



GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, ILLINOIS RECORD OF PROCEEDINGS OF A REGULAR SESSION OF THE BOARD OF EDUCATION

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, November 14, 2022, at 7:00 p.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

Board members present: Stephanie Bellino, Vice-President Larry Cabeen, Dan Choi, Finance Committee Chair Jackie Forbes, President Mike McCormick, Paul Radlinski. Late: None. Absent: Molly Ansari.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Sandy Manisco, Communications Coordinator; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Danny Glade, Lisa Aguilar, Katie Nielsen, Heidi Gibbons, Kristina Dauber, Renee Juergens, Erin Kelly, Wendy Miller, Lauren Gaydos, Brienna Arges, Amy Gyllborg, Jen Seaton, Brittany Nelson, Glenn Murphy, John Conklin, Laurel O'Brien, Candice M., Megan Wassell, Heidi Borter, Sofia Borter, Beth Morrison, Ashley Girard, Claire Conklin, Amelia Murphy.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, October 24, 2022

Motion by Forbes second by Choi, to approve the above-listed minutes, item 2.1. On roll call, Ayes, five (5), Bellino, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Ansari. Abstained, one (1), Cabeen.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Tradition of Excellence: GHS Students (Policy 6:330)
Girls Cross Country, Swimming

Girls Cross Country State Qualifier

Sofia Borter

Swimming State Qualifiers

Claire Conklin

Amelia Murphy

2. National Board Members Day – November 15, 2022

Dr. Mutchler presented Board members with certificates from the Illinois Association of School Boards (IASB) for National Board Members Day on November 15, 2022. He also presented Board President Mike McCormick with a certificate from IASB for being honored as an established board member.

3. English Learners Presentation – Shonette Sims

Shonette Sims shared with the Board information on the ELL program. Eligibility for students is determined by families completing a Home Language Survey upon enrollment indicating whether a language other than English is spoken in the home or that a language other than English is spoken by the student. Next, the student would be given a language screener to determine if they are eligible for EL services. If a student is eligible, there are two placement options. There is the Transitional Program for Instruction (TPI), and the Transitional Bilingual Education Program (TBE). The district currently has 426 students that speak a language other than English, with 157 students eligible for services. We are currently using two-way translation, instructional resources, and Office 365 as instructional support tools. Students who are eligible for services must take the ACCESS test annually. Once a student is determined English proficient, they no longer are required to receive EL services, they are no longer required to take the ACCESS assessment, and are monitored for four years. The district is required to have a Bilingual Parent Advisory Committee that meets four times annually. The program is also required to have a Bilingual Service Plan, a Consolidated District Plan, Bilingual Education Program Delivery Report, EI-EBF Expenditure Reporting, Grant Periodic Reporting, and professional development for staff.

Board comments, questions, concerns: How many families opt to take the program at Harrison Street School? (Many of them.)

4. Geneva Early Learning Program Update – GELP Staff

Staff from the Geneva Early Learning Program (GELP) presented to the Board an overview of the pre-school program, which is housed at Fabyan Elementary School. The program has a program coordinator, administrative assistant, six classroom teachers, eleven instructional assistants, two and a half speech-language pathologists, a psychologist, a social worker, an occupational therapist, and a physical therapist. There are twelve sections (6 total classrooms, AM and PM sessions, ten sections of blended learning, two sections of instructional learning, and around 15 students in each classroom. The purpose of this program is to provide a quality education for the youngest learners. The curriculum is play-based teaching and learning. Students are assessed through the Illinois Early Learning and Development Standards, progress updates, and a pilot program call MyIGDI's. The schedule allows for gross motor time, small group, large group, centers, weekly speech group, social work group, and library time.

5. State Report Card Summative Designations

Dr. Andy Barrett shared information on how to better understand summative designations on the 2022 School Report Card. Designations are calculated by weighting eight indicators and then comparing overall calculations of schools from across the state. Elementary and middle schools fall into one designation band, while high schools have a different set of indicators and are evaluated separately. The eight indicators are ELA growth, math growth, ELA proficiency, math proficiency, science, ELPtP, chronic absenteeism, and climate survey. Geneva currently has a 97% graduation rate compared to the state average which is 87.3%. Growth indicators tell us how far a student has progressed from one point in time to another, proficiency indicators tell us how students perform in relation to specific skills, requirements, or standards. Student Growth Percentiles (SGP) are used to compare individual points to a broad population. We traditionally use percentiles to understand where an individual falls in comparison to peers. An SGP at the 50th percentile represents typical growth. With proficiency, we need to understand the challenges of the pandemic, importance of comparison with other data, state-specific benchmarks, inconsistency between elementary/middle school and high school designation bands and finding areas of growth. Chronic absenteeism is defined as a student who misses ten percent (18 days) of school days within an academic year with or without a valid excuse. There are four possible designation bands, which are exemplary, commendable, targeted support, and comprehensive support. All Geneva schools received either an exemplary or commendable designation. This tells us that Geneva students are demonstrating solid growth. We will continue to use a wide variety of tools and data to help us to continue to grow and support students.

Board comments, questions, concerns: Do you think we will be using IAR versus MAP testing? (It is

something we are talking about.) Have we thought about how we might communicate this information to parents? (This is something we are struggling with. We are hoping that tonight's presentation would be one way to inform parents.) Is proficiency with math and language significantly different? (We do not know.) Is it actionable? (Absolutely.) Do we understand why 30% of our high school students are chronically absent? (This is something we need to be looking at.) Can we see what other schools are doing? (No.) If we look at each individual student and not at their score, but instead at how much they grew, isn't that looking at them and saying maybe we didn't allow the student to grow enough? (The risk would be if we make the program easier, the student could show more growth that way, rather than learning more.) As a high performing district, we don't have a lot of room to grow. Does our absenteeism include the state mental health days? (Yes.)

6. Proposed 2022 Tentative Tax Year Levy – Todd Latham

Todd Latham presented the proposed tentative 2022 tax year levy, which consists of the Equalized Assessed Valuation (EAV), new property/construction, Property Tax Extension Limitation Law (PTELL), Consumer Price Index, tax rates, and total extension. The EAV is estimated at 5.46%, new property/construction is estimated at \$14,311,477, and the PTELL cap for 2021 is 5.00%. Funds subject to PTELL are education, special education, operations & maintenance, transportation, social security, IMRP, and fire prevention & safety. The limiting rate is estimated at 5.859, which is the calculated total allowable tax rate used to calculate the total tax extension. Using the levy assumptions, it is estimated that the 2022 tax year levy will be 3.24%. The levy will be voted on at the December board meeting.

7. Truth in Taxation Hearing (Policy 4:10)

1. President Convenes Meeting

The Board President called the hearing to order at 8:56 p.m.

2. President Introduces Board Members & Superintendent

3. President Reads Statement of 2022 Tax Levy Year Aggregate Total

This statement was read by Assistant Superintendent for Business Services Todd Latham.

4. Public Levy Testimony

None.

5. President Closes Hearing

The Board President closed the hearing at 8:59 p.m.

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

5. SUPERINTENDENT'S REPORT (Policy 3:40)

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. GHS Proposal for New & Modified Courses for 2023-2024

Motion by Forbes second by Choi, to approve the above-listed proposed courses, item 6.1. On roll call, Ayes, six (6), Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Ansari. Abstained, none (0).

2. Board Action on the School Bus Bid (Policy 4:60)

Motion by Cabeen second by Radlinski, to approve the rejection of all bus bids, item 6.2. On roll call, Ayes, six (6), Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Ansari. Abstained, none (0).

3. Out-of-Country Trip Request – Costa Rica

Motion by Cabeen second by Forbes, to approve the above-listed trip request, item 6.3. On roll call, Ayes, six (6), Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Ansari. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

1. 2022-23 District Proposed Goals Draft

Superintendent Dr. Kent Mutchler presented the proposed 2022-23 district goals draft. These goals will come back at the next meeting for a vote.

I. Learning & Teaching Goal – Support and enhance innovative and vision-focused practices and

- programming that foster high-level student achievement.
- II. Communications Goal – Develop and maintain consistent and meaningful communication and interaction with the community to foster shared goals, values, trust, and support.
- III. Business and Financial Goals – Develop strategies to ensure that resources are available and effectively managed in support of high-level student achievement.
- IV. Student Services Goal – Meet students’ needs in the academic, functional, communication and social-emotional domains.
- V. Technology Goal – Utilize technology efficiently as a tool to both provide and enhance learning and teaching to students throughout the district.
- VI. Human Resources Goals: Provide and support high quality staff to support learning and teaching.
- VII. Operational Services Goals: Develop, utilize, and maintain facilities that provide the necessary infrastructure to meet the need of students both effectively and efficiently.

8. INFORMATION

- 1. Board Meeting/Presentation Schedule (Policy 2:220)
- 2. FOIA Requests (Policy 2:250)
- 3. Suspension Report (Policy 7:200)

9. CONSENT AGENDA

- 1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

FMLA Certified Staff

Deknatel, Johnathan, GMSN, Science Teacher, effective 1/23/23-2/3/23

Hennig, Stephanie, FES, 5th Grade Teacher, effective 4/24/23-5/26/23

Szkola, Linda, GHS, Special Education Teacher, effective 12/13/22-1/20/23

Long-Term Substitute Certified Staff

Danek, Mary, WAS, Kindergarten Teacher, 1.0 FTE, effective 2/13/23-3/24/23

New Hires Support Staff

Buchanan, Tara, HES, Special Education Assistant, effective 11/14/22

Resignations Support Staff

Simpson, Elizabeth, HES, Special Education Assistant, effective 11/10/22

Holmes, Jill, HES, Special Education Assistant, effective 11/11/22

Helfers, Terri, GHS, Special Education Assistant, effective 11/25/22

Drexler, Ray, All Buildings, Grounds, effective 11/4/22

Farhat, Loubna, MCS, Special Education Assistant, effective 11/18/22

FMLA Support Staff

Ochoa, Martin, WAS, Custodian, effective 9/27/22-10/4/22

Corrigan, James, GHS, Custodian, effective 11/1/22-3/31/23

Johnson, Michael, GMSN, Custodian, effective 9/19/22-10/14/22

Retirement Support Staff

Olga, Todd, HES, Custodian, effective 1/6/23

- 2. Monthly Financial Report – October (Policy 4:50)
- 3. Gifts, Grants, Bequests: \$500, Fifth Third Bank, for Leadership Breakfast
- 4. Gifts, Grants, Bequests: \$500, Kane County Teachers Credit Union, for Leadership Breakfast
- 5. Gifts, Grants, Bequests: \$500, Johnson Controls, for Leadership Breakfast
- 6. Gifts, Grants, Bequests: \$1,500, LBSS Endowment Grant, for new biography books in the library
- 7. Gifts, Grants, Bequests: \$500, Northwestern Medicine Grant, for recumbent bicycle for the GHS Wellness Program & gym
- 8. 2022 American Education Week Resolution
- 9. Pay Request: \$130,081.61, Cashman Stahler Group, Inc., for district-wide repairs
- 10. American Education Week Resolution

Motion by Choi second by Forbes, to approve the above-listed, items 9.1-9.10. On roll call, Ayes, six (6), Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Ansari. Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members will be attending the 2022 Leadership breakfast tomorrow morning at Geneva High School after a two-year hiatus due to the pandemic. The Kishwaukee Division meeting was held last week where there was a great presentation on safety. Board members participated in the interest-based negotiating training with the GEA to prepare for the upcoming negotiations. All schools that held Veteran’s Day events did a wonderful job. A shout out to the Theater students on the production of “Diary of Anne Frank.” The students were amazing in this performance. Board members attended the recent Harrison Street PTO meeting. The Facilities Task Force met, and we are doing the best we can on what we spend and how we spend it. Board members are looking forward to the upcoming IASB Annual Conference in Chicago. This is a great time for them to network with board members from other districts.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING THE SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES [5 ILCS 120/2(c)(2)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 9:31 p.m., motion by Cabeen, second by Forbes, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary schedules for one or more classes of employees.

At 9:41 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

1. GSSA Memorandum of Understanding

Motion by Forbes second by Cabeen, to approve the above-listed MOU, item 14.1. On roll call, Ayes, six (6), Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, one (1), Ansari. Abstained, none (0).

15. ADJOURNMENT

At 9:42 p.m., motion by Cabeen, second by Choi and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

PRESIDENT

SECRETARY _____

RECORDING SECRETARY