<b>Browning Public Schools Board Agenda Request</b> Meeting To Be Held: 7/25/19		
Recognition: Students	Staff	Parents
Information: Duilding Report	Old Business	Superintendent's Report
Action: Resignation	Hiring	Contract Service Agreements
🔀 Travel Out-of-State	Travel In State	Approvals
Termination	Legal Matters	Other:
This action request pertains to	Elementary (only)	High School/District Wide

**Date:** 6/27/19

To: Board of Trustees Browning Public Schools From: <u>Corrina Guardipee-Hall</u> Title: Superintendent

SS.A.

## Subject: Out of State Travel-NIISA

**Description:** Request travel for Board of Trustees and Corinna Guardipee-Hall to attend the NIISA Annual Meeting in Las Vegas, Nevada, December 9-December 10, 2019.

**Financial Impact:** \$1,682.32 approximate (Lodging \$650.00; Reg \$350.00; Mileage \$147.32 Per Diem \$375.00; Airfare \$450.00; Luggage \$60.00).

Funding Source (Budget/grant, etc.): Board/Administrative/Impact Aid budgets

Attachment(s): Travel Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)

Comments: \_\_\_\_\_

<b>Board Action:</b>	N/A (Info)	Approved	Denied	Tabled to:	
		<u> </u>			



NIISA 37<sup>nd</sup> Annual NIISA Conference December 9 and 10, 2019 (FISEF--Basics of Impact Aid training December 7 and 8)

CALL TO CONFERENCE

Harrah's Hotel and Casino Las Vegas, Nevada Hotel registration: Group block-SHNII9 Web link-https://book.passkey.com/go/SHNII9

(a fee will be charged for each hotel registration by phone (866) 227-5944

Featured presentions/events

- NIISA Annual Meeting
- Member school presentations
  - Impact Aid Program updates
  - Invited speakers/presenters

For information contact: Brent Gish <u>gishbd@arvig.net</u> or call (218) 935 5848

## Browning Public Schools Board of Trustees Travel Request

Trustee Name:								
Type of Travel:□Travel to Posted Meetings (MCA 2-18-503)□□Travel Out of District								
Date Approved by Board								
Out of District Travel								
Conference/Workshop NIISA Ann	ual Meeting							
	h Brochure/Agenda							
Location Las Vegas, N	VV							
Departure Date <u>12/7/19</u>	<b>Return Date</b>	12/1	1/19					
Departure Time 3:00 p.m.	<b>Return Time</b>	8:00	<u>pm</u>					
<b>Transportation:</b>	Mileage		254	@.58 = 147.32				
District Vehicle				= 375.00				
Other	=			= 350.00				
	Hotel	PO#	14166	= 450.00				
				= 300.00				
<b>Other Deductions</b> = 60.0								
			Sub T	<b>Total</b> <u>\$1,682.32</u>				
Budget126.90.160.2310.0582.8 (75%	5)\$391.7 <u>4</u>		Check T	otal <u>\$535.32</u>				
226.90.160.2310.0582.8 (25%	<u>)\$130.58</u>							
Trustee Signature		1	Date					
Chairman Signature								
Superintendent Signature								
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Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.