

VIENNA TOWNSHIP BOARD MEETING

Monday, June 09, 2025

CYNTHIA J. BRYAN, CLERK

Roll Call: **Present:** Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson
 Absent: None

Previous Minutes: May 12, 2025. Moved by Bryan, supported by JThomas to approve the minutes of May 12, 2025, with any changes or corrections.

All in favor

Bills: Bills in the amount of \$12,090.12 were presented. Moved by Thompson, supported by Bryan to approve the payment of bills in the amount of \$12,090.12.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson

Nays – None

Motion carried

Treasurer Report: Thompson reported the general fund balance as of April 30, 2025, was \$7,384,096.27. The results of our 2024 financial statement audit are in and included in our board packet. Our general fund ended the year with a fund balance of \$6,284,248.00. That is a fund balance level that is healthy and stable. We experienced an increase of approximately \$90,000.00 in property taxes and a slight decrease in state shared revenue of approximately \$18,000.00. Our sewer fund reported an operating income of approximately \$240,000.00 and the water fund reported an operating loss of approximately \$88,000.00. There were some offsets there, but they suggested that we keep an eye on those rates for water. The Township has a MERS defined benefit pension plan that is now approximately 80% funded and we are approximately 60% funded with our OPEB plan. During the audit, a formula error in a spreadsheet was identified. That error led to funds being withheld from the BDA. We have corrected that and reviewed our procedures and have a plan in place. We had a specific Audit for ARPA funds. We met all of those requirements, and we are done with ARPA. We received an unmodified opinion on our financial audit. That is the highest level of assurance that we can receive.

- Building Report:** Rizk said we had roof repairs and replacements in the building report. Sewer discharges are doing well. We have City of Clio and Forrest Township on our report because we do mechanical and electrical inspections for them.
- Planning Report:** Thompson announced the Planning Commission did not hold a meeting last month due to lack of new business.
- ZBA:** Johnson relayed the Zoning Board of Appeals has nothing to report.
- Library Report:** Thompson reported the financials are attached to the board packet and show a fund balance as of April 30th of \$32,251.42. We have a meeting Wednesday at 5: 30PM.
- Senior Center Report:** SThomas announced the car show will be Saturday, June 14th from 10AM until 2PM. If it rains on the 14th, the show will be on June 15th. The building of the pole barn is progressing well. The pasties are selling very well. The Senior Center will be closed on June 18th in observance of Juneteenth.
- Fire Authority Report:** Bryan announced the Fire Authority Agreement is in the board packet tonight. All three entities will vote on this and will abide by this. We had two (2) new firefighters graduate from the academy. One (1) went to Station Two and One (1) went to Station One. We can always use more firefighters. Friday June 16th is the parade for the Clio Summer Kickoff.
- BDA Report:** Director Maxwell reported the new addition of the newsletter is hot off the press. The pickleball courts are now open. There are six (6) courts that can be used at no charge from 8AM until dusk seven (7) days per week. Representatives from MDOT, Flint, Birch Run, Saginaw, and the BDA continue to work with Paul St. Louis to continue coordinating the Pure Michigan byway M-54 designation. More to come on that in the fall. Bridge Park is in full bloom. Carla Strong is our seasonal 20-hour-a-week employee and is back working there. The Fairy Tale Trail is scheduled for Thursday, August 14, 2025, from 6PM until 8PM. The flower beds along the roadway and various areas should be completed tomorrow. Enzos Pizza is now open. Construction on the Whitewater Express Carwash is moving along quickly. Please plan to attend a BDA meeting, we have moved them to the second Tuesday at 8:30. We had a nice man come into the BDA to thank the BDA and the Township for keeping the walking trails in such great shape.
- Parks and Rec:** JThomas announced their next projects are area parks will include a new sign for Buell Lake Park and new benches for Clio Park. We donated \$1,000.00 to

this year's fireworks in Clio Park for the 4th of July. In the account right now, we have \$6,789.14 and our next meeting is August 18th.

Sports Complex Report: JThomas said there was a meeting scheduled May 27, 2025, but only two (2) people showed up. This will be three months with no meeting or report.

Supervisor Report: Rizk recognized Officer Jackson in the back. We attempt to have an Officer at our meetings for public safety. Thank you to the accountant, Michelle Falardeau, who spends countless hours making sure our audit goes as well as possible. Clio Summer Kick Off committee worked hard to make sure this event happened. A carnival came into town at the same time as the Clio Summer Kick Off, out of the blue, that is opening in the Clio Plaza that is not planned by this municipality or Clio Summer Kick Off. Gordon Betts sent a video to the Township, thanking us for the upkeep of our bike path. Patty has retired from the Senior Center. In our board packet tonight is the Fire Authority Agreement and an updated Personnel Policy.

Additions/Changes: None

Correspondence: Letter – Clio Area Community Council, Fireworks
Letter – Resignation of Assistant Director of Senior Center
eMail – Farrand Road
eMail – U of M Public Policy Survey
Report – May 2025 Sheriff's Department Stats
Report – 911 Director's Report

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comments will be limited to three (3) minutes per person.

None

New Business:

1. Fire Authority Agreement

Moved by Bryan, supported by SThomas to approve the Fire Authority Agreement from April 01, 2026 – March 31, 2031, as presented.

ROLL CALL:

Yeas – Bryan, Thompson, JThomas, SThomas, Muron, Johnson, Rizk
Nays – None Motion carried

2. Employee Personnel Policies and Procedures Manual

Moved by Bryan, supported by SThomas to adopt the updated Personnel Policies and Procedures Manual as presented.

ROLL CALL:

Yeas – Thompson, JThomas, SThomas, Muron, Johnson, Rizk, Bryan

Nays – None

Motion carried

3. Set Truth and Taxation Public Hearing

Moved by Bryan, supported by SThomas to set the Truth and Taxation Public Hearing for July 14, 2025, at 5:30PM at 3400 W. Vienna Rd., Clio, MI 48420.

All in favor

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comments will be limited to three (3) minutes per person.

None

Board Comment: Johnson – Nothing at this time.

Muron – Nothing at this time.

Thompson – Thanks to the committee of the Summer Kick Off!

Bryan – Nothing at this time.

SThomas – Nothing at this time.

JThomas – Thank you everyone for coming. Happy Father's Day to all the fathers.

Rizk – Thank you to the board for the effective and efficient meetings.

Moved to adjourn at 5:52 PM

Joseph A. Rizk

Cynthia J. Bryan

Supervisor

Clerk

CERTIFICATION:
STATE OF MICHIGAN
COUNTY OF GENESEE

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the regular meeting of the Township Board of the Charter Township of Vienna, Genesee County, Michigan, held on the 9th day of June, 2025.

Cynthia J. Bryan
Clerk