

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President, Margaret Hansen, called the special meeting of the Northwest Arctic Borough School District Board of Education to order at 8:15 a.m. on Monday, January 23rd, 2023 at the Alaska Technical Center in Kotzeube, AK.

CALL TO ORDER

Board Members present were:

Margaret Hansen
Marie Greene
Shannon Melton
Carol Schaeffer
Tillie Ticket
Alice Adams
Lawrence Jones, Sr.
Joanne Harris
Ellen Coffin
Cindy Fields
Millie Hawley

ROLL CALL

A quorum was present.

Observed.

MOMENT OF SILENCE

Staff present: Terri Walker-Superintendent, Scott Lefebvre-Assistant Superintendent, Megan Williams-Director of Administrative Services; Dana Orton-Director of Curriculum/Instruction, Janice Hadley-Director of Human Resources, Perrian Windhausen-Director of Student Services, Joy Cogburn-Smith-Director of State/Federal Programs, Karl Kowalski-Director of ATC, Amy Eakin-Director of Technology, Jazmine Camp-Secretary to the Superintendent and Board, and Dave Herbert-AASB.

INTRODUCTION OF
STAFF/GUESTS

No public comment was given.

PUBLIC COMMENT

Joanne Harris moved to go into executive session at 8:26 a.m. Marie Greene seconded.

EXECUTIVE SESSION

Board member approval of Superintendent Evaluation summary is required. At issue is the board approval of the Superintendent Evaluation facilitated by Dave Herbert from Association of Alaska School Boards(AASB) on January 23rd, 2023. Board Policy 2123 Evaluation of the Superintendent states that the Board believes that an annual evaluation of the Superintendent's performance strengthens working relationships between the Superintendent and the Board. The evaluation process should clarify the Superintendent's role and give the Board and Superintendent an opportunity to jointly identify immediate priorities among the Superintendent's many responsibilities. Evaluations also should help the Board to monitor progress toward established goals and to set reasonable criteria for salary increases and/or contract extension. The Board shall meet with the Superintendent to discuss the evaluation, including commendations in areas of strength and recommendations for improving effectiveness. The Superintendent and Board members shall agree upon and sign an evaluation summary. Additional evaluations may be arranged at any time during the school year at the request of either the Board or the Superintendent.

APPROVAL OF
SUPERINTENDENT
EVALUATION

Carol Schaeffer moved to approve, seconded by Marie Greene.

ACTION

Motion carried unanimously by voice vote.

Carol Schaeffer moved to adjourn the meeting, seconded by Ellen Coffin.

Motion passed with unanimous consent.

The meeting adjourned at 1:37 pm.

Tillie Ticket, Secretary

Jazmine Camp, Recording Secretary

ADJOURNMENT

