



## FACILITIES MANAGEMENT

Independent School District No. 709

*Located at 730 East Central Entrance*

*Mailing Address: 215 North 1st Avenue East*

*Duluth, Minnesota 55802*

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

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## Memorandum

**To: Bill Hanson  
School Board Members**

**From: Kerry M. Leider**

**Date: April 3, 2013**

**Re: Quote #4142 – Refrigeration Repair Services**

Quotes were solicited from five contractors for the Refrigeration Repair Services. Two quotes were received in response to the School District's request for quotes covering the period from July 1, 2013 through June 30, 2014. Carlson Refrigeration, 602 Ogden Avenue, Superior, WI submitted the lowest responsible quote with an estimated value of \$14,550.00.

It is recommended the School Board approve the quote as submitted above to complete the work defined in Quote #4142 – Refrigeration Repair Services for a total estimated annual amount of \$14,550.00.

It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2016, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Comparison with other fiscal years for reference.

Attachments`