



February 6, 2026

Dr. Jon Bartelt, District Superintendent
Bloomington School District 13
164 Euclid Ave., Bloomington, IL 60108

Subject: *2025.010 Commissioning Agent Request For Proposal*

The Bloomington School District recently accepted proposals from four (4) commissioning engineers for the Construction Testing and Certification of new HVAC Equipment and Controls for the *2025 Addition and Remodeling Projects at Westfield Middle School, Erickson Elementary School, and Dujardin Elementary School*.

The Commissioning agent operates as the District's third-party construction testing agent, overseeing the proper installation and calibration of the new HVAC systems, as required by the 2015 International Building Code.

The following is a summary of the project's proposal results.

We have reviewed the Proposals received from the four Commissioning Engineers as requested by District 13. We have determined that the Lowest Qualified Respondent is **Alpha Commissioning Engineers, Inc.** This determination is based on the acceptance of Alpha's Combined proposal for the addition and remodeling project at the 3 schools.

Westfield Middle School = \$24,700

Erickson Elementary School = \$14,800

Dujardin Elementary School = \$18,200

Total Combined Proposal = \$57,700

We have contacted representatives from Alpha Commissioning Engineers, Inc., and they have stated that all of the work as shown in the Construction Documents and the Project Schedule has been considered and that they are comfortable with their proposals.

Therefore, DLA Architects, with the approval of Bloomington School District 13, recommends award of the Total Combined contract for the HVAC Commissioning to Alpha Commissioning Engineers, Inc. in the amount of **\$57,700**.

If you should have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink that reads "Ryan Kelley". The signature is written in a cursive style with a large, looped initial "R" and a long horizontal stroke extending to the left.

Ryan Kelley, AIA
Project Architect

Enclosure:
Alpha Proposal
Alpha Qualifications Statement

Cc:
Ms. Valerie Varhalla, Bloomingdale School District 13
Ed Wright, DLA Ltd.