

**Browning Public Schools**  
**Board Agenda Request**  
Meeting To Be Held: 7/10/23



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- Recognition:**  Students  Staff  Parents  
**Information:**  Building Report  Old Business  Superintendent's Report  
**Action:**  Resignation  Hiring  Contract Service Agreements  
 Travel Out-of-State  Travel In State  Approvals  
 Termination  Legal Matters  Other:  
This action request pertains to  Elementary (only)  High School/District Wide
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**Date:** 7/6/23

**To:** Board of Trustees  
Browning Public Schools

**From:** Corrina Guardipee-Hall  
**Title:** Superintendent

**Subject:** **Out of State Travel-NIISA Board of Directors Meeting 2023-2024**

**Description:** Request travel for Brian Gallup to attend the NIISA Summer Board of Directors meeting in Buffalo, NY. Travel out July 26, Meetings July 27 & July 28, Return July 29, 2023.

**Financial Impact:** \$629.69 (Lodging, Airfare and \$120.00 per diem reimbursed by NIISA)

**Funding Source (Budget/grant, etc.):** Board Travel

**Attachment(s):** Travel Request/Agenda

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**  N/A (Info)  Approved  Denied  Tabled to: \_\_\_\_\_

**NATIONAL INDIAN IMPACTED SCHOOLS ASSOCIATION  
2023 SUMMER MEETING OF THE BOARD OF DIRECTORS  
Buffalo, NY**

Dates: July 26, 2023 Travel and arrival  
July 27 and 28 Board of Directors meeting.  
July 29, 2023 Depart

The negotiated room rates can be applied to extended stays but must be approved by management. Please let me know so I can clear your request with group sales. Room reserved under National Indian Impacted Schools Association.

Browning Public Schools  
**Board of Trustees**  
Travel Request

Trustee Name Brian Gallup

Type of Travel:  Travel to Posted Meetings (MCA 2-18-503)  
 Travel Out of District

Date Approved by Board 7/10/23

**Out of District Travel**

Conference/Workshop NIISA Summer Board of Directors Meeting 2023  
Attach Brochure/Agenda

Location Buffalo, NY

Departure Date 7/25/23

Return Date 7/29/23

Departure Time 4:00 pm

Return Time 7:00 pm

Transportation:	<input checked="" type="checkbox"/> Personal Vehicle	Mileage	<u>198</u>	@	<u>.655</u>	=	<u>\$129.69</u>	
	<input type="checkbox"/> District Vehicle	Per Diem	<u>4 dys@</u>		<u>\$105 + \$20IS</u>	=	<u>\$440.00</u>	
	<input type="checkbox"/> Other _____	Registration	<u>PO#</u>			=	<u>0.00</u>	
		Hotel	<u>PO#</u>			=	<u>0.00</u>	
		Airfare	<u>PO#</u>			=	<u>0.00</u>	
		Reimbursement	<u>from NIISA=\$-120.00</u>					
		Other	<u>Luggage</u>			=	<u>\$60.00</u>	
		Sub Total					=	<u>\$509.69</u>

Budget 126.90.160.2310.0582.84 (70%)\$472.27  
226.90.160.2310.0582.84 (30%)\$157.42

**Check Total \$629.69**

Trustee Signature \_\_\_\_\_ Date \_\_\_\_\_

Chairman Signature \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.