

Minutes of Regular – June 28, 2010

The Board of Trustees West Orange-Cove CISD

A Regular of the Board of Trustees of West Orange-Cove CISD was held Monday, June 28, 2010, beginning at 6:00 PM in the Board Room of the Administration Building, 505 N. 15th St. Orange, Texas 77630.

I. PUBLIC MEETING

A. Discussion of 2010/2011 Budget & Proposed 2010 Tax Rate

Pete Amy opened the meeting for public discussion or comments. No discussion or comments took place.

B. Adjourned : 6:02 p.m.

II. Routine Business

A. Call To Order – Pete Amy

B. Invocation – Pete Amy

C. Pledge of Allegiance – All

D. Certification of Notice – Pete Amy

Board Members Present: Pete Amy, Eric Mitchell (arrived at 6:28 p.m.), Andrew Hayes, Dr. Mary Fontenot Hardin (arrived at 6:25 p.m.), Rev. Hardy O’Neal & Harry Barclay.

Board Members Absent: Ricky Jacobs

Board Attorney Present: George Barron

III. Audience with Patrons (limited to 5 minutes per patron)

Persons wishing to participate in this portion of the meeting reserved for that purpose were required to sign up as they arrive and to indicate the topic about which they wish to speak.

None

IV. Superintendent's Report

Bill Conway gave an update on the WO-S Elementary campus. Tremendous progress has been made and they did an outstanding job.

V. Consider Approval of Consent Agenda Items:

A. Board Minutes

1. May 17, 2010 - Called
2. May 24, 2010 - Regular

B. Budget Amendments

**Harry Barclay motioned to approve the Consent Agenda Items:
Pete Amy seconded the motion
Motion passes unanimously**

VI. Discussion and possible action on hiring a superintendent

The Board was provided with two previous postings of the last Superintendent vacancies.

It was stated that in the near future the Board would receive Team of 8 Training to help them to decide if they want to have a firm do the search or do their own search. August 9, 2010 is the tentative date for the training with Danny Lovett from Region 5.

VII. Finance (Melinda James)

A. Information/Discussion Items

1. Financial Statements
 - a. General Operating Funds
 - b. Student Nutrition Fund
 - c. Debt Service
2. Tax Collection
3. Investment Report
4. Check Register -May 2010
5. Head Start Finance Report for May 2010

B. Action Items:

1. Approval of 2010/2011 Budget (Melinda James)

**Harry Barclay motioned to approve the 2010/2011 budget as posted (we will address the raises in near future)
Pete Amy seconded the motion
Motion passes unanimously**

2. Approval of Tax Year 2010 Homestead Exemptions (Melinda James)

Pete Amy motioned to leave the Homestead Exemptions as in previous

years (20%)

Harry Barclay seconded the motion

Motion passes unanimously

3. Approval to Apply for a \$5,000 Grant for Playground Improvement from Head Start. (James Acker)

Harry Barclay motioned to approve applying for the grant with the intention to repair existing facilities.

Andrew Hayes seconded the motion

Motion passes unanimously

4. Approval of the following Bid Proposals. (Melinda James)

Eric Mitchell motioned to approve the bid proposals as presented

Dr. Mary Fontenot Hardin seconded the motion

Motion passes unanimously

- a. Athletic Sport Equip. & Supplies
- b. Automotive, Lawnmower
- c. Building Supplies
- d. Dust Mop
- e. Electrical Parts & Supplies
- f. Envelopes
- g. Fire & Burglar Alarm
- h. Fresh Produce
- i. Grease Trap Clean Out
- j. HVAC Parts and Supplies
- k. Laundry Athletic
- l. Magazine
- m. Metal Products
- n. Music and Music Related
- o. Nuts Bolts & Fasteners
- p. Paint Supplies & Tools
- q. Pest Control
- r. Plumbing Supplies
- s. Repair Kitchen Equip & Appliances
- t. Sport Award
- u. Solid Waste Pick-Up & Dumpster Service

v. United Stationer

VIII. Instruction - Information Items:

A. Discussion of the CIT Report - (Gay Jenkins & Sandra Ellington)

Gay Jenkins & Sandra Ellington gave an overview and answered questions from the Board on the CIT report.

B. Discussion on Student Discipline (Jane Stephenson)

Paul Hardin to give info to Board as requested by Harry Barclay.

IX. Instruction - Action Items:

A. Approval of Student Dress Code at Middle School (Travis McKelvain)

Harry Barclay motioned to approve the change of the dress code for Middle School students
Eric Mitchell seconded the motion
Motion passes 5/1 with Andrew Hayes opposing

B. Approval on whether the District will provide human sexuality instruction to District students. (Anitrea Goodwin)

Pete Amy made a motion that this human sexuality instruction not be provided by the District.
Harry Barclay seconded the motion
Motion passes unanimously

Convened to closed session at 7:13 p.m.
Reconvened to open session at 8:24 p.m.

X. The open session of the meeting will adjourn. The Board of Trustees will reconvene in closed session for the following purposes.

A. Discussion for the purpose of a private consultation with the Board's Attorney on any or all subjects or matters authorized by law.(Tex.Govt.Code 551.071)

B. Teachers and Administrators (Tex.Gov't Code 551.074)

1. Discussion of Selection/Employment
2. Discussion of Evaluation - Including information from CIT representatives
3. Reassignment and Resignations
4. Duties
5. Discipline
6. Discussion of Termination

- C. Discussion of Discipline of Students (Tex.Govt. Code 551.082)
- D. Discuss other matters as authorized by (Tex.Govt.Code 551.071-551.084)
- E. Paraprofessional, Support Staff, and Personnel (Tex. Govt. Code 551.074)
- XI. The Board of Trustees will reconvene in open session for action to be taken on items discussed in closed session and open session items.
- XII. Personnel - (Margaret Duchamp)
 - A. Action Item
 - 1. Approval of Contractual Staff

**Eric Mitchell motioned to approve the contractual staff as presented
Andrew Hayes seconded the motion
Motion passes 5/0 (Dr. Mary Fontenot Hardin abstaining)**

- B. Information
 - 1. Resignations

Dr. Mary Fontenot Hardin wanted to know what the recruiting efforts were and what do we do to recruit qualified candidates.

Pete Amy asked Mrs. Duchamp to give the Board an overview on recruiting efforts.

Margaret Duchamp stated that she goes job fairs, the best results have been with the schools in our proximity such as Lamar University, the ACE program at Lamar, McNeese University and Prairie View. Ms. Duchamp brings literature takes resumes and tries to get people to stop by and visit and learn about West Orange-Cove ISD; with the names that are obtained she sends follow up letter with another application. All job vacancies are posted and are online to print so they can fill it out and fax or email it back to Human Resources. Mrs. Duchamp has talked with Elvis Rushing about having the application online for them to fill out so the principals can view them online. The hope is to have this done next year but because of the conversion and the new school it couldn't happen this year. Every application that is obtained goes into whatever area they are looking for such as math, science, etc. principals have the opportunity to view each application. Once they have decided on an applicant they have a principal interview or/and a campus committee interview. The principal will then let Mrs Duchamp know of their selection and she will do a preliminary criminal history check which is a national check to be sure everything is clear, she then checks all of their references and if that clears it is taken to the superintendent. Then the superintendent will meet with that applicant, if it all checks out the superintendent will bring that applicant to the Board for approval.

Dr. Hardin: How do we make sure we don't loose the best candidate to

another district?

Margaret Duchamp stated that sometimes we do lose the best candidates to other districts because in some cases we cannot compete with their salaries. We try to sell them on our district and tell them the opportunities that we can provide for our teachers since we are a Title school.

Dr. Hardin: Is our hiring process as efficient as the surrounding districts?

Margaret Duchamp stated that she isn't sure what other districts do. Our hiring process would be more efficient if we could have the application online then it would save time. Once it's online the applicant could submit it and the principals would be able to go online view and select the ones they want.

Adjourned: 8:32 p.m.