

**January 26, 2009**

## **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Chris Wander, Special Education Teacher at Northwinds Elementary effective January 5, 2009. This is .5 new position using Federal carryover funds and .5 replacement for Angela Schroetke.
2. Colleen Douglas, short-term substitute Special Education Teacher at Northwinds Elementary effective September 2, 2008 and ending December 23, 2008. This position is .5 FTE from September 2 through September 11, 2008 and 1.0 FTE from September 12 through December 23, 2008.
3. Carol Ingersoll, Special Education Paraprofessional at Buffalo Community Middle School effective November 30, 2008. This is a new position due to student needs using Special Education carryover funds.
4. Tamera Kemple, Food Service Aide at Buffalo High School effective December 10, 2008. This is a replacement for Ana Nelson.
5. Tara Hammerstad, Special Education Paraprofessional at Buffalo Community Middle School effective December 10, 2008. This is a replacement for Michelle Clark.
6. Sherie Williams, Instructional Paraprofessional at Parkside Elementary effective January 5, 2009 and ending June 4, 2009. This is for the Extended Day Kindergarten Program.
7. Jamie Reineccius, Instructional Paraprofessional at Tatanka Elementary effective December 17, 2008 and ending June 4, 2009. This is for the Extended Day Kindergarten Program.
8. Stefanie Brott, Special Education Paraprofessional at Buffalo Community Middle School effective December 15, 2008. This is a replacement for Kristi Simonson.
9. Danielle Lewis, Early Childhood Special Education Paraprofessional for Head Start effective January 5, 2009. This is a new position using Special Education carryover funds.
10. Diana Brecht, short-term substitute Food Service Aide at Buffalo Community Middle School effective January 12, 2009 and ending February 23, 2009. This is a replacement for Marjorie Niesen.
11. Kathyryne Haggerty, Special Education Paraprofessional at Buffalo High School effective January 5, 2009. This is a new position using Special Education carryover funds.
12. Terri Schmidt, Instructional Paraprofessional at Montrose Elementary effective January 5, 2009 and ending June 4, 2009. This is for the Extended Day Kindergarten Program.
13. Ellie Ortmann, Instructional Paraprofessional at Tatanka Elementary effective December 17, 2008 and ending June 4, 2009. This is for the Extended Day Kindergarten Program.

RESIGNATION/RETIREMENT/TERMINATION - Approve the following resignations/retirements/terminations:

1. Diana Birch, Special Education Paraprofessional at Buffalo Community Middle School, resignation effective January 2, 2009.
2. Jennifer Halpaus, Special Education Paraprofessional at Buffalo Community Middle School, resignation effective December 26, 2008.
3. Bob Illies, Head Engineer at Hanover Elementary, retirement effective February 27, 2009.
4. Karen Nudell, Special Education Teacher at Northwinds Elementary, currently on leave of absence, resignation effective December 10, 2008.

LEAVE OF ABSENCE - Approve the following regarding leave of absence:

1. Judith Titcomb, Family and Consumer Science Teacher at Buffalo High School, leave of absence effective February 16, 2009 and ending April 16, 2009.
2. Catherine Christian, Food Service Assistant at Buffalo Community Middle School, leave of absence effective January 12, 2009 and ending February 23, 2009.
3. Angela Weber, Math Teacher at Buffalo Community Middle School, leave of absence effective on or about March 27, 2009 and ending on or about May 11, 2009.
4. Jill Agosto, Special Education Paraprofessional at Northwinds Elementary, leave of absence effective January 22, 2009 and ending on or about February 17, 2009.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfer/change in assignment:

1. Kathryn Lohse, from Food Service Assistant to Lead Food Service Assistant – Cashier at Buffalo High School effective December 8, 2008. This is a replacement for Sandy Halsten.
2. Roberta Kolasa, Special Education Paraprofessional at Montrose Elementary, from 6.5 hours/day to 6.75 hours/day effective December 1, 2008. This is due to additional needs of a student.
3. Michelle Clark, Special Education Paraprofessional, from Buffalo Community Middle School to Montrose Elementary effective December 15, 2008. This is a new position using Special Education carryover funds.
4. Kristine Simonson, Special Education Paraprofessional at Buffalo Community Middle School, from DCD to Visually Impaired effective December 1, 2008. This is a new position using Special Education carryover funds.
5. Roberta Kolasa, Special Education Paraprofessional at Montrose Elementary, from 6.75 hours/day to 6.5 hours/day effective January 26, 2009.
6. Becky Braith, Special Education Paraprofessional at Montrose Elementary, from 32.5 hours/week to 34.6 hours week effective December 15, 2008. This is due to student needs.
7. Marjorie Niesen, from Food Service Aide to short-term substitute Food Service Assistant at Buffalo Community Middle School effective January 12, 2009 and ending February 23, 2009. This is a replacement for Catherine Christian.
8. Fay Susa, Food Service Aide, from Discovery Elementary to Buffalo Community Middle School effective January 20, 2009. This is due to increased student participation.

9. Beverly Wheaton, Food Service Aide at Discovery Elementary, from 3.75 hours/day to 3.25 hours/day effective January 20, 2009. This is due to the reduction of catering services and the Food Transport program.
10. Patricia Darrow, Food Service Assistant at Discovery Elementary, from 7 hours/day to 6 hours/day effective January 20, 2009. This is due to the reduction of catering services and the Food Transport program.
11. Harold Drum, Head Engineer, from Buffalo Community Middle School to Hanover Elementary. This is a replacement for Bob Illies.