

Pana Community School District #8

Pana Educational Foundation Committee Minutes
Monthly Meeting

Date: November, 18, 2020

Time: 7:01AM

Location: Pana Unit 8 School District Office

Call to Order By: Rebecca Carter-Beeson

Roll Call: Members present via audio meeting were Rebecca Carter-Beeson, Mike Cothorn, Eric Kingery, Josh Ishmael and Al Stupek.

Members Absent: Mark Beyers, Sarah Burris were absent.

Superintendent Present: Jason Bauer was present

Visitors: None

Approval of Minutes:

Carter-Beeson made a motion to approve the minutes from the October 21, 2020 PEF meeting with the addition of Mini-Grant funding left out of the PEF October 21, 2020 meeting minutes. Seconded by Ishmael. All Yes.

Treasurer's Report

1. Regular checking account balance as of October 30, 2020 was \$80,318.08.
Total fund balance for PEF as of October 30, 2020 was \$214,683.80.
2. Checks Outstanding
 - a. \$250 to Jacob McLeod.
3. Checks clearing the PEF Regular Account
 - a. \$2,970 to Angelos for drive thru dinner fundraiser meals.
 - b. \$110 to Angelos for extra tickets purchased for drive thru fundraiser meals
4. Checks to be Written
 - a. \$15.00 to be written to Mike Trexler for Annual Charitable Report filing.
 - b. \$275.00 to be written to Mike Trexler for Form 990 filing.
 - i. Becky and Tom Morrell need to sign reports on behalf of PEF.
5. Donations/Deposits Received
 - a. \$3.36 regular Checking Account Interest
 - b. Memorials and Donations previously mentioned:
 - i. \$25.00 from CUSD#8 in Memory of Margaret Schmitz
 - ii. \$50.00 donation from District Office in memory of deceased teachers

- iii. \$1,000.00 anonymous donation which will include a matching employer donation.
6. Ishmael made a motion to approve the treasurers report and was seconded by Stupek. All Yes.

Old Business

Committee Reports:

1. Scholarship –
 - a. Nothing new to report.
2. Courtyard –
 - a. Nothing new to report.
3. Mini-Grant –
 - a. Funding of new Mini Grants was approved by telephone after October 21, 2020 regular PEF monthly meeting via a motion by Stupek and seconded by Burris. All Yes
4. Publicity – Nothing new to report.

New Business:

1. Scoring for Education bids have been submitted, but there was some confusion and debate as to the amount bid for this season. First National Bank of Pana and Peoples Bank of Pana were the only 2 bidders. Becky will contact both bidders to clarify bids and bring back to the PEF's December 16 meeting.
2. Becky has fall donor letters ready to go out and will be sent out shortly after Thanksgiving.
3. Becky is also working on the PEF annual newsletter to be published in January or February, 2021 and will bring back pricing for the newsletter to the PEF December 16, 2020 meeting.

Next PEF Meeting is set for Wednesday, December 16, 2020 at the Pana CUSD #8 Office.

Motion to adjourn was made by Cothorn and seconded by Ishmael. All Yes.

Meeting adjourned 7:30 AM.