

Work Session / Regular School Board Meeting

CMS Cafeteria and via ZOOM/Owl
31520 E Woodard Rd., Troutdale, OR 97060

Wednesday, November 19, 2025

Board

Approved: _____

A Board Work Session and Regular School Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, November 19, 2025, beginning at 6:00 PM in the CMS Cafeteria and via ZOOM-Owl virtual platform. Board members present were Leah Fredericks, Chair; Dylan Rickert (virtual); Ben Byers; David Osborn, Vice Chair; Sis Childs; Malinda Carlson and Zac Arndt. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead; Jeanne Swift, Assistant Superintendent/Student Services Director and Dennis Clague, Chief Financial Officer. Student Representatives Leena Saied and Olivia Young were also present at 7:00 p.m. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS

6:00 p.m. Work Session/7:00 p.m. Regular Board meeting

The meeting was in person in the CMS Cafeteria on the Woodard campus and also virtual, at a link to join the webinar.

https://policy.osba.org/corbett/AB/BD_BDA%20G1.PDF

1.1. Work Session 6:00 - 6:50 p.m.

Leah Fredericks, Board Chair, started the work session at 6:01 p.m. and explained that the Regular School Board meeting will begin at 7:00 p.m.

Superintendent Goals

Dr. Fialkiewicz explained that the goals started with the Special School Board meeting with Kristen Miles, OSBA Board Development Director, on September 11. The Board requested they be centered around finances, trust, communication and transparency. He worked with Ben Byers on quantifiable and measurable data with finances to be tracked through Mr. Clague. This is important for the performance evaluation and the seven months left in the Superintendent position.

A slide presentation was shared from Dr. Fialkiewicz with the following:

Goal 1: The Corbett School District #39 General Fund will show a larger Ending Fund Balance at the end of FY 25-26 than it did at the end of FY 24-25 as evidenced by fiscal year-ending reports. This will be monitored monthly using General Fund financial statements and projections.

Goal 2: The trust level of staff members towards the superintendent will be higher in March 2026 than in November 2025 as measured by monthly, randomly sampled pulse surveys. The pulse survey will be a one-question survey: "I trust in

the Superintendent's overall ability to make the right decisions for the district" answered on a 5-point Likert scale from Strongly Disagree to Strongly Agree.

Anonymous surveys will be sent out to staff from Ben Byers to measure trust in the Superintendent. Feedback will help us get a good grasp on pulse.

6:17 p.m. The Board had questions and discussion about how the survey was being shared and measured, and how to share results with the community. Also mentioned were ultimate and long-term goals of district for adequate faculty and district financial health plans to be in place, so that momentum and understanding how we got here and path forward are articulated.

Dr. Fialkiewicz said that previous focus has been on Ending Fund Balance (EFB), so that was important to measure. He acknowledged cutting spending and not filling positions is moving us towards a healthier EFB. We still don't know about State funding, so that is easiest absorbed with EFB. His goal is by the end of the year to have District in a much more stable position than one year ago. Measuring adequate staffing is hard to quantify and measure, but will help in transition to new Superintendent too. Decisions are made in the budget process.

Mr. Clague added that a measurable number for EFB should be 5% of operating expenditures (XP), as bond folks and grant writers look for that in rating for capital projects.

6:28 p.m. Ben Byers suggested regularly checking in for adjusting or supervision. Everyone in District can participate twice and target at any point in time. First survey in November and December and second survey in January and February for evaluation in March.

6:31 p.m. Board discussion regarding simplicity, methodology and have a North star for building block of basics first to move forward. Requests for information regarding enrollment presentations in regular meetings, to include possible classroom sizes, whether students are leaving due to feeling unsafe, and online school numbers.

<https://policy.osba.org/corbett/C/CBA%20D3.PDF>

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

1.2. RECESS – The Board recessed at 6:52 p.m.

☐ 1.3. Call to Order/Flag Salute at 7:01 p.m. for the Regular School Board meeting - Leah Fredericks, Board Chair.

<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

1.4. Review and Acceptance of Agenda

Leah Fredericks, Board Chair, announced there were no changes.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

1.4.a. Board Chair Report Information Item

Leah Fredericks, Board Chair, reported on the meeting of November 18, 2025, for:

- a. Superintendent Search next steps, hoping everyone shares to get a good fit. She also expressed that she will be working with Vice Chair Osborn through Item 7. and then he will drive the conversations after that time as a trained facilitator to ensure decisions are productive and efficient.
- b. Malinda Carlson and David Osborn both attended the OSBA Annual Convention and reported on the experience being impressive and felt that high expectations were met. Handout was shared as an extra in BoardBook (11/20/25) with notes from David Osborn.

<https://policy.osba.org/corbett/C/CBB%20D1.PDF>

<https://policy.osba.org/corbett/AB/BHB%20D1.PDF>

<https://policy.osba.org/corbett/AB/BK%20D1.PDF>

<https://policy.osba.org/corbett/AB/BBF%20G2.PDF>

<https://policy.osba.org/corbett/AB/BBAA%20D1.PDF>

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

2. Introduction and Comments of Guests and Representatives-

a. L. Beeson, 6th grade teacher/patron – gave the Board a handout about the November 3 email to parents and guardians from the district (extra added to BoardBook 11/20/25) and spoke regarding his concerns about Sonar mental health and request for more Board oversight on curriculum.

b. Kathie Freund, patron – spoke to her concern regarding communicating the meeting site notifications for those not connected via computer. The Reader Board had not been updated nor information on the MPB doors for the venue change.

3. STUDENTS

☐ 7:15 p.m. 3.1. Student Representatives Report to the Board

Leena Saied presented that the men's' CHS soccer team is in state playoffs and it has been about 15 years since that last happened. College early entrance and recognition day events and visits have been held on site with PSU, OIT, MHCC and others. November 14 was music concerts for band/choir from CMS/CHS. Anti-Discrimination lessons were provided during homeroom in CHS.

Olivia Young reported that winter sports started November 18 with basketball and wrestling. The Key Club fundraiser sold donuts and cider for Ronald McDonald House. Thanksgiving break this year is much shorter than last year, with many students preferring last year's schedule, even with a longer school year.

<https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

4. Approval of Minutes/Extension of Minutes Action Item

Sis Childs moved and Ben Byers seconded:

RESOLUTION NO. 11.48-25 - RESOLVED that the Board approved the minutes of the Special School Board meeting of September 11, 2025, and the Regular School Board meeting of September 17, 2025, and the extension of the October 15, 2025, Board Work Session/Regular Board meeting minutes.

Board discussion on hope for current meeting minutes in front of them with requests for clarity and formatting per OGEc or AI note taker.

Dr. Fialkiewicz and Ms. Lindeen-Blakeley noted there are security and audio issues for ZOOM, as well as time constraints/priorities due to other job duties.

The vote of the Board was 6-1; David Osborn opposed.

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

Attachments: (2)

5. CONSENT AGENDA

Leah Fredericks moved and Ben Byers seconded:

5.1. Consent agenda **Resolution items 11.49-25 -11.53-25** - Action Items**

9.2RESOLUTION NO. 11.49-25** — RESOLVED** that the Board confirmed the FMLA for Peter Leone, 7th/8th Grade Teacher, effective October 23 - November 9, 2025.

9.3RESOLUTION NO. 11.50-25** — RESOLVED** that the Board approved the following new winter sport coaches: Tim Melcher, CHS Women's Head Basketball Coach and Shylo Dooley, CHS Assistant Varsity Wrestling Coach. And approved the returning winter sports coaches: Varsity Men's Basketball - Eric Windust, Head and Erik Foster, Assistant; Varsity Wrestling - David Van Horn, Head; Varsity Swim - Jeremy Schmidt and Varsity Cheer- Jenni Bower.

9.4RESOLUTION NO. 11.52-25- RESOLVED** that the Board confirmed the layoff of Vicki Savoy, 1.00 FTE K-12 Social Worker/Counselor, effective December 19, 2025 (last day of work December 18).

9.5RESOLUTION NO. 11.53-25 - RESOLVED** that the Board confirmed the transfer of 1.00 FTE K-12 Social Worker/Counselor, to 1.00 FTE GS Learning Specialist, effective December 19, 2025.

10.1 RESOLUTION NO. 11.51-25 - RESOLVED that the Board confirmed the second read and adoption of the following policies and Administrative Regulations:

a. Policy IGBAB/JO-AR - Education Records/Records of Students with Disabilities Management

b. Policy JO/IGBAB-AR - Education Records/Records of Students with Disabilities Management

c. Policy JHCA - Immunization, School Sports Participation, Concussions and Other Brain Injuries**

d. Policy JOA - Directory Information**

(attachments under item 10.1- PDF's original 1st Read material, Word documents 2nd Read material)

The vote of the Board was 6-1; David Osborn opposed.

6. Superintendent Fialkiewicz's Report Information/Discussion/Action Items

<https://policy.osba.org/corbett/C/CBA%20D3.PDF>

Ben Byers appreciated the conversation, cooperation and collaboration around these goals.

Dr. Fialkiewicz thanked the Board for their work on these goals and Mr. Byers for taking the lead on them.

Ben Byers moved and Sis Childs seconded:

RESOLUTION NO. 11.54-25 - RESOLVED that the Board approved the Superintendent Goals as discussed at the Work Session on November 19, 2025, under item 1.1.

The vote of the Board was 7-0.

6.1. Integrated Guidance Quarter 1 Information Item

Derek Fialkiewicz, Ed.D., Superintendent, presented the information as attached in the board packet, as the reflection on the progress since 2023-24. He thanked CHS for "knocking it out of the park." There are still challenges with CTE pathways. CGS reading levels cohorts with mixed results, but some students increasing over new students in third and fourth grades. Looking at increased intervention, longitudinal growth targets and implementation, continued professional development and partnering with MESD for K-3 teachers and support staff.

Board discussion on professional development and CHS exceptional graduation rate.

Attachments: (1)

7. Principal / Director/ Supervisor Reports

a. Cassie Duprey - CGS Principal - Enrollment updates: number of students/Application for next year – down two from last month, both in the 7th grade, one from CAPS and one from CMS. The application for open enrollment for 2026-27 will be available on December 1, 2025 and closes March 30, 2026 for priority deadline.

Malinda Carlson asked the question if students are leaving due to feeling unsafe.

Ms. Duprey answered that from the last three that left from CGS, went to Oregon Charter Academy. There are no online students in grade K-5 at CGS. Other schools have different programs for something we don't offer and there are home schooled students, but we don't do exit interviews.

Dr. Fialkiewicz suggested not many leave for online schools, but more often to transfer to Gresham-Barlow or Reynolds, because of our size.

7:45 p.m.

b. Jeanne Swift - Student Services Director/Assistant Superintendent - SPED Report – information in Board packet and presented on slide show. This is monitoring by ODE every three years. We focus on transitions, SPED funding and spending, placements, interventions and exemptions by looking at data every six to eight weeks and modifying if needed. Also meet with other districts and MESD for best practices.

7:58 p.m. Board question regarding determining best fit.

Ms. Swift said she meets with team for support right away, evidence-based curriculum, and intervention.

8:03 p.m. Dr. Fialkiewicz discussed working with PGE grant for buses and then the charging infrastructure grant with meeting kilowatt hours over 10 years.

8:05 p.m.

- c. Todd Williams - Transportation Supervisor, reported on the 10-year bus transportation plan and had a handout for the Board. We no longer purchase diesel buses and just started running the electric bus.

Board discussion regarding feasibility for routes on electric bus, the amount of shuttles between campuses, depreciation and performance capabilities.

<https://www.ode.state.or.us/data/ReportCard/Reports/Index/4592>

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

Attachments: (3)

8. FINANCIAL REPORTS / MATTERS

Dr. Fialkiewicz mentioned that the State released a November revenue report that was better than expected, but not great. There will be another update in February for the remainder of the biennium. Spending is optional for the legislature as the Governor directed a 5% cut. Cabinet are brainstorming Ideas, but we may have to cut up to \$500,000.00 in next budget plan. The current situation has the Ending Fund Balance (EFB) down by about \$10,000.00 since last month, with slight increase in salaries.

<https://policy.osba.org/corbett/D/DIC%20D1.PDF>

☐ 8.1. Report Information Item

Dennis Clague, CFO – reported on the October financials and the decrease in State funding because of our loss in enrollment.

8:25 p.m.

We will be prepping for our budget after December but hope to have more direction from the State. More activity in General Fund (GF) and other funds. The Title Funds are still up in the air, but able to claim Student Investment Account (SIA) and HS Success monies. We are in a holding pattern for federal claims, until we can access them. More activity in PGE and bus grants, so paying down kilowatts. Capital funds, etc. look similar due to status quo at this time.

Board discussion regarding cash flow, vendor payments, and possibility of cash flow analysis versus actuals, and tax flow and enrollment over five to ten years and monthly for big picture help.

Mr. Clague said things will look better with tax Revenue (RV) coming in and bigger invoices getting paid.

Also board request to clarify what our current EFB values and percentages are in regards to Superintendent goal #1.

Mr. Clague replied it is 1.24%.

Attachments: (1)

8:33 p.m.

8.2. Budget Calendar for 2026-27 FY Action Item

Dennis Clague, CFO reported this calendar was rolled from last year with dates updated for statutory requirements.

Board discussion on merits given the unknowns until February and the holidays ahead for survey timing.

Leah Fredericks moved and Zac Arndt seconded:

RESOLUTION NO. 11.55-25 - RESOLVED that the Board approved the 2026-2027 Budget Calendar as attached in the Board packet.

The vote of the Board was 7-0.

<https://policy.osba.org/corbett/D/DBC%20D1.PDF>

Attachments: (1)

9. PERSONNEL

Derek Fialkiewicz, Ed.D., Superintendent, announced:

Resignation of .9 FTE CMS Building Secretary, Erin Gibbs, effective November 12, 2025.

Recall of Samantha Sanchez to .9 FTE CMS Building Secretary, effective December 1, 2025.

9.1. Vacant Positions Information Item

Derek Fialkiewicz, Ed.D., Superintendent, read aloud:

We have vacant positions open for the 2025-2026 school year for: Temporary/Substitute Bus Drivers; Substitute Custodian; and High School Head Varsity Softball Coach for spring season.

<https://policy.osba.org/corbett/G/GCC%20D1.PDF>

<https://policy.osba.org/corbett/G/GDC%20D1.PDF>

9.2. See Consent Agenda Items **9.2-**9.5

10. POLICY

<http://policy.osba.org/corbett/AB/BFC%20G1.PDF>

☐ 10.1. See 5.1

Derek Fialkiewicz, Ed.D., Superintendent, explained that the original draft and the cleaned up policies are in the packet.

Board discussion noted some policies not totally resolved from the original to the amended.

Attachments: (9)

10.2. OSBA Elections Action Item

Sis Childs moved and Leah Fredericks seconded:

RESOLUTION NO. 11.56-25 - RESOLVED that the Board voted for the OSBA Board of Director, choosing Brenda Rivas and the OSBA Legislative Policy Committees as attached on the official ballot in the board packet.

Board discussion.

The vote of the Board was 6-0-1; Dylan Rickert abstained.

<https://policy.osba.org/corbett/AB/BB%20D1.PDF>

Attachments: (11)

10.3. Policy JFG-AR - Student Searches** Information Item

Presenter: Derek Fialkiewicz, Ed.D., Superintendent

Description: <https://policy.osba.org/corbett/AB/BFCA%20G1.PDF>

Attachments: (1)

10.3. Policy JFG-AR - Student Searches** Information Item

Derek Fialkiewicz, Ed.D., Superintendent, explained there is a small change to this Administrative Regulation to expand the use of metal detectors and to also search for drug paraphernalia, at the request of the high school.

<https://policy.osba.org/corbett/AB/BFCA%20G1.PDF>

Attachments: (1)

11. COMING EVENTS

Leah Fredericks, Board Chair, read aloud:

- a. November 21, Friday, Assessment - GS/MS/CAPS
- b. November 26-28, Wednesday-Friday - Thanksgiving Break
- c. December 17, Wednesday - Regular School Board meeting via ZOOM/Owl and in person at Woodard Rd. CMS campus (cafeteria).

https://policy.osba.org/corbett/I/IC_ICA%20D1.PDF

12. Matters for the Good of the Order

- a. Ben Byers had questions regarding sending the survey out on November 21 or the week of November 24.

Board input and questions on length of time open and that then sooner would be better.

- b. Ben Byers also did a site visit at CAPS on November 19, and a short visit to CMS. He is appreciative of the teachers to adapt to the scenarios. Mr. Byers works for IT in Multnomah County and portends that AI will impact everything.

- c. David Osborn talked about the CMS cafeteria being the future home for board meetings, so doing signage and reader board for permanency intent.

- d. Malinda Carlson went to CAPS the week of November 16 to observe their morning meeting, and was impressed by the teachers in action lighting the fire for education.

- e. Dr. Fialkiewicz has done a blog post monthly for the national superintendent media AASA on subjects of multi-age, AP for all, 4-day school week and morning meetings.

- f. Leah Fredericks was happily surprised when a bunch of HS graduates were singing along with one of their old morning meeting songs.

13. ADJOURNMENT- 8:55 p.m.