



Public Records Request – Purchasing & Contract Approval Policy Thresholds

1 message

Kylie Dooley <kylie.dooley@panaschools.com>

Wed, Feb 4, 2026 at 12:38 PM

To: outreach@educatorsupportnetwork.org

Cc: Jessica Miller <jmiller@panaschools.com>

Dear Chris,

Thank you for your request regarding purchasing and contracting approval thresholds within the School District.

Please find attached copies of the existing Board policies and administrative procedures that describe purchasing authority and approval thresholds, including approvals required by school administrators, central office staff, the superintendent or designee, and the Board of Education.

- 2.20 Powers and Duties of the School Board
- 2.160 Board Attorney
- 4.50 Payment Procedures
- 4.55 Use of Credit and Procurement Cards
- 4.60 Purchasing and Contracts
- 4.60 Administrative Procedure 1 - Purchases
- 4.80 Accounting and Audits
- 4.150 Facility Management and Building Programs
- 5.60 Expenses

If you have any questions, please feel free to contact me.

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*Pana
Panthers*

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9 attachments

 **2.20 Powers and Duties of the School Board, Indemnification.pdf**
108K

 **2.160 Board Attorney.pdf**
80K

 **4.50 Payment Procedures.pdf**
101K

 **4.55 Use of Credit and Procurement Cards.pdf**
104K

 **4.60 Purchases and Contracts.pdf**
129K

 **4.80 Accounting and Audits.pdf**
94K

 **4.150 Facility Management and Building Programs.pdf**
108K

 **5.60 Expenses.pdf**

130K

 **4.60 AP - Purchase and Contracts.pdf**

145K