## THE FOLLOWING PROPOSAL IS RECOMMENDED FOR BOARD APPROVAL.

<u>Elizabeth</u> Grant Superintendenter Schools

July 29, 2024

Superintendent Grant Salt Lake City School District 440 E 100 S Salt Lake City, Utah 84111 RE: Hyko Enviro Maintenance Inc. Custodial Supplies - Warehouse Requisition # R068764 \$150,000.00

Dear Superintendent Grant:

Juliet Sharrar submitted the above requisition for the purchase of custodial supplies in the warehouse for the 2024-2025 fiscal year.

Hyko Enviro Maintenance Inc. holds a state contract for these goods.

Permission is requested to issue a purchase order to Hyko Enviro Maintenance Inc. for \$150,000.00. Funds for this expenditure will come from the 2024-2025 Distribution Services Fund.

Sincerely,

DocuSigned by: Tyler Bannes

Tyler Barnes Director of Purchasing Approved:

DocuSigned by:

Alan Kearsley Business Administrator