

**ORDER OF BUSINESS FOR THE REGULAR BOARD MEETING SCHEDULED FOR THE MINEOLA INDEPENDENT SCHOOL DISTRICT TO BE HELD IN THE ADMINISTRATION BUILDING AT 7:00 P.M., NOVEMBER 19, 2012---MINUTES**

**A. Call to Order**

Executed by Board Vice-President, Dr. John Abbott at 7:08 p.m.

**Roll Call**

Establishment of a quorum:

Regan Brandon, President - Absent	Holly Mischnick
Dr. John Abbott, Vice President	Dr. Kyle Gully
Rodney Watkins, Secretary	Jill Quiambao
Carlist Brinkley	

**Invocation**

Led by Holly Mischnick

**Pledge of Allegiance to the American Flag and the Texas Flag**

Led by Mineola Middle School students:

6th Graders: Destiny Beasley, Jacob Blair  
7th Graders: Jasmine Barnett, Justin Seaton  
8th Graders: Kirstiana Welch, Kevin Gomez

**B. Recognitions & Celebrations:**

**Brittany Witt**, a 12th grader at Mineola High School, was the first place winner in the Veterans Day Essay Contest sponsored by Veterans of Foreign Wars (VFW) Post 296, the Mineola American Legion, and the Mineola Marine Corps League. The essays were written on the topic of "Is the Constitution Still Relevant?" Other winners were: Olivia Heard, second place; Madelyn Wood, third place; Winter Wilson, fourth place; and Sydney Cox, fifth place. Ricky Stephens gave some information on each student as they were unable to attend the meeting due to scheduling conflicts.

**Emily Phonsnasih**, a 4th grader at Mineola Elementary School, was the winner in the Mineola Pilot Club Essay Contest. All of the fourth grade students participated in writing an essay entitled "What a Veteran Means to Me." Emily read her essay at the Mineola ISD Veteran Day Program on Monday, November 12<sup>th</sup>. David Sauer introduced Emily and recognized her accomplishment.

**C. Curriculum Spotlight**

Ricky Stephens gave a report to the board on the history and current status of the Mineola Learning Center. The report included data regarding graduates from

previous years and the number of anticipated graduates during the 2012-13 school year. The data also included information about students graduating in less than four years and any data that is available on the status of students in post graduate education or employment after graduation. The presentation included current guidelines for admission and recommendations currently being implemented to ensure students are meeting career and college ready graduation standards.

**D. Information Reports and discussion Items (No Action Required)**

**1. 2011-2012 Independent Financial Audit**

Each year the district has an independent auditor conduct a financial audit. The audit was conducted by Arnold, Walker, Arnold & Co., P.C. The auditors are certified public accountants and consultants located in Mt. Pleasant, Texas. The auditors were present at the meeting and Lanny Walker presented the audit.

**2. Highly Qualified Teachers**

Venita Watts gave a report on Highly Qualified Teachers in Mineola Independent School District

**3. Campus and District-wide Updates**

The principals of each campus gave a written report about events and items of interest on their campus. The superintendent also gave a district-wide update.

**4. Enrollment Report**

Each month during the school year the board is given an attendance report that gives enrollment numbers by grade, campus, and district.

**E. Public Forum (Public Comments)**

There were no public comments

**F. Action Items**

**1. Consent Agenda**

**a. Financial Reports for October**

**b. Minutes of Meetings Held by the Mineola Board of Trustees  
October 15, 2012 Regular Meeting**

**c. Tax Collection Report**

A motion was made by Holly Mischnick and seconded by Carlist Brinkley to approve (a) Financial Reports for October; (b) Minutes of Meetings Held by the Mineola Board of Trustees on October 15 2012 Regular Meeting; and (c) Tax Collection Report

**Motion Carried 6-0**

**2. New and Unfinished Action Items**

**a. 2011-2012 Independent Audit Report for Mineola ISD**

A motion was made by Jill Quiambao and seconded by Dr. Kyle Gully to approve the 2011-2012 fiscal audit of Mineola ISD as presented by the engaged firm and accept the audit with any recommendations made in the audit report.

**Motion Carried 6-0**

**b. Service Agreement for Pay Plan Development**

A motion was made by Holly Mischnick and seconded by Jill Quiambao to approve the service agreement for pay plan development offered by the Texas Association of School Boards.

**Motion Carried 6-0**

**c. Performance-Based Monitoring System**

A motion was made by Jill Quiambao and seconded by Carlist Brinkley to approve the proposal for a complete Policy Review to be conducted by the Texas Association of School Boards.

**Motion Carried 6-0**

**d. School Health Advisory Committee**

A motion was made by Holly Mischnick and seconded by Rodney Watkins to approve the members of the 2012-13 Health Advisory Committee for Mineola ISD as presented.

**Motion Carried 6-0**

**e. 2012-2013 Campus Improvement Plans**

A motion was made by Holly Mischnick and seconded by Dr. Kyle Gully to approve the 2012-13 Campus Improvement Plans.

**Motion Carried 6-0**

**f. Request to The Meredith Foundation for 2012**

A motion was made by Dr. Kyle Gully and seconded by Jill Quiambao to approve a request for \$145,000.00 for new technology to The Meredith Foundation.

**Motion Carried 6-0**

**g. Prioritize The Meredith Foundation Request List for 2013**

A motion was made by Jill Quiambao and seconded by Holly Mischnick to instruct the superintendent to prioritize the items that will be submitted to The Meredith Foundation, and to present the list to the trustees for final approval in December.

**Motion Carried 6-0**

**h. Sale of Automobile from Auto Mechanics Program**

A motion was made by Holly Mischnick and seconded by Carlist Brinkley to approve of the sale of the 1991 Oldsmobile to Brian Seay.

**Motion Carried 6-0**

**3. Executive Session – Section 551.074, Texas Government Code Personnel (Appointment, Employment, Evaluation, Reassignment of Duties, Discipline, Dismissal, Complaint)**

The board presiding officer, Dr. John Abbott, made the following announcement in open session prior to the closed session: “At this time the board has business pertinent to Texas Government Code Section 551.074, which should be conducted in closed session. Let the Official Minutes indicate that closed session is now declared at 9:00 p.m., on Monday, November 19, 2012, for the Mineola Independent School District Board of School Trustees.”

The board presiding officer made the following announcement at the end of closed session: “Let the Official Minutes indicate that the Board entered open session at 10:25 p.m., November 19, 2012. The floor is now open for business.”

**4. Action Items following Executive Session**

There were no action items following executive session.

**G. Adjournment**

Board Vice-President Dr. John Abbott adjourned the meeting.

**APPROVED THIS 17th DAY OF DECEMBER, 2012.**

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Board Presiding Officer

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Board Secretary