

# LIVONIA PUBLIC SCHOOLS

## *Operations Department*

## *Memorandum*

TO: Alison Smith, Director of Finance

FROM: Harry Lau, Administrator of Facilities and Operations

DATE: March 6, 2018

SUBJECT: Recommendation to Award the Purchase of Handheld Radios

I am recommending and seeking approval to purchase 375 digital handheld radios from Digicom Global Inc. These handheld radios will replace the analog handheld radios at all district buildings. This purchase will be made through the MiDEAL State of Michigan bidding consortium for a total cost of \$91,136.25 and will be supported by the General Fund.

Rationale: These digital handheld radios will greatly improve the quality of communication at a further distance than the analog handheld radios we are using today. This purchase will also change our license with the FCC from analog to digital signal for a low cost.

If you have any questions regarding this matter, please contact me. Thank you.

c: Phillip Francis  
Kathi Price  
Karen Oaks  
Barb Stoner