

**Board of Education Meeting Minutes – 6:00 p.m.  
Administration Building, Farmington, UT  
Tuesday, December 3, 2024**

Live-streamed via YouTube

<https://youtube.com/live/xUo7QQMCvIs?feature=share>

**Board Members Present:**

President Liz Mumford, Vice President Brigit Gerrard, John Robison, Julie Powell, Kristen Hogan, Emily Price, and Michelle Barber.

**Administration Present:**

Superintendent Dan Linford, Business Administrator Mr. Tim Leffel, Asst. Superintendent John Zurbuchen, and Asst. Superintendent Fidel Montero.

**Administration Excused:**

Asst. Superintendent Logan Toone.

**Introductory Items**

**Welcome**

Pres. Liz Mumford

**Introduction of Davis High School Student-Body Officer**

Dr. Dan Linford, Superintendent

**Pledge of Allegiance**

Mr. Cruz Rushton, Davis High School Student-Body Officer

**Student Performance**

**Davis High School Bell Choir**

Ms. Shanda Stenger, Teaching & Learning, Fine Arts Supervisor

Rudolph the Red-Nosed Reindeer

**Director: Ms. Marci May**

Arrangement: Mr. Douglas Wagner

**Public Comment Period**

**Angie Osguthorpe** – Davis Chamber President and a member of the Davis Education Foundation Board. Recognized the work being done by the Foundation to help students.

**Shelly VanNoy** – Linquist Mortuary and a member of the Davis Education Foundation Board. Grateful to help students in any way.

**Corey Fairholm** – Utah PTA President spoke about the power of the PTA in our Schools and communities.

**Mara Hammer** – Parent and Region 3 PTA and Layton Communities that Care. Shared comments from students from a recent meeting, that they want to be 'seen'.

## **Recognition**

### **Bountiful High School Football Team State Champions**

Mr. Dave Tanner, Secondary Director

University of Utah recognized Bountiful HS Football Team with an Honorary Citizenship Award for leaving the locker room as good as they found it. Introduced Principal Travis Warnick from Bountiful HS. Recognized the Team as being incredible young men first, then amazing athletes. Asst Coaches Walker and Manu have been awesome teachers.

### **Gratitude of Board Service:**

Ms. Brigit Gerrard, Board Vice-President

**Mr. John Robison**

**Ms. Liz Mumford**

Board members, Business Administrator Mr. Leffel, and Superintendent Linford, recognized Ms. Mumford and Mr. Robison for their example of strong, knowledgeable, and kind leadership. They have had an incredible impact for students, families, community, faculty, and Administration in their years of service on the Davis School District Board. Ms. Mumford and Mr. Robison shared their thoughts and experiences during their eight (8) years.

## **Information Items**

Committee Reports

### **USBA**

Mr. John Robison, Board Member

Legislative session is coming up. Strong indication that the Legislature might be looking at increasing the funding for Vouchers. Before that decision is made there are those wanting to see accountability for the \$82 million that has already been appropriated. At this point in time, there is currently no accountability. In conversations with Legislators, is there accountability for funding that has already been allocated, and is it doing the kinds of things that help young people in relationship to their education.

Ms. Gerrard commented that USBA have reached out to the company that administers this program, and it has been a challenge to obtain any information. They had to go through a Legislator to request a call back. Need to have accountability for those funds.

## **Board Reports:**

### **John Robison:**

Audit Committee – Interviews are scheduled for next week. Code of Ethics Meeting – Dr. Tim Best mentioned that the number of upset parent phone calls this Fall has diminished significantly. Some of this decline has been attributed to the Coaches Code of Ethics.

### **Julie Powell:**

Enjoyed the Beauty and the Beast Production. Completed the Master Board Certification. Attended Policy and Audit Committee Meeting.

### **Brigit Gerrard:**

Attended the Fairfield Jr High Choir Concert and the Davis High School Beauty and the Beast Production.

**Kristen Hogan:**

Nothing additional to share.

**Emily Price:**

Along with John Robison, they followed up with HS Athletic Directors to review the implementation of the Coaches Code of Ethics. The feedback was positive. Expectations and framework were appreciated and as it helps in the training of their Coaches. Attended a Davis Education Foundation Board Meeting. If you would like to participate in The Elves and the Shoemaker Event, contact Ginger in the Foundation Office, for the dates, times and Schools. Attended the Finance Committee meeting today, where some new Policies were discussed.

**Michelle Barber:**

Visited a lot of Schools and witnessed curriculum being used at the Elementary level. Would be fun to highlight the fundraising efforts from our Schools.

**Liz Mumford:**

Mr. Robison advised that in addition to the work being done on the RFP, the audit that is being conducted on the District Self Insurance Plan has been delayed until the Report in January.

**Cruz Rushton: Davis High School Student Body Officer**

Recognized SBO Advisor Eric Gunn for his performance in Beauty and the Beast. Shared the work that continues to be done at Davis High School in building a positive culture. These Events include their Teen Center that is due to be opened in the Spring. The students began a season of Fundraising to help their students. Cruz shared his own personal experience of being in a terrible accident that left him in an induced coma, and the support he felt from the Davis High School community.

**Student-Body Officer Report – Mr. Cruz Rushton from Davis High School****Superintendent Report:**

Superintendent Dan Linfood

Recognized Farmington High Students in the meeting.

**Consent Items**

1. Financial Report  
Mr. Tim Leffel, Business Administrator
2. Instructional Materials Approval
3. Mr. TJ Strain, Teaching & Learning Dept. Director
4. 2HR-203 Military Leave & Employment Rights
5. Mr. Ben Onofrio, General Counsel
6. 4I-101 Concurrent Enrollment and Early College Admission  
Mr. Ben Onofrio, General Counsel

Emily Price made a motion to approve Consent Items 1- 4. Brigit Gerrard seconded the motion.

President Liz Mumford, Vice President Brigit Gerrard, John Robison, Julie Powell, Kristen Hogan, Emily Price, and Michelle Barber voted in favor. There was none in opposition. The motion carried.

### **Business Items**

#### **Head Start/Early Head Start Reports**

Asst. Superintendent John Zurbuchen

John Robison made a motion to approve the Head Start/Early Head Start Reports. Emily Price seconded the motion.

President Liz Mumford, Vice President Brigit Gerrard, John Robison, Julie Powell, Kristen Hogan, Emily Price, and Michelle Barber voted in favor. There was none in opposition. The motion carried

#### **Approval of School TSSA/School LAND Trust Framework for the 2025-2026 School Year**

Dr. Greg Wilkey, Assessment Director

Julie Powell made a motion to approve the School TSSA/School LAND Trust Framework for the 2025-2026 School Year. Emily Price seconded the motion.

President Liz Mumford, Vice President Brigit Gerrard, John Robison, Julie Powell, Kristen Hogan, Emily Price, and Michelle Barber voted in favor. There was none in opposition. The motion carried

#### **South Weber CRA – No action at this time.**

Mr. Tim Leffel, Business Administrator

#### **6F-104 Rental Policy First and FINAL .**

Mr. Ben Onofrio, General Counsel

Kristen Hogan made a motion to approve 6F-104 Rental Policy on a **First and Final**. John Robison seconded the motion.

President Liz Mumford, Vice President Brigit Gerrard, John Robison, Julie Powell, Kristen Hogan, Emily Price, and Michelle Barber voted in favor. There was none in opposition. The motion carried

#### **2025-2026 Calendar Second and FINAL**

Ms. Ruthanne Keller, Elementary Director

John Robison made a motion to approve the 2025-2026 Calendar on a Second and Final. Emily Price seconded the motion.

President Liz Mumford, Vice President Brigit Gerrard, John Robison, Julie Powell, Kristen Hogan, Emily Price, and Michelle Barber voted in favor. There was none in opposition. The motion carried

### **Closed Meeting** - Administration Building

The Board will go into closed session immediately following Board meeting for the purpose of Litigation and Personnel.

Brigit Gerrard made a motion to move into Closed Session for the purpose of Litigation and Personnel. Michelle Barber seconded the motion. Roll call was unanimously approved.

Meeting adjourned at: 7:36 pm.

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President  
Board of Education  
Davis School District

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Business Administrator  
Board of Education  
Davis School District

A Closed Meeting May Be Held to Discuss Property, Negotiations, Personnel Issues, Pending Litigation or Development of Security. In compliance with the Americans with Disabilities Act, persons needing special accommodations for this meeting should call Steve Baker at 801-402-5315 to make appropriate arrangements. Advance notice is appreciated.