EXPANSION/MODIFICATION 2025 to include the following:
- Fine Arts - (music, art, theatre, band, and choir)
 - English III and English IV
 - Chemistry, Physics, Integrated Physics and Chemistry (IPC)
 - Anatomy and Physiology
 - Principles of Health Science
 - Introduction to Culinary Arts
 - Principles of Agriculture, Food, and Nutrition

PSAT/NMSQT - 25 students took on October 16th
8/9 PSAT - 8 students took on October 23rd

Mrs. White answered questions as needed.

- I. Student Fundraising Report
Superintendent McCutchen went over the following fundraisers that were submitted and approved.

<u>Date</u>	<u>Campus</u>	<u>Organization</u>	<u>Fund Raiser</u>
<u>Approved or</u>			<u>Details</u>
<u>Denied</u>			
10/16/2024	LHS	BAND	LHS Band Students will be selling Poinsettias to local businesses and the community from October 17 th 2024 to October 30 th 2024. The money raised will go towards student activity funds. APPROVED

- J. Superintendent Report
Superintendent McCutchen took this opportunity to share the following information with the board.
- A) Facilities Update – Adam Olivas, District Maintenance Director, presented the board with a quick update on campus repairs that he is currently working on.
 - B) HB3 Board Goals Update- McCutchen shared the House Bill 3 percentages on target goals as well as CCMR Board outcome goals.
 - C) 2025 -2026 District Calendar Update- McCutchen gave an update on the upcoming 2025-2026 District Calendar and let it be known that a survey went out to all Levelland ISD Faculty and Staff. The survey will close Nov 20th 2024.
 - D) Balanced Scorecard Update-McCutchen went over the Balance Scorecard Update that covered the Superintendent Formative Evaluation – Goal 2 Staff Support and Growth.
 - E) Comments – There were none at this time

K. Board Report

The Board did not have anything to report.

10. Personnel

Assistant Superintendent, Rodney Caddell, presented the following personnel for the board’s information. On January 13, 2022 DC(LOCAL) was amended to delegate authority to the Superintendent to hire all professional staff with the exception of administrative positions in order to secure a teacher, diagnostician, LSSP, counselor, therapist, school nurse, etc.

A. Superintendent Approved Professional New Hires

The Superintendent has approved the hiring and contracts for the following professionals:

Monica Solano (effective 11/11/24)	SOUTH	3 rd Grade Math Teacher	Non – Certified Contract with Addendum
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B. Personnel Information

Mr. Caddell informed the board of the following personnel retirement, auxiliary new hire, resignation, and change of assignments:

Resignations:

Mykali Austin (effective 10/25/24)	Life Skills TA	LMS
Ashlyn Bridges (effective 10/29/24)	TA	LMS
Viviana Rodriguez (effective 10/15/24)	TA	SOUTH
Desiree Duran (effective 11/01/24)	3 rd Grade Teacher	SOUTH

Auxiliary New Hires:

Michaela Bautista (effective 11/11/24)	Principal Secretary	LABC
Roxanne Cardona (effective 11/07/24)	Life Skills TA	SOUTH
Trevor Mills (effective 10/23/24)	Custodial	Maintenance
Elijah Chavez (effective 10/14/24)	Custodial	Maintenance
Alfredo Garza (effective 10/11/24)	Bus Aide	Transportation
Jenina Galaviz (effective 10/31/24)	Bus Aide	Transportation

Change of Assignments:

Gregory Pledger	From: SpEd Teacher To: SpEd Teacher	SOUTH LMS
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(effective
10/07/24)

Christian Wheeler (effective 11/04/24)	From: Bus Aide To: Bus Driver	Transportation Transportation
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Retirements:
None

BOARD ACTION REQUIRED
None

- 11. Executive Session
The board did not go into Executive Session.
- 12. Open Session
N/A
- 13. Adjourn
The meeting was adjourned at 8:16 pm. Trustee Buxkemper made the motion with a second from Trustee Stafford.

Carrie Ellis, President

Trevia Potter, Secretary