



**North Slope Borough School District Board of Education
Archie K. Brower Conference Room, Central Office
Utqiagvik, AK**

**Unapproved Minutes
Regular Meeting
October 7, 2021
1:00 p.m.**

CALL TO ORDER AND MOMENT OF SILENCE: Qaiyaan Harcharek, Board President, called the Board of Education Regular Meeting to order at 1:27 p.m. at the Archie K. Brower Conference Room in the North Slope Borough School District Central Office and over ZOOM Video Communications.

WORDS OF WISDOM: Rosemary Ahtuanguaruak in Nuiqsut, Alaska provided the words of wisdom for the School Board.

FLAG SALUTE: The Pledge of Allegiance was led by the Board of Education.

ROLL CALL:

Nora Jane Burns – Present
Madeline Hickman - Present
Frieda Nageak – Present
Robyn Burke– Present
Caitlin Montague – Present

Nancy Rock- Present
Qaiyaan Harcharek – Present
Student Representative: Trishelle Okpik – Absent
Student Representative: Magdelina Stringer - Present

APPROVAL OF AGENDA: Nancy Rock MOVED that the NSBSD Board of Education APPROVE the agenda. Caitlin Montague SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

APPROVAL OF CONSENT AGENDA: Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Consent Agenda. Caitlin Montague SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

RECOGNITION OF VISITORS: District staff and community members were recognized as present.

SPECIAL RECOGNITION OF ROY MALONEY NAGEAK SR. is TABLED to the next Regular Meeting due to connectivity issues.

HIGHLIGHTED SCHOOL, KALI SCHOOL is TABLED to the next Regular Meeting due to connectivity issues.

HIGHLIGHTED SCHOOL, NUIQSUT TRAPPER SCHOOL is TABLED to the next Regular Meeting due to connectivity issues.

PUBLIC COMMENTS ON AGENDA ITEM(S): No comments were heard at this time.

STUDENT REPRESENTATIVE REPORT is presented by Magdelina Stringer. Student Representative Magdelina Stringer reported on Barrow High School, Meade River School, Kali School, Nunamiut School, Alak School, and Fred Ipalook Elementary School. Each school received a survey with four questions asking students what they like about their school, what they would change, biggest concern, and the cause and remedy of mental health problems in their community or school. Fifty responses were received from both students and staff. The response to the first question consisted of statements such as, “Free lunch and breakfast that is offered”, “Helpful and understanding teachers, and friendly peers”, “Art and PE classes” and a few student responses voiced that they liked a lot of things about their schools, and didn’t realize how much they liked being in school, until we were on shutdown. The responses to the second question consisted of similar concerns regarding losing resources such as computers for all students, reaching students during distance learning, offering more fresh fruit and vegetables for meals, implementing “mental health days,” having a trained therapist in schools, and worries regarding students not taking covid procedures seriously in school. Question number three responses consisted of mental health problems caused by substance abuse in the community, students afraid to ask for help with school work, not enough activities, very little conversation around what students can do after high school years, instability within the school and community due to COVID-19 shutdowns, lack of social interaction when schools are shutdown, lack of establishments or places where youth can hang out, etc.. The responses from staff consisted of statements similar to those of students, saying they are concerned about the lack of access to mental health services in their community, closings and lockdowns, stresses students have around how to live after high school, classes not able to accommodate extreme absences, credit recovery being poorly organized, students being unprepared for the change from middle school to high school, lack of opportunities for youth, inability to imagine life beyond high school and more. Question four responses consisted of more extracurricular activities such as theatre, cooking classes, after high school discussions, more input from parents and students regarding mental health, having the community take the pandemic seriously, attending school regularly in-person, yearly mental health checks in school, additional counselor at schools, etc.. Responses from staff consisted of statements saying that they think having students take a required life management or skills class that covers emotional health, having skilled counselors who specialize in mental health, having a class that teaches students how to apply for jobs, interviews, parenting etc., education on coping methods, having more mental health professionals in the North Slope, normalizing the conversation around mental health and more housing development in the communities, and more.

Board members thanked Ms. Stringer for providing the survey results, encouraged the students to not be intimidated and ask questions, and to destigmatize mental health topics for positive self care.

Student Representative Trishelle Okpik provided a report on Eben Hopson Middle School, Nuiqsut Trapper School, Tikigaq School, Harold Kaveolook School, and Kiita Learning Community. The survey regarded the biggest concern in the school, best thing in the school, and what she could do as a student representative for their school. Eben Hopson Middle School responded with their biggest concern being face-to-face learning with students and teachers; preparing for high school, leadership, and community membership; with distance learning, students are at a disadvantage due to lack of internet access and cost; lack of motivation to encourage schoolwork; and mental and social emotional health of students. The best thing in the school is the caring staff. Nuiqsut Trapper School biggest concern is lack of student engagement and student attendance. Best aspect is the effort of their Principal and strong leadership and team. Tikigaq School’s biggest concern is not having in-person school, with their best aspect as their students and positive attitude. Harold Kaveolook’s biggest concern is Iñupiaq language preservation and lack of recreational outlet for stress. The best aspect of their school are the students and their

connectedness. For Kiita, it has been distance learning and the report included school proceedings for work.

ADMINISTRATIVE REPORT is presented by Superintendent Richard Carlson, Director of Maintenance & Operations Craig Jones, Director of Curriculum & Instruction Liz Noble, Director of Special Education/Student Services Lori Roth, and Chief Financial Officer Fadil Limani. The Superintendent Office reported on: COVID-19 Operations Manual; Negotiations committee update on the Administrators Association; Association of Alaska School Boards Fall Academy; Website updates regarding school statuses and closures; Association of Alaska School Boards Annual Conference; Extension of distance learning in Utqiagvik; and the Alaska Superintendents' Associations Annual Conference. Maintenance & Operations reported on: Wainwright, Anaktuvuk Pass, Atkasuk, Kaktovik, Nuiqsut, Point Hope, Point Lay, Utqiagvik, and Residential Learning Center. For Wainwright, there is a fire panel upgrade and pupil transportation issues. For Anaktuvuk Pass, there are waste line replacement and upgrade projects upcoming, and IT issues. For Atkasuk, the Video Surveillance project is completed including the School Fire Alarm System upgrade. For Kaktovik, there was a small electrical fire that was contained and put out. For Nuiqsut, there is a waste line replacement and upgrades project upcoming, and welcomed the new plant manager, John McKenzie. For Point Hope, inventory for Food Service and sanitation is undergoing due to red school status. For Point Lay, the request for proposals have been sent out for bleachers; and waiting for an electrician for the 4 and 5 plex waste water tanks. For Utqiagvik, the bleachers procurement is on-going including the locker room upgrades and pool renovation. The Residential Learning Center is on-going. Curriculum & Instruction reported on: Limited English Proficiency (LEP) plans for identified English Language Learners and in conjunction, an Individual Learning Plan (ILP); Professional development on Alaska Native English Language acquisition with Education Northwest; District-wide In-service, its topics, and survey responses; delayed Program Usage report due to the increased number of sites identified as Red and lack of opportunity to collect data necessary; Expected receiving date of P-EBT cards for School Year 2020-2021 for those students/families that did not have access to meals and qualify for free and reduced lunches; Battle of the Books progress pending Board approval of ASTAC donation; NWEA Benchmark; Development Profiles for Kindergarten and eligible first graders; student enrollment and 30 day student count; At-Risk Calendars for all sites for state reporting; Youth Risk Behavior Survey; and professional development on Renaissance Place. Student Services reported on: Embrace Data Systems; Professional Development training for Special Education teachers; Section 504 plans; Youth Mental Health Training; and the following State and Federal Grants: Alternative Schools Grant, American Recovery Act, CARES Act I, CRSSA, Higher Pathways Grants, Indian Education grant, Johnson O'Malley grant, Migrant Education, New Visions grant, Perkins grant, School Improvement grants, sisAMAT grant, Special Education (VI-B), Suicide grant, Title grants I-IV.

Board discussion regarded grant funded use in positions and term of grants; recruitment of counselors and potential contractors.

For Information Technology, the department has been assembling video teleconferencing carts supplied by the RUS grant, with expected roll-out in November and pending Board approval of ZOOM Room licenses at the November meeting. Email issues for teachers are in discussion for migrating faculty and students to Gmail, retiring the Office 365/Exchange. This would include savings allowing for an upgrade including increased storage and functionality and less bandwidth on the Utqiagvik broadband circuit. The Emergency Connectivity Fund application is on-going for submission in the following weeks. For the website, the District will contract with CEL Marketing to address the Americans with Disabilities Act issues and potentially migrating to the new platform, FinalSite, a school centric web host. Human

Resources reported on: new staffing of McKenzie Knowles, Human Resources Coordinator, and contracting Lisa Harcharek for re-organization of e-files, re-establishing process implementation, and assisting in training the Coordinator; new HR Strategic Plan; and progress of the Assistant Superintendent position and Grants Coordinator position. Iñupiaq Education reported on: on-going restructure of department and upcoming presentation; District-wide In-Service; Cultural In-Service at Alak School; Mapkuq Mentors; Partnership on various grant projects on New Visions Art grant, C3 Aullaagvik grant, ANEP grant, and Indian Education grant; contracting local Iñupiaq speakers for language mentorship and translation; and emphasis on supporting the Iñupiaq Language Teachers. Career and Technical Education reported on: Inventory Audit of drones purchased in 2017 through the World Bridge program; Memorandum of Agreement process and reinstatement of Alaska Excel, Iḷisaḡvik College, and North Slope Borough; Village programs; and expectation of Career Technical Education program.

PURCHASES OVER 10K is presented by Chief Financial Officer Fadil Limani. Under Strategic Plan Goal 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, and in accordance with the applicable Board Policy 3312, contracts and Memorandum of Agreements \$10,000 or greater require Board approval. As prescribed in Board Policy 3300 and 3310, the Superintendent or designee may issue and sign purchase orders for supplies, materials, and equipment in accordance with law. In addition, the Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer. This is an information item as the purchases of supplies, materials, and equipment are within the discretion of the Superintendent or designee. Item One includes the Infinite Visions annual maintenance and renewal from Tyler Technologies for Business and Finance in the amount of \$15,754.20 under account code 100.200.550.000.440 with an available budget of 16,738.57. This does not require a budget line transfer, is not grant funded, and compliance with BP 3311 is not applicable as it is less than \$20,000. The total for SB22-045, Purchases of Supplies, Materials, and Equipment over \$10,000 is \$15,754.20.

RESOLUTION 22-02, FUND BALANCE is presented by Fadil Limani, Chief Financial Officer. Resolution 22-02, A Resolution of the North Slope Borough School District For the Classification of Fund Balances As Required by GASB 54 is as follows: WHEREAS, the North Slope Borough School District (School District) wishes to adhere to the reporting requirements as set forth by the Governmental Accounting Standards Board (GASB) Statement 54 Fund Reporting and Governmental Fund Type Definitions; WHEREAS, the School District will categorize Fund Balance according to the following components as of June 30, 2021 and subsequently: Nonspendable (including but not limited to inventory and prepaid expenses), Restricted (external restrictions), Committed (imposed by resolution), Assigned (general intent for specific use) and Unassigned (residual); WHEREAS, the School District Board of Education wants to confirm the delegation of authority to the Superintendent and the Chief Financial Officer to identify intended uses of Assigned funds; WHEREAS, the School District will strive to maintain total General (School Operating) Fund discretionary reserves equal to 10% of annual General (School Operating) Fund operating expenditures; WHEREAS, the School District is committed to maintain a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unexpected expenditures and contingencies; WHEREAS, the School District Board of Education wants to confirm the Assigned designation for financial resources held with the investment custodian account as Assigned for long-term educational expenditures; and NOW THEREFORE BE IT RESOLVED that the School District Board of Education hereby adopts the attached Exhibit A, General (School Operating) Fund Reserve Financial Policy. Exhibit A, Fund Balance Reserve Financial Policy is as follows: Fund balance is created from excess revenues over expenditures. District's governmental funds report the following categories of fund balance, based on the nature of any limitations

requiring the use of resources for specific purposes. 1. Nonspendable fund balance – amounts that cannot be spent because they are in a nonspendable form (such as inventory and prepaids) or legally or contractually required to be maintained intact (such as the corpus of an endowment fund). 2. Restricted fund balance – amounts constrained by external parties, or legislation (such as grantors or higher levels of government). 3. Committed fund balance – amounts constrained to specific purposes by the District itself, using its highest level of decision-making authority through Board action memos; to be reported as committed, amounts cannot be used for any other purpose unless the District takes the same highest-level action through Board memos to remove or change the constraint. The highest level of authority is the School Board. 4. Assigned fund balance – amounts that are intended for a particular purpose. Intent can be expressed by the School Board, by the Superintendent and the Chief Financial Officer. 5. Unassigned fund balances – amounts available for any purpose; these amounts are reported only in the General (School Operating) Fund. The five categories of fund balance place varying strengths of spending constraints on available resources in a descending order as listed. Nonspendable fund balance is the most restrictive classification and unassigned fund balance is the least restrictive. The order of spending, regarding the restricted and unrestricted fund balance when an expenditure is incurred for which both restricted and unrestricted fund balance is available, should first reduce restricted fund balance and then unrestricted fund balance. The order of spending regarding unrestricted fund balance is that committed amounts should be reduced first, followed by the assigned amounts, and then the unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classification could be used. Compliance with the provisions of the Fund Balance Classification Policy are reviewed as part of the annual budget adoption process. The Superintendent reports to the Board as close to the end of the year as possible that anticipated year-end fund balance or deficit. The Board takes appropriate action to commit or assign, or otherwise, allocate prior year fund balances as a part of the budget planning process. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General (School Operating) Fund and Special Revenue Funds. Encumbrances outstanding at year end are reported in assigned fund balances since they do not constitute expenditures or liabilities.

Board discussion regarded the reasoning of the financial policy; process of policies; and difference of the Resolution 22-02 as a process and internal financial policy and a regular policy reading by the Board. Board members recommended a Board policy be created in addition to this Resolution, and for future Resolutions like this, to have a Board policy accompany it.

Robyn Burke MOVED that the NSBSD Board of Education ADOPT Resolution 22-02, A Resolution of the North Slope Borough School District For the Classification of Fund Balances As Required by GASB 54. Caitlin Montague SECONDED the motion. Discussion called. Question called. The motion carried UNANIMOUSLY.

MONTHLY FINANCIAL REPORT, AUGUST 31, 2021 is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship/Management, provided is the monthly Financial Report under SB22-046 for the month ending August 31, 2021. Under Page 5, the General Fund revenues to date, through August 31, 2021, is \$15,674,828 or twenty-one percent. This primarily reflects the revenues received to date of Borough Appropriation, Foundation Funding, PERS/TERS on behalf payments, and other local revenues. Under Page 7, the General Fund operating expenditures, to date through August 31, 2021, are \$4,462,995.04 or six percent of budget through seventeen percent of the fiscal year. School Administration year to date expenditures represents fifteen percent of budget followed by District Administration of eleven percent of

budget and District Admin Support of nine percent of budget. The Operating Transfers will be recorded at the end of the Fiscal Year during the Annual Audit preparation. Under Page 9, Expenditures by function and location are demonstrated showing District-Wide, Fred Ipalook Elementary School, Eben Hopson Middle School, and Barrow High School, with the highest allocation of resources and related actuals. Under Page 15, the Fund Balance, as of June 30, 2020, was \$19,494,508. This is a net increase of \$770,688 from Fiscal Year 2019. Under Page 17, Cash and Investments to date through August 31, 2021 are \$38,654,879. This is a net increase of \$417,918 or one percent from previous month. The net increase is mainly attributed to the first installment received from the Borough Appropriation including the Foundation Program Funding from the State of Alaska. Under Page 19, the Special Revenue Funds revenues and expenditures are reported on the cash basis and have not been adjusted. The Special Revenue Funds are demonstrated here which includes: Community Schools, Food Service, RLC, Village Athletics Program, Qargi Academy, and Employee Housing. Encumbrances as of August 31, 2021, for the General Fund are \$27,378,219. In addition, the Pre-Encumbrances for the same period are \$13,315,039. Total Encumbrances and Pre-Encumbrances for General Fund are \$40,693,258.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Monthly Financial Report, as of August 31, 2021. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

GRANT & DONATION ACCEPTANCE, HIGHER PATHWAYS GRANT, KIITA LEARNING COMMUNITY is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 1.0, Student Success, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, and as prescribed in Board Policy 3290, the School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the district. In order for the gift to be acceptable, the gift, grant, or donation must satisfy the criteria one through seven. Upon acceptance by the district, all gifts, grants, and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school. This grant awards \$3000 to participating schools for student incentives to explore post-secondary options. Schools receive a flash drive with materials for students, families, and counselors, a college readiness curriculum guide, and the Native Pathways College Going Guidebook. This grant gives support to graduates as they begin their secondary transition process planning. Some examples of activities are: participating schools may enter student names into a drawing for gift cards to support post-secondary transition goals, Free Application for Federal Student Aid (FAFSA), college scholarship opportunities, SAT/ACT funding support. Additional opportunities may be: submitting applications to a post-secondary program of study or the military, submitting scholarship applications, and completing a virtual job shadow or college visit. Please see your school counselor for individual school-related activities as outlined in the Higher Pathways grant application. The length of the grant is October 7, 2021 through June 30, 2022. This grant is funded by the American Indian College Fund. The grant amount is \$3000. Compliance with Board Policy 3311 is not applicable.

Nora Jane Burns MOVED that the NSBSD Board of Education APPROVE and ACCEPT the Higher Pathways Grant in the amount of \$3000 for Kiita Learning Community. Madeline Hickman SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

GRANT & DONATION ACCEPTANCE, STUDENT ACTIVITIES DONATIONS is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 1.0 Student Success, 1.7 Student Well-Being, 2.2 Community in the School, 2.45 Students and Staff in Community, 4.0 Financial & Operational Stewardship, and as prescribed in Board Policy 3290, the School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the district. In order for the gift to

be acceptable, the gift, grant, or donation must satisfy the criteria one through seven. Upon acceptance by the district, all gifts, grants, and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school. As prescribed in Board Policy 3452, student organizations may raise and spend money in order to promote the general welfare, morale and educational experiences of the students. Student funds shall finance worthwhile activities that go beyond those provided by the district. Student organizations shall keep appropriate financial records as established by the district business office. Student funds shall be managed in accordance with sound business procedures designed to encourage the largest possible educational return to students without sacrificing the safety of funds or exposing students to undue responsibility or unnecessary routine. The Superintendent or designee shall be responsible for the proper conduct of all student organization financial activities and shall periodically review the organizations' general financial structures and accounting procedures. The Board shall provide an annual audit of student accounts by a certified public accountant or licensed public accountant. The student activities donations are as follows: Item One, Barrow High School Wrestling donation from BEUCI in the amount of \$3000 to be placed under account code 710.420.000.735.043; Item Two, Barrow High School Athletics donation from On Time Sports, LLC in the amount of \$105 to be placed under account code 710.420.000.720.043; Item Three, Barrow High School Wrestling donation from City of Utqiagvik in the amount of \$9000 to be placed under account code 710.420.000.735.043; Item Four, Barrow High School Football donation from the City of Utqiagvik in the amount of \$9000 under account code 710.420.000.771.073; Item Five, Battle of the Books donation district-wide from ASTAC in the amount of \$15000 to be placed under account code 710.200.000.731.043; Item Six, Ipalook YearBook donation from the School in cash in the amount of \$810 to be placed under account code 710.400.000.758.043; Item Seven, Student Store donation to Hopson Middle School from multiple donors in the amount of \$2040.75 to be placed under account code 710.410.000.756.043; Item Eight, Hopson Middle School Weightlifting donation from multiple donors in the amount of \$11075 to be placed under account code 710.410.000.799.043; Item Nine, Wainwright Yearbook donation from On Time Sports, LLC in the amount of \$105 to be placed under account code 710.470.000.758.043; Item Ten, Wainwright Yearbook donation from the School in cash, in the amount of \$297.35 to be placed under account code 740.470.000.758.043; Item Eleven, Wainwright Student Store donation from the School in cash, in the amount of \$1312 to be placed under account code 710.470.000.756.043.

Nancy Rock MOVED that the NSBSD Board of Education APPROVE and ACCEPT the Student Activities Donations in the sum amount of \$50,745.10 from various contributors as described in the attached student activities donations summary. Nora Jane Burns SECONDED. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

PROPOSED BUDGET REVISION, IÑUPIAQ EDUCATION DEPARTMENT RESTRUCTURE is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 1.4, Iñupiaq Language & Culture, 3.0 Staff Success, 3.2 Homegrown Workforce, 3.4 Staff Cultural Integration, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship, 4.3 Learning Environment & Supports, the proposed structure is to re-establish a Director of Iñupiaq Education, revision of job duties from a unit development specialist to an Instructional Iñupiaq Language Specialist, change of a Secretary III to a Secretary I, and remove and reallocate funding from the Technology Specialist position. The Iñupiaq Education department has been without a Director since 2018 with the same expectation of duties placed on the Coordinator of IED without clarification or proper compensation. There is a need for a structured department with equal leadership in place, as historically, the department has been the heart of the District which has slowly diminished over time. The current budget for the Iñupiaq Education department is set for the following: Director/Coordinator/Manager-260 Days Salary of \$123409, Benefits of \$60,454.82, totaling \$183863.82. \$55,817.29 is paid out of the General Fund with \$128,046.53 in grant funds. The

Certified Specialist-191 Days Salary of \$90092, Benefits of \$46439.28, totaling \$136531.28. \$106720.81 is paid out of the General Fund with \$29810.47 in grant funds. The Support Staff-hourly, with a salary of 62,270.78, Benefits of \$55,113.04 totaling \$117,383.82 paid out of the General Fund. Support Staff – Salaried 260 Days with a salary of \$95865.68, benefits of \$31891.68 totaling \$127757.36 paid out of the General Fund. Salary overall is \$371,637.46. Benefits overall is \$193898.82. Total of salary and benefits is \$565536.28. Paid out of the General fund is \$407679.28. Paid out of grant funds is \$157857.00. The proposed budget for the Iñupiaq Education department restructure will allow for the following: Director - 260 Days, Salary of \$128,514, Benefits of \$62,955.63, totaling \$191,469.63. \$143,602.22 will be paid out of the General Fund and \$47,867.41 with grant funds. Coordinator Position – 260 Days, Salary of \$114,335, Benefits of \$56,009.71, totaling \$170,344.71. \$170,344.71 will be paid out of the General Fund. For the Instructional Iñupiaq Language Specialist – 191 Days, Salary of \$61,349, Benefits of \$31,623.27, totaling \$92,972.27. \$18,594.45 will be paid out of the General Fund with \$74,377.81 in grant funds. For the Secretary I Position – Hourly, Salary of \$41,671.50, Benefits of \$13,862.88, totaling \$55,534.38 paid out of the General Fund. Salary Overall is \$345,869.50. Benefits overall is \$164,451.48. Total of Salary and benefits is \$510,320.98. Paid out of the General Fund is \$388,075.76. Paid out of grant funds is \$122,245.22. The difference in salary is \$25,767.96. The difference in Benefits is \$29,447.34. The difference in total is \$55,215.30. Difference in the General Fund is \$19,603.52. Difference in grant funds is \$35,611.78. The difference in the total of general fund and grants funds is \$55,215.30. The estimated cost savings in restructuring the Iñupiaq Education department is \$55,215.30.

Board discussion regarded the funding for the Director position with one third paid under an expiring grant in one year.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Iñupiaq Education department restructure and proposed budget revision. Madeline Hickman SECONDED the motion. Discussion called. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, NORTHWEST EDUCATION ASSESSMENT is presented by Liz Noble, Director of Curriculum & Instruction. Under Strategic Plan Goal 1.1 Academic Achievement, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, and in accordance with applicable Board Policy 3312, contracts and Memorandum of Agreements \$10,000 or greater require Board approval. NWEA-MAP supports district wide benchmark assessments 3-times a year and is also the new state assessment. MAP Data is used to identify student skill strengths and deficits to drive instruction. North Slope Borough School District has supported student data via NWEA since 2007. Professional Development will ensure teachers have the knowledge and tools needed to interpret and analyze student data. Hence, teachers have the ability and knowledge to support individualized learning. Initial training will occur October 18, 2021. Professional Development will include three groups to align differentiated instruction for teachers. Follow up trainings will occur on 10/27, 1/27, and 2/23/2022. The contract amount is \$12,000 under account code 100.200.351.000.410. Compliance with Board Policy 3311 is not applicable as the contract amount is less than 20,000. There are no grant funds associated and is not applicable. There is an available budget of \$44,000 under account code 100.200.351.000.410.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater proposals and related contract with NWEA in an amount NOT TO EXCEED \$12,000. As described in this memo and related attachments. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, SILVERBACK LEARNING/MILEPOST is presented by Liz Noble, Director of Curriculum & Instruction. Under Strategic Plan Goal 1.0 Student Success, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, 4.5 Technology, and in accordance with applicable Board Policy 3312, contracts and Memorandum of Agreements \$10,000 or greater require Board approval. Silverback Learning is the host of our Student Data Warehouse, Milepost. Mileposts simplifies and accelerates our ability to turn data into action. We are able to create individualized intervention plans, aggregate assessment data from multiple sources and Milepost is a great tool for Professional Learning Community discussions. The annual subscription for Silverback Learning/Milepost is from 11/23/2021 to 11/22/2022. The funding source for School Year 2021-2022 is 100.200.351.000.450 in the amount of \$17,256. There are no grant funds, and account code 100.200.351.000.450 has an available budget of \$17,865.06. Compliance with Board Policy 3311 is not applicable as the contract and/or purchase amount is less than \$20,000.

Caitlin Montague MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater proposal and related contract for Silverback Learning/Milepost in an amount NOT TO EXCEED \$17,256, as described in this memo and related attachments. Madeline Hickman SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, LEADER IN ME is presented by Lori Roth, Director of Student Services. Under Strategic Plan Goal 1.0 Student Success, 1.7 Student Well-Being, 2.3 SAC, 4.2 Financial Stewardship/Management, and in accordance with applicable Board Policy 3312, contracts and Memorandum of Agreements \$10,000 or greater require Board approval. In 2014, North Slope Borough School District adopted School-wide Positive Behavior Interventions and Supports as a three-tiered positive school climate intervention. Following the three-tiered model, Hopson Middle School piloted the Leader in Me program, <https://www.leaderinme.org>, during the 2021-2022 school year. The Leader in Me Framework is an evidence-based social/emotional program based on Franklin Covey's 7 Habits for Success. The Leader in Me framework provides an evidence-based structure for creating and nurturing leadership among school staff, students, families, and the extended community. The Student Services Office will work in collaboration with the Inupiaq Education Department to support Nuiqsut Trapper School, Nunamiut School, and Hopson Middle School to nurture high standards for academics focusing on an infusion of culture and leadership. The Leader in Me framework is based on a three prong approach: high academic standards, cultural infusion, and leadership. Professional Development training and on-line resources support staff and students to learn the skills and values necessary to empower themselves to become leaders. By extension, students empower families and their school communities to focus on high cultural and academic standards to promote a culture of leaders. The length of this contract is upon approval of this memo by the BOE and execution of the MOA and terming on May 15, 2022. This MOA is funded through the Title IV, At Risk Youth Funds, Nuiqsut Trapper School Improvement Grant, and Nunamiut School Improvement Grant. This MOA will fund up to 2 professional development days per site to include training, coaching, and follow-up support for site administration, SAC members, and all building staff (administrator, secretary, ILT, home-school facilitator, M&O staff). The on-line subscription for the school membership is not to exceed \$13,800. The consultation fees not to exceed amount which includes coaching implementation is not to exceed \$21,000. All training, coaching, and follow-up supports will be provided via distance. Total Contract \$34,800. This MOA will cover the following Schools: Eben Hopson Middle School, Nunamiut School, Nuiqsut Trapper School. Funding Allocation is: 272.200.100.000.410 - \$21,000; 272.200.100.000.450 - \$4,600; 265.430.100.000.450- \$4,600; 265.450.100.000.450- \$4,600; Total \$34,800.00. The respective contract and related services are temporarily being encumbered under the School District Main Operating Fund Budget Code 100.200.220.000.410 and 100.200.220.000.450. Such contractual obligations will be encumbered through

Grant Funding specifically within fund 272. 200.100.000.410. Currently, there are no Grant Awards and no available budget for the corresponding MOA to be encumbered to such Special Revenue Fund. The Title IV grant has been substantially approved and it is expected that the District will continue to receive a Grant Award for such Program Services for FY21-22, in which at that time the identified encumbrance can be transferred over to the respective Special Revenue Fund and alleviate the encumbrance from the School District Main Operating Fund. The grant applications for 265.450.100.000.450 and 265.430.100.000.450 have been approved and the funding is available to support this MOA. This MOA is funded through Title IV (272), Nuiqsut Trapper School Improvement Grant, (265.450) and Nunamiut School Improvement Grant (265.430). In accordance with Board Policy 3311, this is a sole-source MOA. Leader in Me® is a whole-school transformation model and process, developed in partnership with educators utilizing Franklin Covey's library of content and copyrighted books, including its flagship brand; The 7 Habits of Highly Effective People®. The curriculum not only engages the student/teacher connection, but also the student/family connection. Because of the uniqueness of their approach and product offering for the education sector, Franklin Covey is the only approved supplier of the curriculum materials. See attached Sole Source Memo for additional context.

Madeline Hickman MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater proposal and related contract for Franklin Covey, Leader In Me Program in an amount NOT TO EXCEED \$34,800, as described in this memo and related attachments. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

NEW HIRE RECOMMENDATIONS is presented by David Camp, Director of Human Resources. Under Strategic Plan Goal 3, and according to Board Policy, new hires are accepted by the Superintendent and brought to the School Board for approval. For School Year 2021-2022, the following new hire recommendations under SB22-056 RV1 are as follows: Corrine Danner, 7th Grade Teacher at Eben Hopson Middle School; Bethany Gray, 1st Grade Teacher at Nuiqsut Trapper School; Jane Renslo, Early Childhood Education Certified LTS at Fred Ipalook Elementary School; Diane Rodriguez, 3rd Grade Teacher at Meade River School.

Points of Discussion regarded vacancies district-wide. Board member Robyn Burke requested the Recruitment Plan Update be presented in each months work session while positions are actively being recruited.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the recommendation for new hire contracts, as presented in memo no. SB22-056 RV1. Madeline Hickman SECONDED the motion. Discussion called. Question called. The motion carried UNANIMOUSLY.

TYPE M CERTIFICATION REQUEST is presented by David Camp, Director of Human Resources. Under Strategic Plan Goal 1.0 Academic Success/Whole Child, 2.0 Staff Recruitment & Retention, Administration is requesting that the members of the Board of Education approve a Type M teacher certification request for Corrine Danner. This candidates' skills and qualifications based on work history, training, and expertise in the Inupiaq language and/or culture merit the type M teacher certificate. The North Slope Borough School District has offered a contract to Corrine Danner as the Iñupiaq Language Teacher at HMS for the 2021 – 2022 school year. Prior Board approval is required by the Alaska Department of Education in addition to other specified requirements in order for teachers to be granted type M certificates.

Caitlin Montague MOVED that the NSBSD Board of Education APPROVE the request for an issuance of a Type M Certificate for Corrine Danner, as presented in Memo Number SB22-057. Madeline Hickman SECONDED the motion. Discussion called. Question called. The motion carried UNANIMOUSLY.

INFORMATIONAL, ADMINISTRATIVE REGULATION, 5126, AWARDS FOR ACHIEVEMENT is presented by Liz Noble, Director of Curriculum & Instruction. Under 1.0 Student Success, the Curriculum Committee met on August 30, 2021 and recommended an Administrative Regulation to Board Policy 5126, Achievement and Awards, to establish a process of “what to do in the event of a GPA tie.” The Administrative Regulation’s recommended language, in support and alignment of BP 5126 is as follows: AR 5126, Awards for Achievement: Determination of Valedictorian, and Salutatorian, for currently enrolled high school students, the selection of Valedictorian, and Salutatorian, will be determined at the end of the 2nd semester of the graduating class's senior year. The selection for Valedictorian and Salutatorian will be determined based on an unweighted grade point scale. The student with the highest GPA will be selected as Valedictorian. The student with the second highest GPA will be selected as the Salutatorian. GPA will be determined via PowerSchool, rounded to the ten-thousandths place (4 decimal points). In the event of a tie in GPA, more than one Valedictorian, or Salutatorian, will be identified. Students earning a modified diploma, Certificate of Completion, are not eligible for Valedictorian, or Salutatorian, class ranking. The determination will be made following 8 Semesters of high school classes. Must be enrolled in a minimum of 6 classes, each semester, of your senior year. To be considered for Valedictorian or Salutatorian, you must have completed you Junior and Senior year in the North Slope Borough School District Courses must be for credit. Study Hall credit will not be included in the GPA. Board Policy 5126, Awards for Achievement states: The School Board encourages excellence as a goal for all students and wishes to publicly recognize students for unique or exemplary achievements in academic, extracurricular or community service activities. Student awards may include verbal recognition, a letter, certificate or Board resolution, a public ceremony, or a sum of money. The Board shall budget funds for an awards recognition program at each school site, to be administered by the site administrator in accordance with established site procedures. Valedictorian and Salutatorian Valedictorian is the highest academic award for a graduating senior. This award is bestowed upon the student(s) with the highest grade point average during high school. Salutatorian is awarded to the student(s) with the next highest grade point average. To be eligible, students must have completed their junior and senior year in a district school, must be enrolled in at least six classes each semester during their senior year., and must have passed all sections of the state competency exam, as required by law. All courses must be for credit and no classes can be a study hall. Nonschool Awards The Superintendent or designee may approve or reject proposed trophies, prizes, or other awards from nonschool donors. The purpose of any such proposed award must be consistent with school goals, and criteria for making the award must be either under professional staff control or acceptable to the staff. Such awards shall be rejected when offered primarily to achieve personal or corporate gain and publicity. When funded by the state legislature, each high school shall select one student as a legislative guest in accordance with procedures established by the site administrator.

INFORMATIONAL, ENROLLEMENT & ATTENDANCE is presented by Liz Noble, Director of Curriculum & Instruction. The report includes: current student count from K3-12 by each school site and attendance percentage for September; and in comparison, the SY20-21 K3-12 Student Count. Sub-note, students are counted as present during red school status. Nunamiut School, eighty-nine students at one hundred percent attendance; Tikigaq School, two hundred sixty-five students at ninety-six point eighty-four percent attendance; Nuiqsut Trapper School, one hundred fifty-nine students at eighty-eight point twenty-four percent attendance; Kali School, one hundred one students at ninety-six point fifty-nine percent attendance; Ałak School, one hundred seventy-six students at ninety-four point twenty-five

percent attendance; Harold Kaveolook School, seventy-four students at ninety-eight point twelve percent attendance; Meade River School, seventy-seven students at eighty-one point fourteen percent attendance; Barrow High School, two-hundred ninety-eight students at ninety-six point fifteen percent attendance; Eben Hopson Middle School, two hundred seventy-three students at ninety-three point fifty-five percent attendance; Fred Ipalook Elementary School, five hundred fifty-five students at ninety-five point twenty-six percent attendance; and Kiita Learning Community, twenty-eight students at ninety-one point twenty-five percent attendance. Total current student count is Two thousand one hundred eighty-six at ninety-three point seventy-six percent attendance. The School Year 20-21 Student count is as follows: Nunamiut School, ninety-six students; Tikiġaq school, two hundred sixty-three students; Nuiqsut Trapper School, one hundred sixty-eight students; Kali School, one hundred seventeen students; Aġak School, one hundred seventy-one students; Harold Kaveolook School, sixty-three students; Meade River School, eighty students; Barrow High School, two hundred eighty-seven students; Eben Hopson Middle School, two hundred seventy-one students; Fred Ipalook Elementary School, five hundred ninety-four students; and Kiita Learning Community, twenty-three students. Qargi Academy, eight students. Total Student Count for School Year 20-21 is two thousand one hundred fifty-one.

Board discussion regarding the thirty day student count between September 27, 2021 – October 22, 2021.

SCHOOL BOARD COMMENTS: Board member Nora Jane Burns and Madeline Hickman encouraged the students to ask questions, and discussed the Association of Alaska School Boards conference. Board member Caitlin Montague thanked the Board for appointing her to the position. Board member Nancy Rock requested the District provide incentives to encourage students to do their homework. Superintendent Rich Carlson provided an update on the Superintendent Search.

PUBLIC COMMENT(S): No comments were heard at this time.

DATE & TIME OF NEXT MEETING: Wednesday, October 20, 2021 Special Meeting in Utqiagvik, Alaska; Wednesday, November 10, 2021, Regular Meeting in Utqiagvik, AK / ZOOM Video Communications.

ADJOURNED AT 5:04 P.M. The meeting stands adjourned.

Respectfully submitted for the November 8, 2021 Regular Meeting:

Chelsie Overby, Board Secretary

Nancy Rock, Board President

Robyn Burke, Board Clerk

Date